

Town of New Haven Selectboard Meeting
7:00 pm
Town Offices
Tuesday, May 4, 2010

Present: Chair, Pam Marsh, Kathy Barrett, Roger Boise, Kathleen Ready,
 Treasurer, Barb Torian and Clerk, Pam Kingman

Absent: Pat Paquette

Visitors: Harvey Smith, Adam Lougee, Alan Mayer, Jeff Everest, Cindy Hill,
 George Vince and Linda Sleeper

AGENDA RESULTS:

VISITORS BUSINESS:

1. **Adam Lougee from ACRPC – Sidewalk Project Oversight Person:** The oversight committee consisting of Joel Perrigo from VTRANS, Aimee Pope from Safe Routes to School, Selectboard member Roger Boise and Adam Lougee, who met today to rank each proposal. There were 5 proposals in all. The committee's process was to rank each proposal from 1 – 5, with 5 being the lowest. Overall the committee suggested to the Selectboard the firm of Lamoureux and Dickinson who had the best overall ranking. Discussion about the other proposals, and how they were ranked. Summit Engineering was not chosen because VTRANS does not think the person who designed the project should also act as the overseer. Further discussion about the time frame of the project, costs which are coming in below budget. Roger Boise made a motion to hire Lamoureux and Dickinson as the oversight firm for the sidewalk project, seconded by Kathy Barrett. 3 yes / 1 no
 The preconstruction meeting for the project will be held next week, Adam Lougee will let the Selectboard know.
2. **Alan Mayer – Fire Warden and Deputy Fire Warden Appointments:** The New Haven Fire Dept. would like to have input on the selection of Fire Warden and Deputy Fire Warden. Currently, Dave Heisler serves as the Fire Warden and Mike Dykstra as Deputy, both have served for several years. Mark Livingston has expressed an interest in serving as Fire Warden, and that is who the Fire Dept. is recommending. Pam Marsh read aloud the letter from the state, who recommends retaining the current Fire Warden and Deputy. The State makes the actual appointment after the Selectboard makes their recommendation. Roger Boise made a motion to reappoint Dave Heisler and Mike Dykstra. There was no second. Discussion about the job description and what it entails, and about active and inactive members of the Fire Dept. and that several members of the Fire Dept. don't live in New Haven.
 Kathy Barrett made a motion to reappoint Dave Heisler as the Fire Warden and newly appoint Mark Livingston as Deputy Fire Warden, seconded by Kathleen Ready. 2 yes / 1 no / 1 abstention Kathleen Ready voted yes because Mark Livingston is an active member of the Fire Dept.

and Mike Dykstra is not, she feels there is a lot of unsaid information going on.

3. **Harvey Smith, Delegate from New Haven to the ACRPC and Adam Lougee from ACRPC** – Here to reach out to the Selectboard and the Community. A booklet was handed out with information about Regional Planning. The meeting tonight was to improve the relationship between the Selectboard and Regional Planning Commissioners. The Board would like to have an Emergency Management Presentation (this has been tentatively scheduled for July 2010) As the Planning Commission moves towards re-writing the Town Plan, the Board also wants to ensure all the maps are done correctly. Adam Lougee said Kevin Behme from ACRPC is talking with Brandy Saxton about that. An Energy Audit has been conducted on the Town Garage and Fire Station. Roger Boise said he is just waiting to hear back from them. They will replace all the light bulbs, and some of the exchange fans in the garage. Overall they felt the garage was pretty air tight, but the Fire Station has some “leaks”. Regional Planning does help with the funding for audits. Adam Lougee said the Transportation Advisory Committee is looking for feedback. Katie Reilley and Roger Boise will work on a draft and present it to the Selectboard at a future meeting. Discussion about energy saving projects the Town can take advantage of. Adam Lougee said there are monies available for large scale projects for Towns, such as windmills. Harvey Smith said the Energy Committee will take a look at energy saving projects and report back to the Selectboard. The Energy Committee’s next meeting is on May 16, 2010. The Selectboard is looking for townspeople who may be interested in serving as delegates and/or alternates to ACRPC.
4. Kathy Barrett made a motion to move into executive session at 8:15pm to discuss a contract matter, seconded by Kathleen Ready. 4 yes / 0 no
Kathy Barrett made a motion to come out of executive session at 9:15 pm, seconded by Roger Boise. 4 yes / 0 no
5. **Jeff Everest – Key Lock Box Ordinance:** He would like the Selectboard to reconsider the ordinance by making it “non required”. He has a petition from non-voters, he is trying to avoid a Special Town Meeting and save the Town some money. As this issue was not specifically warned on the agenda, Pam Marsh would like discuss it at the next meeting on May 18, 2010 and have members of the Fire Dept. present. The Selectboard was split on the vote, the town may not be ready for this ordinance so it was put out to the public. Roger Boise said the Selectboard was misled by the Fire Dept. by saying other towns have this as a mandatory ordinance or policy. Calls were made to surrounding towns, and none of them have such ordinances or policies. It is simply suggested to business owners.

