

Town of New Haven Selectboard Meeting
7:00 pm Town Offices
Tuesday, July 15, 2008

Present: Keith Hall, Roger Boise, Pat Paquette, Pam Marsh, Lowell Nottingham, Pam Kingman

Others: Claire Van Buren, John Madden, Jim McClay, Jeff Everest, Dale Everest, Amy Diller, Tim Goyette, Betty Bell, Wayne Marcelle, Steve Flint, Kirsten Pitts, Tim Bouton, Al Karnatz, Donna Blaise, Lisa Sanchez, Suzy Roorda

AGENDA RESULTS:

VISITORS BUSINESS:

1. **Amy Diller from Addison County Regional Planning Commission** – Town and School parking lots: Amy Diller is the Sidewalk Project Manager she gave a quick update on the **Sidewalk Project**. Right now she is waiting for a R.O.W from the State, it is not unusual for this to take a while, each step usually takes about a month for approval. Next is putting the project out to bid, and then selecting a contractor. Amy Diller said the project will hopefully get done this fall or early next spring. She is currently working hard to make the R.O.W. from the State happen faster.
Parking lots: Amy Diller suggested that they be looked at as two places working together. The parking lot configuration has seen many different ideas from the school. Beeman Elementary School has had concerns about the amount of traffic in front of the school, specifically at the end of the school day. There are a large number of parents picking up their children, and it is causing a lot of traffic problems. The School would like to keep the buses going around the back of the school, and move the “pick up” traffic to the front. They are proposing to have cars pull up in front of the school in between the grass and new parallel parking. Keith Hall said he thought Architect, Peter Morris ought to be involved in the design too. Claire Van Buren mentioned that some of the parking spaces are designated for a Park-n-Ride. She is concerned that the School went ahead with several different configurations for traffic flow and parking without consideration of the Town Office. Discussion of how the Town and School need to work together to make the parking/traffic flow work for everyone. Beeman Principal, Steve Flint said the School has a committee working on the parking lot; they are looking at identifying the location for the sidewalk and student safety in the “pick up” area. He reassured everyone that what they are proposing to do will not happen until after school begins in the fall. He added there are a lot of concerns about vehicles sticking out into North St. waiting to pick up kids. If they create a single lane for pick up, they are hoping it will alleviate some of the traffic problems. Principal Flint said by dismissing the pick up kids prior to the busses to help alleviate traffic problems, they will continue this in the coming year. In 2006 the Town was awarded a Park-n-Ride grant for \$30,000. The Town has received \$15,000, with the remainder to be paid

- to the Town upon completion, with the understanding that the Town would provide up to 26 parking spaces designated for Park-n-Ride vehicles. Keith Hall asked if the school could park Teachers vehicles behind the school, they are there early and leave late. It was agreed that the whole picture needs to be looked at with Architect, Peter Morris in the near future.
2. **Wayne Marcelle – Need to update the Dog Ordinance in order to enforce signs on the Village Green.** The updated Ordinance needs to include all the Town properties as well as Beeman Elementary School. The Ordinance needs to be warned for 30 days before it takes effect.

Gym Floor – Wayne Marcelle cannot refinish the floor the way he had originally planned, the floor is in relatively poor condition and the Town should consider replacing it in the coming years. He was told it may cost upwards of \$100,000 to replace the floor. The Selectboard asked Wayne Marcelle to get some price quotes.

Basketball backboard – Wayne Marcelle thought he may be able to get Middlebury College to donate a lighter weight one to the Town, he will look into it.
 3. **Al Karnatz - Planning Commission, Chair: P.C.** He wanted to give the Selectboard a heads up about **Stark Mountain Woodworking** on South St. Stark Mtn. is looking to add a new building, with a new boiler to make their heating system more efficient. Upon looking over the application, it was discovered that Stark Mountain's parcel of land is split in half between Neighborhood Commercial and Residential. Some year's back someone must have come up with 2000' from Main St. to be considered Neighborhood Commercial without actually doing the measuring. Zoning Administrator, Cris Messerle did measure from Main St. and found that the zones divide the property in half. Al Karnatz said there are provisions in the Zoning Regulations that allow the Planning Commission to clean up any issues, and this is one of them. Mr. Karnatz said he would consult Town Attorney. The Selectboard is not required to act on this matter, the Planning Commission just wanted to share the information with them. He was originally on the agenda for VLT RE: Morris Earle property. He will be put on the agenda for the next meeting.
 4. **Suzy Roorda** – Letter to the Bristol Selectboard in regards to the Town of New Haven being granted permission putting up **temporary signs** at the four corners in Bristol for events. Bristol's Selectboard Chair signed the request that has been granted for one year.

