

Town of New Haven Selectboard Meeting
7:00 pm
Town Offices
Tuesday, February 15, 2011

Present: Chair, Pam Marsh, Vice Chair, Roger Boise, Kathy Barrett, Pat Paquette, Kathleen Ready, Treasurer, Barb Torian and Clerk, Pam Kingman

Visitors: Bill Finger, Lowell Nottingham and Rick Shappy

AGENDA RESULTS

VISITORS BUSINESS:

1. **Middlebury Town Manager, Bill Finger Re: Cobble Road** – There has been quite a bit of correspondence sent to the Town of Middlebury requesting their assistance in maintaining Cobble Road. Most of which has gone unanswered. Because of this, New Haven decided not to include Cobble Road on our Certificate of Highway Mileage for this year. We asked the State to forward any monies for the Road to Middlebury to help them maintain it. Bill Finger said he would like to put together a new agreement; the original one goes back to when Cobble Road used to go straight through and join with Halpin Road. Roger stated that New Haven has been doing the bulk of the work for years; in the original agreement it stipulates who is supposed to do what. Bill Finger said Middlebury's highway map from 1962, it shows all of Cobble Road to be in New Haven. Roger and Pat feel New Haven has not been treated fairly, we have spent massive amounts of money maintaining this road; with no assistance from Middlebury. Pam Marsh suggested appointing a committee from both towns that will report to both Selectboards. Roger Boise and Katie Reilley will represent New Haven. Bill Finger and a Selectboard member will represent Middlebury. Mr. Finger will set up a meeting after Town Meeting. Bill Finger acknowledged it is partly his fault for letting things slip through the cracks.
2. **Nadine Barnicle from Addison County Transit Resource** – Thought all they needed was a letter of request for funding this year. She acknowledged that Pam Kingman called the office and left a message that they needed to petition, unfortunately that message was never given to Nadine. Now it is past the deadline for petitions. She has come to ask the Selectboard if they would reconsider the request. Nadine gave an overview of what ACTR offers for New Haven residents, and all of Addison County. Demand has increased by 40 – 44%, and New Haven has become a critical stop. Last year there were 2,200 rides from New Haven. Nadine said ACTR has a great track record with New Haven; it has always passed on the ballot. She said there is a lot at stake, such as losing state and federal funding. They are required to have a 20% local match. ACTR asks for money from each Town, using what they have to determine is a

fair funding formula. Without New Haven's planned contribution, ACTR will lose close to \$19,000; this is critical to their success. Nadine wanted to let the Selectboard know that Bristol, Vergennes and Middlebury have included ACTR in their budget. Pam Marsh said this poses two difficulties. First, the Warning has already gone out and second, ACTR is one of several organizations that didn't follow through to get on the ballot. Not sure what the Board can do for this year. We can't amend the Australian budget warning at this time. Options were discussed, but the board felt that their hands were tied for this year; especially since there are others who did not petition properly as well. Pam Kingman will let Nadine know if there is something on the ballot that does not pass that would require another vote. ACTR may be able to petition for funding if that happens. Kathleen Ready will contact the Town Attorney to see if there may be other alternatives.

3. **Lowell Nottingham – Elevator Update:** He is currently working on a 50% matching grant. He needs Pam Marsh as the Chair of the Selectboard to add him as a person who can apply for the grant for the town.
4. **Lowell Nottingham –** Victor Bolduc has submitted all the paperwork to Efficiency Vermont for the lighting in the town garage / fire station. It is about a 2 week process. Lowell is frustrated that he still has had no response from James Martell who owns Green Mtn. Zero Draft. He is the one who conducted the energy audit on the town garage / fire station. But it turns out the description of work that needs to be done was not complete enough for the RFP. Lowell feels confident he can do a mock up to speed up the process so we can get the RFP out again. He said the lighting should cost around \$17,000; ¾ of that will be refunded by Efficiency Vermont.
5. **Energy Coordinator, Rick Shappy –** He has spoken with Paul Lekstutis from Cross Pollination, who is willing help with the lighting in the Town Hall. He has also contacted Jared Moats, who did the energy audit on the Town Hall. Jared went over the lighting process with Rick, they will use T8 lights. Efficiency VT suggests using a lighting consultant to ensure we get the best results.(WE may not need as many lights when they are replaced, for example.) There are two kinds of rebates: one for the town and one for the contractor. Rick said the pre-existing ceiling structure in the Town Hall is 9" above what we have now. He is concerned that we are going from a suspended ceiling to heavier a sheetrock ceiling. With less heat loss more snow is likely to accumulate on the roof. He recommends a structural analysis of the ceiling and roof, which would cost about \$750. He will look into after town meeting. Rick also wanted run by the Selectboard the possibility of putting solar panels on the south side of the Town Hall roof. It would add 5 lbs. per square foot to lthe weight of the roof, which should be considered in the structural analysis. Rick said he will need to block off a chunk of time in the gym over the summer for the work to get done. This may affect the summer program. Pam Kingman will contact Principal, Steve Flint to see if they can use the school or an alternate location during

this time. Rick assured the Board that part of the RFP will include protecting the new gym floor and the newly cleaned stage curtains. ACRPC could help out with funding for a 2 door blower test in the Town Hall. Rick would also like to see what the fuel consumption is in Town Hall. He has been made aware of an "hour meter" that can be installed on the boiler in the Town Hall. He can get one installed from Champlain Valley Plumbing & Heating. This will give us much needed information for Town Meeting; he and the school custodian could take daily readings. Kathleen Ready made a motion to purchase and install an hour meter on the Town Hall boiler, seconded by Pat Paquette. 4 yes / 1 abstention (Barrett) Pam Marsh thanked both Lowell and Rick for all their hard work and help.