TOWN OFFICE BUSINESS:

1. **The Selectboard asks people who want to be on the agenda to notify Pam Kingman or one of them no later than noon on the Friday before the regularly scheduled meeting. Thank you.**
2. Lawn Mowing Bids were opened at 9:20 pm, There were six (6) bids in all.
 - Lawn Cuts for Less – insurance & references - \$50.00 per mowing
 - R & R Lawn Service – insurance -\$40.00 per mowing / all other work \$25.00 per hour, plus materials
 - Steady Property Maintenance – insurance - \$25.00 per mowing / all other work \$25.00 per hour per person
 - Scenic Valley Landscaping – insurance - \$40.00 per mowing / all other work \$30.00 per hour
 - R. Germain Property Maintenance – insurance - \$40.00 per mowing / \$700 mowing for season / all other work \$15.00 per hour
 - Allen Swain – insurance - \$950 for the season includes weeding, mowing garden maintenance

No decision at this time. Pam Kingman will call Allen Swain in regards to whether his bid includes the cost of mulch and cleaning off the sidewalks. The bid award will be made at a special Selectboard meeting on May 11, 2010 at 6:30 pm.

TREASURER'S REPORT:

1. Payroll – Kathy Barrett made a motion to approve payroll in the amount of \$3,668.87 for the week ending 5/1/10, seconded by Kathleen Ready. 3 yes / 1 abstention
2. Pay Orders – Kathleen Ready made a motion to approve pay orders in the amount of \$4,338.43 for the week ending 5/4/10, seconded by Roger Boise. 4 yes / 0 no

NEW BUSINESS:

1. Kathleen Ready made a motion to authorize Pam Marsh to sign the Agreement and the Property Transfer Tax Return between Beeman Elementary School and the Town, seconded by Kathy Barrett. 4 yes / 0 no
2. Cover-All Building Systems – Sand & Salt Shed – The Company sent a letter in regards to a safety warning. Roger Boise since found out that out salt & sand shed does not fall into that category.
3. Kathleen Ready made a motion to approve the Liquor License & Catering for a graduation party at the Granstrom residence on May 22, 2010, seconded by Pam Marsh. 4 yes / 0 no
4. Jeremiah Parker – Energy & Historic Audits: Mr. Parker will be conducting the audit for Town Hall. He sent a questionnaire about the building, which Pam Marsh signed.
5. Kathleen Ready made a motion to approve of the Fireworks Display held on 8/14/10 and demolition derbies on 8/11/10 and 8/12/10 at the Addison Co. Fair & Field Days, seconded by Kathy Barrett. 4 yes / 0 no
6. Kathy Barrett made a motion to appoint Roger Boise as Vice Chair of the Selectboard, seconded by Kathleen Ready. 4 yes / 0 no

REGULAR BUSINESS:

1. Kathleen Ready made a motion to approve the minutes from April 20, 2010, seconded by Roger Boise. 4 yes / 0 no
2. Pam Marsh made a motion to approve the minutes from April 27, 2010, seconded by Kathy Barrett. 3 yes / 0 no / 1 abstention

OTHER BUSINESS:

MISC. CORRESPONDENCE:

1. Copy of letter from Jim Walsh to the Vermont Public Service Board
2. State of Vermont Office of Veterans Affairs – Risk of losing property tax exemption
3. Vermont State Police – Community Advisory Board Meeting, May 24, 2010 @ 6:30 pm, held at the New Haven Barracks

Adjourn: 10:15 pm
Respectfully submitted:
Pam Kingman
Approved:

Chair, Pam Marsh

Vice Chair, Roger Boise

Kathy Barrett

Kathleen Ready