Dairy 4H Club would like permission to have a calf in a pen on the Village Green during Town Fair, and walk two steer around the church parking lot/driveway. The 4Her gets points for doing this. Keith Hall made a motion to allow the calf on the green as well as walking two steer around the Church. Seconded by Pat Paquette. 5 yes / 0 no
 5. **John Madden:** Questioned the letter the Selectboard recently mailed to the Towns people in regards to the Mooney v. Stowe case. The concerns Mr. Madden brought forth from this case, Pam Marsh pointed out were

outdated. She said the Legislature has now done a permanent fix when it comes to voting on budgets. Pam Kingman will mail John Madden the information the Town received from the Town attorney.

NEW BUSINESS:

1. **Letters from Jeff Everest RE: Sidewalk Project - The First letter** is in regards to him not being notified of an Emergency Selectboard Meeting held on June 9, 2008. Mr. Everest had made written and verbal requests to be notified about any upcoming Selectboard Meetings when the Sidewalk Project may be discussed. Pam Kingman apologized to Mr. Everest, stating she didn't think the Board was going to discuss the Sidewalk Project at that Emergency Meeting. **The Second Letter** is in regards to the Boards decision concerning the petition submitted to reconsider the Road Budget that was voted on at Town Meeting on March 4, 2008. The response from Town Attorney, Jim Ouimette. Pam Marsh explained that once the first one is voted down, there is no need to move on to the second. They were both on the petition as two separate articles, and the time for re-warning has expired. The April 1st petition was not in correct form, it didn't set forth the road budget. The Selectboard did not accept the petition because it did not meet the requirement per the Town Attorney. The Selectboard voted 3 / 2 to move forward with the Sidewalk Project.
2. **Sidewalk Project Revisited** - It was decided at the Emergency Selectboard Meeting that the survey would not be done. Keith Hall said the meeting was legal, but the business of deciding on the survey was not. Keith Hall said he felt putting out a survey would confuse people. The Board heard some of Dale and Jeff Everest's concerns about the sidewalk placement, runoff and questioned who will maintain them. Also concerns about the slip lane off of Town Hill Rd. Pam Marsh said she felt it wasn't a good idea to do the survey at this point, this was her first opportunity to hear the Everest's concerns. Pam Marsh said she would consider having Doug Weber from Summit Engineering come back and address the Everest's concerns. Amy Diller from Regional Planning said she will talk to Doug Weber and invite him to the August 5, 2008 meeting. Pam Marsh made a motion to not send out a survey for the Sidewalk Project, Seconded by Keith Hall. 5 yes / 0 no
3. **Vt. League of Cities & Towns – Road Salt Purchasing Collaborative:** This is being offered to help offset the cost of road salt to municipalities across Vermont. New Haven has already purchased all our road salt for the coming winter. The Road Commissioners were able to lock in last year's price of \$49.04 per ton. Pam Kingman will write a letter to VLTC to advise them that we are set for this year, but would like to be considered for next year.
4. **State of Vermont, Agency of Transportation - Grant awarded for River Road:** The State share is 80% of the total eligible cost or a maximum of \$110,908.

