

Town of New Haven Selectboard Meeting

7:00 pm

Town Offices

Tuesday, March 17, 2009

Present: Keith Hall, Roger Boise, Pam Marsh, Pat Paquette, Kathleen Ready and Pam Kingman

Visitors: Lowell Nottingham, Claire Van Buren, Barb Torian, Wayne Marcelle, Earl Bessette, Paul Roche, Chris Merchant, Jackie Rose, Jill Tucker, Suzy Roorda

AGENDA RESULTS:

Visitors Business:

1. **Paul Roche; Representative from All Lines Communications / Peck Data** gave a presentation on a phone system for the new Town Office building. He demonstrated the many features the phone system offers. It looks to be very user friendly. The total cost is \$2,900.00 for 6 phones with 3 central office lines, etc.
2. **Chris Merchant; Representative from Waitsfield & Champlain Valley Telecom** also gave a demonstration on a phone system for the new Town Offices. This system works primarily through the computers and offers "Auto Attendant", which will answer the phones automatically. The service is \$18.00 per month, \$2.00 per month for fax which offers fax to fax server meaning it never hits the phone line. Adding an extra line is an additional \$26.00 per month.
Pat Paquette made a **motion to purchase the phone system from All Lines Communications / Peck Data for \$2,900**. Seconded by Pam Marsh. 5 yes / 0 no
3. **Wayne Marcelle** – Presented an invoice for Constable Association Dues for \$12.00. The board approved paying for the dues.
Wayne Marcelle - the State recommends doing a dog census every 7 years; it has been longer than that since New Haven has done one. Wayne Marcelle would like to conduct a dog census this summer. This would require him to go door to door, and account for every dog in town. Claire Van Buren asked him about the delinquent dogs from last year, she sent out letters to the people who did not license their dog(s) on April 1st. Wayne Marcelle said he just never got a chance to follow up with the list. Discussion about Mr. Marcelle being reappointed as the Dog Warden and Constable. He said he is still interested in doing both positions. He feels the course to become a Constable with full authority is too rigorous for him.
Pam Marsh made a motion to reappoint Wayne Marcelle as the Dog Warden and Constable. Seconded by Pat Paquette. 5 yes / 0 no
Wayne Marcelle – Has concerns about some damage that has occurred in the Town Hall over the last few months. Ceiling tiles have been broken

and emergency lights were damaged, etc. Discussion about having someone checking the building after each use and the amount of time it takes to do that. People who rent the hall are going to have to be held accountable.

Wayne Marcelle - The two pillars on the front porch of the Town Hall are in dire need of replacement. They are old and rotting. They hold up the roof over the front porch, and should be replaced with solid cedar posts. Wayne Marcelle would like permission to get prices from area lumber yards. The Selectboard agreed with Mr. Marcelle in getting some price quotes.

Wayne Marcelle – Wondered who the custodian will be in the new building. Keith Hall said that has yet to be determined. Wayne Marcelle said he had read in past minutes that the Town Hall may be turned over to Beeman Elementary School. If that were to happen he would like to know in advance.

4. **Suzy Roorda** – Town Hall Applications: 1) Addison County Humane Society “Ruff Ride”. To be held on the Village Green on June 6, 2009 from 11 am – 6 pm. This is a motorcycle rally to raise money for ACHS. Pam Marsh made a motion to approve of the rally. Seconded by Kathleen Ready. 5 yes / 0 no

Suzy Roorda – Request for funds for Easter Candy in the amount of \$250.00. Pam Marsh approved of the request. Seconded by Kathleen Ready. 5 yes / 0 no

Suzy Roorda - Has been working on an outline of how to use the appliances in the kitchen. She also presented the Selectboard with fee schedules from area towns. The Selectboard can look over the fees of what other towns charge and come up with a fee schedule. Pam Marsh said she would like to see an open gym for a certain number of hours each week for public use. Pam Marsh said she would like to put together a Town Hall usage policy.

Suzy Roorda – Has held two Crime Watch meetings with roughly 14 couples in attendance. They used the Town map to pinpoint areas they felt needed the most attention. She is aware that the signs cannot be put up within the Towns right of way; she has had several couples who wouldn't mind having the Crime Watch signs on trees on their property. Suzy Roorda asked if the money for the signs can possibly come out of the Community Projects Fund? No action taken.

5. **Roger Boise** – Considering purchasing two small out buildings. One for Suzy Roorda to store all her seasonal stuff in and other one for sports storage. He asked Suzy Roorda to measure how much space she thinks she will need. Roger Boise will contact Alan Curler about storage for sports equipment.

TREASURER'S REPORT:

1. Payroll – Roger Boise made a motion to approve payroll. Seconded by Pat Paquette. 5 yes / 0 no
2. Pay Orders – Roger Boise made a motion to approve the Pay Orders. Seconded by Pat Paquette. 5 yes / 0 no

NEW BUSINESS:

1. Open bids for the Riverside Cemetery: **1)** Alan Swain bid \$2,225.00 with additional work at a cost of \$40.00 per hour, along with proof of insurance. **2)** Emerald Green Property Management bid \$2,200.00 for complete care; along with proof of insurance. **3)** George Crane bid \$2,000.00. No proof of insurance. The board felt it was fair to give George Crane the chance to provide proof of insurance. Pam Kingman will contact him and get the information. Betty Bell withdrew her bid of \$2,350.00 on March 2, 2009. The Selectboard will revisit the bids at the next meeting on April 7, 2009.
2. Dupoise Public Hearing -The Selectboard will hold a Public Hearing on the request to rezone the Dupoise property on the corner of Beldon Falls Rd. and Route 7; to be held on Tuesday, May 5, 2009 @ 6:30 pm in the Town Hall Cafeteria.
3. Estimate from Pike Industries for paving 2 miles on River Rd: \$283,922.20; this is grant money from the State. The Town originally asked for 2.7 miles, these numbers may be subject to change.
4. Gym Floor in Town Hall – Put it out to bid in the newspaper with a return date of 3:00 pm on April 7, 2009; the next Selectboard meeting.
5. Sub – Committee appointments for personnel matters in the Town Office. Pam Marsh made a motion to have Kathleen Ready and Pam Marsh address personnel matters in the Town Office and work on developing a pay package and benefits for the Clerk and Treasurer. Seconded by Pat Paquette. 5 yes 0 no
6. Phelps Engineering, Inc. – Invoice for work done on Pearson Rd.

REGULAR BUSINESS:

1. Approve minutes from March 5, 2009. Discussion about the content of the minutes. It was decide to leave them as written, with an update. The minutes will be signed at the next Selectboard meeting on April 7, 2009.

MISC. CORRESPONDENCE:

1. Vermont Elevator Inspection write-up and Certificate. The elevator passed inspection. This should be done on a yearly basis.

OTHER BUSINESS:

Pam Marsh made a motion to move into executive session to discuss a legal matter at 9:10 pm. Seconded by Keith Hall. 5 yes / 0 no

Pam Marsh made a motion to come out of executive session at 9:25 pm. Seconded by Roger Boise. 5 yes / 0 no. No action taken

Adjourn: 9:40 pm
Respectfully Submitted:
Pam Kingman
Approved:

Keith Hall

Roger Boise

Pam Marsh

Pat Paquette

Kathleen Ready