

Development Review Board  
Town Offices, New Haven, Vermont  
August 16, 2010

Members Present: George Apgar, Kathy Barrett, Donna Blaise, Tim Bouton,  
Jim Gallott, Donald Johnston, Mike Sweeney

Alternates Present: Steve Dupoise

Alternates Absent: Andy Dykstra

Public Present: Jon Apgar, Brian Goodale, Jill DeVoe

Tim Bouton, Chair called the meeting of the Development Review Board (DRB) to order at 7:03 PM.

**Public Hearing**

1. Jon Apgar requests a boundary line adjustment for his property located at 550 Legend Lane. Parcel #0261-200.

George Apgar recused himself; Jon Apgar is a relation.

Jon presented a Mylar for a boundary line adjustment for his property 2476 Main Street (Route 17) a 1 acre lot and 104 Legend Lane a 12.3 acre lot. The boundary line was moved back 100 feet back (approximately ½ acre) on the 1 acre lot now showing both garages on the same lot. This reduces the 12.3 acres to 11.7 acres. There are still two lots.

The Mylar depicts all the information the DRB asked for when Jon came before the board at the June 14, 2010 DRB meeting.

Opened for Public Comments

None

Public Comment Closed

Sweeney made the motion to accept the Mylar as presented

Gallott seconded

Discussion – none

Vote: Yes – 7 (Barrett, Blaise, Bouton, Dupoise, Gallott, Johnston, Sweeney)

No – 0

Abstention – 0

Motion carries

Bouton will sign the Mylar after the 30 day appeal period.

## **Visitors Business**

a) Cris Messerle and Jill DeVoe – introduction of the new Assistant Zoning Administrator and review of job description.

Cris Messerle, Zoning Administrator (ZA) could not make the meeting tonight. Bouton introduced Jill DeVoe, the new Assistant Zoning Administrator (AZA).

The DRB asked DeVoe if she would be available for DRB meetings. DeVoe indicated that she probably won't be at all meetings. She is only a phone call away and she lives 10 minutes away. DRB encouraged her to attend all DRB meetings for at least three months so she can get a feel how the board functions.

The DRB indicated that it would be very beneficial to all members if files and information relating to any public hearings be sent out via PDF prior to the meeting date, so members could review the information ahead of time.

Some issues that both the ZA and the AZA will be addressing soon are; Hilltop RV and Lee's Small Engine.

The review of the Assistant Zoning Administrator job description was not done this evening, it will wait until the ZA is present.

## **Minutes**

Barrett made the motion to accept the DRB minutes of August 9, 2010 as presented.

Apgar seconded

Discussion – none

Vote: Yes – 5 (Apgar, Barrett, Bouton, Dupoise, Gallott)

No – 0

Abstention – 3 (Blaise, Johnston, Sweeney)

Motion carries

**Correspondence** – none

**New Business** – none

## **Old Business**

Bouton showed a draft letter to DRB members, that he prepared to go to the Select Board and the Planning Commission regarding the Heffernan Gravel Pit off Plank Road.

Johnston made the motion to approve the letter as written.

Sweeney seconded

Discussion – Apgar felt his concerns on the dust issue, was adequately addressed in the last sentence in paragraph two.

Vote: Yes – 6 (Apgar, Blaise, Dupoise, Gallott, Johnston, Sweeney)

No – 0

Abstention – 2 -Barrett-she is a Select Board member; & Bouton-he drafted the letter.

Motion carries

Rules of Procedure – copies were distributed with corrections from the last time these were discussed. DRB continued the process of reviewing and updating these rules.

Barrett made the motion to adjourn

Apgar seconded

Discussion – none

Vote Vote: Yes – 8 (Apgar, Barrett, Blaise, Bouton, Dupoise, Gallott, Johnston, Sweeney)

No – 0

Abstention – 0

Motion carries

The meeting was adjourned at 9:00 PM

Respectfully Submitted By

Karen Gallott

Tim Bouton, Chair

George Apgar

Kathy Barrett

Donna Blaise

Steve Dupoise

Jim Gallott

Donald Johnston

Mike Sweeney