

**Town of New Haven Selectboard Meeting**  
**7:00 pm**  
**Tuesday, January 18, 2011**  
**Town Offices**

Present: Chair, Pam Marsh, Vice Chair, Roger Boise, Kathy Barrett, Pat Paquette, Kathleen Ready, Treasurer, Barb Torian and Clerk, Pam Kingman

Visitors: Rick Shappy

**AGENDA RESULTS:**

**VISITORS BUSINESS:**

1. **Town Energy Coordinator, Rick Shappy** – Here to discuss **energy improvements** to the **Town Hall**. He has looked over the energy audit and he feels the best place to start is insulating in the attic / ceiling area to cut down on heat loss. He is aware of the rebate program from Efficiency Vermont for replacing light fixtures; the program is good for up to 200 fixtures. Victor Bolduc inspected all the light fixtures in the Town Hall, Fire Station / Town Garage. The Board would like to incorporate all three buildings into the rebate program. Victor is in the process of writing up quotes for the rebate program. There was discussion about suspending the lights in the Town Hall gym in preparation of replacing the ceiling. The lights fixtures in the gym will be expensive because of the cages that surround them. The Board agrees there is no sense in doing the lights without doing the ceiling too. Discuss the need for a new elevator as well as other efficiency projects. The Selectboard plans to have an Article on the Town Meeting Warning asking for the voters to approve using up to \$50,000 from the Reserve Facilities Fund towards energy improvements in the above mentioned buildings. Because of health and safety reasons, one of the main concerns is the need for an air exchanger in the Town Garage / Fire Station; cost would be roughly \$17,000. Other health & safety needs at the Fire Station include a new egress door by the fire escape, and exhaust fan and build a new fire wall in the upstairs storage room. Rick Shappy would like to meet with the Board again prior to Town Meeting to discuss more specific plans for the energy improvements.
2. **Palmer / Town** – ROW Deed – Postponed until after Town Meeting as the Palmers did not appear.
3. **Fire Department Memorandum of Understanding:** A few changes were made to the MOU. Pam Marsh will forward a copy to Chief, Alan Mayer. Kathy Barrett made a motion to approve the MOU, with corrections, seconded by Pat Paquette. 5 yes / 0 no  
Kathleen Ready made a motion to allow Pam Marsh to sign the MOU with the Fire Dept. on behalf of the Selectboard, seconded by Roger Boise. 5 yes / 0 no

## **TOWN OFFICE BUSINESS:**

1. **Town Hall Applications:** 1) Kathy Barrett made a motion to approve the Friends of the Library hosting Chocolate Delight Night on Saturday, February 12, 2011 using the kitchen & cafeteria from 10am – 10pm. Fee waived. Seconded by Kathleen Ready. 5 yes / 0 no  
 2) Pat Paquette made a motion to approve the New Haven Volunteer Fire Dept. hosting 4 Pancake breakfast fundraisers, using the kitchen & cafeteria on Sundays: Jan. 24, Feb. 27, March 27 & April 17, 2011 from 6am – 12 pm. Seconded by Roger Boise. 5 yes / 0 no  
 3) Roger Boise made a motion to approve Travis Paquette teaching Self Defense classes from 3:30 pm – 8 pm; in the Town Hall Gym, Monday evenings throughout 2011. Fee of \$25.00 per week required, plus deposit. Motion seconded by Kathy Barrett. 4 yes / 1 abstention
2. **Marshall's Alarm Service** – Tested the alarm in the Town Office / Library. Also dropped off quote for panic buttons for both offices.

## **TREASURER'S REPORT:**

1. Payroll – Kathy Barrett made a motion to approve payroll for the week ending 1/15/11, in the amount of \$4,243.55, seconded by Pat Paquette. 5 yes / 0 no
2. Pay Orders – Kathleen Ready made a motion to approve the pay orders for the week ending 1/18/11, in the amount of \$23,229.73, including payroll taxes. Motion seconded by Pam Marsh. 5 yes / 0 no
3. Treasurer, Barb Torian corrected the Road Budget, adding in the \$25,000 for health & safety improvements. This did not change the bottom line in the Road budget, as the \$25,000 will come from the Reserve Facilities Fund.
4. Treasurer, Barb Torian noticed in the General Fund budget that one Social Security expense number was not added in the budget we approved last week. Also, the money from the State for reappraisals also needs to be included as an expense, as they go into the Reappraisal Fund. Kathy Barrett made a motion to approve the revised General Fund budget, seconded by Roger Boise. 5 yes / 0 no

## **ROAD COMMISSIONERS REPORT:**

1. **Roads:** Not too many complaints about the condition of the roads. Because of all the recent snow storms, starting to run low on road salt. All other products are in good shape.
2. **Equipment:** On the 1996 truck, the wiper blade motor blew, that has been replaced with new arms and switches. On the same truck, a cable for the plow wing broke. Roger will pick up a replacement tomorrow. After discussing the purchase of an excavator, he and Pat thought it might

make sense to purchase a small backhoe. That way the cost would be closer to \$30,000 - \$35,000.

**REGULAR BUSINESS:**

- 1. Kathy Barrett made a motion to approve minutes from January 4, 2011, seconded by, Kathleen Ready. 5 yes / 0 no

**OLD BUSINESS:**

- 1. Town Plan - Kathy Barrett made a motion to adopt the Town Plan, and put it on the Town Meeting Warning. Motion seconded by Kathleen Ready. 5 yes / 0 no

**MISC. CORRESPONDENCE:**

- 1. ACRPC – FY2012 Municipal Assessments
- 2. Public Service Board – Request for Waiver of Notice Requirement Re: Verizon Wireless in New Haven Jct.
- 3. Murphy Sullivan Kronk – Re: Verizon Wireless in New Haven Jct.
- 4. Public Service Board – Petitioner’s Certificate of Notice Re: Verizon Wireless in New Haven Jct.
- 5. Murphy Sullivan Kronk – Re: Verizon Wireless in New Haven Jct.

Adjourn: 9:10 pm  
 Respectfully submitted:  
 Pam Kingman  
 Approved:

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Chair, Pam Marsh

*Roger Boise*  
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 Vice Chair, Roger Boise

*Kathleen Barrett*  
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 Kathy Barrett

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Pat Paquette

*Kathleen Ready*  
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 Kathleen Ready