5. **Quotes to enlarge run-in shed at the Town Garage:** Roger Boise made a motion to accept Harold Tricous' quote of \$6,500, using Town owned lumber. The money is to come from the Building Fund. Seconded by Pat Paquette, 5 yes / 0 no. This quote does not include the Town owned lumber that needs to be cut and planed. The shed will also have a new roof and color siding.
6. **Set Tax Rate:** Lowell Nottingham made a motion to set tax rate at \$.4816, per the Treasurers suggestion and calculations, Seconded by Pat Paquette. 5 yes / 0 no
7. **Incident Command System-402 Training:** Held on July 17th or August 18, 2008. This is for Selectboard members or Town Officials.
8. **State of Vermont, Agency of Transportation – Ancient Roads / Mass Discontinuance of Town Highways:** The Selectboard is considering this option. They have only had 2 people come forward who are interested in volunteering their time to look up these ancient roads. This would be a very easy way to go through the process. It will need to be warned for 30 days prior to an Informational Hearing, and will be discussed again at the August 5, 2008 meeting.
9. **Vermont Telecommunications Authority – Broadband Grant 2008/2009** – The deadline is September 6, 2008 to apply for grant money. This is for Towns who do not have broadband service yet. Lowell Nottingham will look into it.
10. **Stone Environmental Inc. – Request for digital parcel data** from Addison County Regional Planning Commission. Lowell Nottingham made a motion to release information to Stone Environmental, Seconded by Pam Marsh. 5 yes / 0 no
11. **Carriage Barn** – The Selectboard is not sure if the building should remain next to the new building, it needs a lot of work and will cost a lot to fix it up and move it. There have been several people who have shown an interest in purchasing it. Keith Hall made a motion to discuss the carriage barn at the next meeting, Seconded by Pat Paquette. 5 yes / 0 no
12. **Michael Paul on East St. – Reimbursement for culvert:** After heavy rains flooded East St. in 2004 a 24" culvert was put at the beginning of Mr. Paul's driveway. It needed a 30", but the road crew couldn't locate one. Because the 24" has been too small to accommodate the water, Michael Paul hired Bruce Many to install a 30" culvert. Mr. Paul has paid for the new culvert to be installed and has returned the 24" one back to the Town. Mr. Paul is asking the Town to reimburse him for the cost of the 30" culvert at the cost of \$3,040. Lowell Nottingham made a motion to reimburse Michael Paul \$3,040, Seconded by Pat Paquette. 5 yes / 0 no
13. **Cell Phones for Soldiers** – The Town cancelled the cell phone contract that the road crew used. The cell phones have been sitting idol, Pam Kingman asked for permission from the Board to donate the phones to "Cell Phones for Soldiers". Donated cell phones are sold to a company that recycles them. The money is received from recycling the phones are used to buy calling cards for the Troops. Pat Paquette made a motion to

donate the old cell phones from the Town, Seconded by Pam Marsh. 5 yes / 0 no

- 14. Sick Days** – Pam Kingman asked to have some sick days put into place until the new personnel policy takes effect. The board decided to discuss the matter at the next meeting.

REGULAR BUSINESS:

1. Approve minutes from June 3, June 4 and June 17th. Pam Marsh made a motion to approve the minutes from June 3, 4 and 17th, Seconded by Lowell Nottingham. 5 yes / 0 no
2. Approve minutes from Special Town Meeting on June 30, 2008. Lowell Nottingham made a motion to approve minutes, Seconded by Pat Paquette. 5 yes / 0 no
3. Confirmation letter to Northlands Job Corps Center in regards to their Tree trimming and removal service on the Village Green and Evergreen Cemetery.

TREASURER'S REPORT:

1. Sign pay orders – Lowell Nottingham made a motion to sign pay orders, seconded by Pat Paquette. 5 yes / 0 no
2. Sign pay roll – Lowell Nottingham made a motion to sign pay orders, seconded by Pat Paquette. 5 yes / 0 no
3. Tax Anticipation Note – Pam Marsh made a motion to allow the Treasurer to get a Tax Anticipation Note, in the amount of \$65,000, at 2.6% interest from Chittenden Bank. Seconded by Lowell Nottingham. 5 yes / 0 no

MISC. CORRESPONDENCE:

1. Summit / Catamount, LLC RE: Interested in bidding on the new Town Office / Library building.
2. Tatro Brothers Concrete, Inc. RE: Interested in bidding on the new Town Office / Library building.
3. John Madden – Ongoing Correspondence / Court Decision

OLD BUSINESS

Adjourn: 9:35 pm

Respectfully submitted:

Pam Kingman

Approved:

Keith Hall, Chair

Roger Boise

Pam Marsh

Lowell Nottingham

Pat Paquette

