

Town of New Haven Selectboard Meeting
7:00 pm
Town Offices
Tuesday, September 1, 2009

Present: Keith Hall, Roger Boise, Pam Marsh, Kathleen Ready, Pat Paquette, Treasurer, Barb Torian and Town Clerk, Pam Kingman

Visitors: Clem Sheffert & Tony Conant

AGENDA RESULTS:

VISITORS BUSINESS:

1. **Open bids for the North Street Project:** Pat Paquette recused himself because of the conflict of interest. The following three bids were received for culvert replacement and ditch work:
 Please Note** Lineal foot could equal up to 6500. Length to be rip rapped = 400 feet. Number of culverts to be replaced is 15.

Paquette Excavating:

Culvert excavation & installation \$840 per culvert
 Reshaping ditches \$1.20 per lineal foot
 Ditch with riprap \$5.00 per lineal foot
 Total \$ 22,400.00

Conant Excavation:

Culvert excavation & installation \$775.00 per culvert
 Reshaping ditches \$1.85 per lineal foot
 Ditch with riprap \$ 6.65 per lineal foot
 Total \$ 26,310.00

Delphia Excavating:

Culvert excavation & installation \$1,183 per culvert
 Reshaping ditches \$8.00 per lineal foot
 Ditch with riprap \$10.97 per lineal foot
 Total \$ 74,133.00

Pam Marsh made a motion to accept Paquette Excavating bid at \$22,400, seconded By Kathleen Ready. 4 yes / o no

TOWN OFFICE BUSINESS:

1. **Report from subcommittee on Town Hall maintenance / plowing:**
Plowing: The Superintendents office put the plowing around Beeman out to bid, and added an option to plow the parking lot of the new Town Office & Library. This is mainly for feedback, as nothing has been agreed on yet. The school did not budget for plowing this year, and there is concern that adding plowing would push them over the per pupil spending rate; which would increase every ones taxes. The selectboard will look over the bids

when they come in; it may be cheaper to choose the lowest bidder. If not, then the town road crew will plow this year and the school district will need to budget for plowing in 2010 – 2011.

Town Hall Maintenance: It was agreed that Beeman will take responsibility and pay for heat and electric and custodial services, including setting up for Town Meeting and special elections; the amount to be determined after another meeting between the subcommittee and both boards. Beeman will also take on light maintenance, such as changing light bulbs, and daily cleaning of the building (minus the old town office.) We discussed the care of the gym floor; the Town and Beeman School agreed to a joint purchase of a burnisher to help maintain the floor several years ago, and the Town suggests that the school and Town should share the annual maintenance cost of having Wales Flooring do annual maintenance on the floor. Pam Kingman is going to look into the cost. The Town will continue to be responsible for major maintenance of the building.

Discussion about renting the Hall and who is responsible for locking and checking the building when the function is over. Agreed that the school should be responsible for making sure the building is locked after all school-related events, including the after school program and school-related sports. Further, the Town will continue to take responsibility for dealing with renting and scheduling non-school events. Hiring a custodian to be present during such functions, was discussed as a possible way to make sure the building is clean and secure when function is over; it would need to be someone trustworthy and flexible. The money from renting the Hall could go towards paying that custodian. It was also discussed whether this was part of Suzy Roorda's job responsibilities. Pam Marsh and Kathleen Ready will meet with Suzy Roorda, as they have done with other Town employees. They will also make a recommendation to the Selectboard regarding the use of the Town Hall for non-school functions.

TREASURER'S REPORT:

2. Payroll – Pam Marsh made a motion to approve payroll, seconded by Pat Paquette. 4 yes / 0 no
3. Pay Orders – Pam Marsh made a motion to approve the pay orders, seconded by Pat Paquette. 5 yes / 0 no
4. Discussion about subcontractors working for the Town need to get a purchase order number prior to making the purchase.

NEW BUSINESS:

1. Snow removal from sidewalks at the Town Office & Library: This was going to go out to bid, but the cost of running the ad in the local paper for such a small job didn't seem worth it. It will be "advertised" in the newsletter and folks can submit letters of interest.
2. Peter Dominico from River Watch would like to give a 15 – 20 minute presentation to the Selectboard on Storm Water Erosion. This will take

- place prior to the next regular meeting on Tuesday, September 15, 2009 at 6:45 pm
3. Potash stone – Dan Neilson would like to donate his grandfathers (Neri Clark) potash stone. It is a large flat stone used for fixing dyes back in the 1800's. Pam Marsh made a motion to accept the stone as long as the Historical Society wants it. The Select board is willing to store it in the old town office space. Seconded by Kathleen Ready. 5 yes / 0 no
 4. Letter of Resignation from Addison County Regional Planning Commission Alternate, Suzy Roorda. Keith Hall made a motion to accept the letter of resignation, seconded by Pam Marsh. 5 yes / 0 no The position will be advertised in the October newsletter.
 5. Sidewalk Project update from Doug Weber – Pam Kingman called to find out the status of the documents. Mr. Weber said Joel Perrigo at AOT still has them, he is hoping to hear from him this week. Then Mr. Weber would like to meet with the Selectboard and Adam Lougee from ACRPC.
 6. Cindy Hill – Update on Warranty deed between the School and Town. She is rewriting the document and hopes to have it finalized soon.
 7. Schedule Budget Meetings – The first meeting is schedule for Tuesday, September 22, 2009 @ 7pm in the Town Office.
 8. Humane Society Re: Humane investigation Training on Tuesday, October 6, 2009 @ 6 pm.
 9. Planning Commission Hearing on Horn property will be held Thursday, September 3, 2009 @ 7 pm in the Town Office.

REGULAR BUSINESS:

1. Pam Marsh made a motion to approve the minutes from August 18, 2009, seconded by Keith Hall. 5 yes / 0 no

MISC. CORRESPONDENCE:

2. Central Vermont Public Service – Informational Meeting on Monday, September 21, 2009 RE: New line from Middlebury and Weybridge through New Haven to the substation.
3. VLCT: Proposed Vermont League of Cities and Towns Bylaw Changes
4. VLCT: 2009 Annual Meeting Information

OTHER BUSINESS:

1. Co - Road Commissioner, Roger Boise: Need to purchase two new totes to hold the used motor oil people are donating. He found two that will hold 275 gallons each, the cost for both is \$240. Keith Hall made a motion to purchase two totes to hold used motor oil, price not to exceed \$300. Seconded by Kathleen Ready. 5 yes / 0 no
2. Roads Update: Hoping to start on the North Street project on September 8, 2009. Sumner Road is almost done. Sawyer Road will be paved soon. On Hallock Road the pot holes are being filled in with hot mix. Roger Boise said overall some of the roads are in rough shape.

Discussion about the possibility of hiring a fourth man as a seasonal full time employee to join the road crew from November – April.

Adjourn: 9:10 pm
Respectfully submitted:
Pam Kingman
Approved:

Keith Hall, Chair

Roger Boise

Pam Marsh

Pat Paquette

Kathleen Ready