6. **Rick Shappy** – Has spoken to John Palmer about using his farm to harness wind / solar energy. John said he may look into it for himself, but he is not sure right now. Rick would like to have displays out at Town Meeting about wind and solar energy, or perhaps even a running slide show on a laptop. He's hoping this will help recruit more members to the Energy Committee.

TOWN OFFICE BUSINESS:

1. **Town Hall Applications: 1)** Kathleen Ready made a motion to approve of a 6 week Zumba Dance taught by Lindsay Hescoock on Thursdays in the gym starting on 3/3/11 at 6:30pm. Deposit and rental fee of \$25.00 per week. Motion seconded by Roger Boise. 5 yes / 0 no
2) Jim Condon/ Swing Dance on Sundays beginning Feb. 27 – April 3, 2011. Deposit and rental fee of \$25.00 per week. Mr. Condon has asked the Board if he can have an "open dance" directly after the swing dance. He would like to donate the proceeds (\$3.00 per person) from that back to community projects. The Board is concerned that the people attending would not know that their money is being donated back to the Town. Kathy Barrett made a motion to approve the application for use of the town hall at \$25.00 per session, seconded by Pat Paquette. 5 yes / 0 no If he wishes to donate the proceeds from the dance afterwards to the ITown, he may do so, (and we will gratefully accept) but that is not a requirement of his permit.
2. Pat Paquette made a motion to approve the **liquor and tobacco license** for Coco Mart, Inc. seconded by Kathy Barrett. 5 yes / 0 no
3. Letter from 911 Coordinator, Denise Colombo Re: new road name off of South Street. She has sent the letter to residents explaining the road name they choose sounds too much like other roads in town. She consulted with the E911 board and some fire department members before rejecting the proposed name. She has asked the residents to try again with a new road name.

TREASURER'S REPORT:

1. Payroll - Pat Paquette made a motion to approve payroll for the week ending 2/7/11, in the amount of \$6,333.78, seconded by Kathy Barrett. 5 yes / 0 no
2. Pay Orders – Pat Paquette made a motion to approve the pay orders for the week ending 2/14/11, in the amount of \$178,920.52, seconded by Roger Boise. 5 yes / 0 no
3. Lamoureux & Dickinson – Barb Torian is waiting to hear back from Joel Perrigo. She is asking the Board to sign the final inspection order from VTRANS. Barb said if she is not satisfied with the numbers, then she will not submit it. Pam Marsh signed on behalf of the Selectboard.
4. Mileage request from Suzy Roorda – She has 4 Green Up meetings to attend in Montpelier this coming year. She has been the Town's Green Up Coordinator for several years. Kathy Barrett made a motion not to reimburse for Green up meetings because it is a volunteer position, seconded by Pat Paquette. 4 yes / 1 no (Ready) Pam Marsh agreed because there was no budget request for it.
5. **Town Birthday – Community Projects Account:** Nina Bacon wants to raise money for holding an event or events to celebrate the Town's 250th birthday. She has asked to funnel money through the Community Projects Fund. Barb has asked the fundraisers to consolidate deposits to once a month, and to keep track of donations. Kathy Barrett made a motion to allow Town birthday funds to go in and out of the Community Projects Fund, seconded by Pat Paquette. 5 yes / 0 no

ROAD COMMISSIONERS REPORT:

1. Roads update – Have used a lot of sand and salt this winter. Kathleen asked if there were complaints about the road conditions. Roger said he had only had a few, and no school bus drivers had complained.
2. Equipment update – Nothing to report at this time.
3. Grant Application for storage containers for the used motor oil. Pam Marsh signed the application on behalf of the Selectboard.

NEW BUSINESS:

1. VELCO – Shunt Reactor / Cert. Of Public Good / Request for Waiver – VELCO is asking the Selectboard to sign a 30 day waiver as opposed to the normal 45 days' notice before filing. Kathleen Ready made a motion to take no action at this time, seconded by Kathy Barrett. 5 yes / 0 no
2. VTRANS Mapping Unit – Information Re: Ancient Roads – Pam Kingman will return the information to Johnathan Croft.

REGULAR BUSINESS:

1. Pat Paquette made a motion to approve the minutes from January 25, 2011, seconded by Kathleen Ready. 5 yes / 0 no
2. Roger Boise made a motion to approve the minutes from February 1, 2011, seconded by Kathy Barrett. 4 yes / 1 abstention (Paquette)

OTHER BUSINESS:

1. Jill DeVoe is not interested in cleaning the office anymore. Pam Kingman said she asked Barb Torian and Denise Colombo if they were interested, but they declined. Pam Kingman said she would do it at the same rate of pay as Jill which is \$14.00 per hour at 2.5 hours a week.
2. Information from the Zoning Administrator Re: Lee property

OLD BUSINESS:

MISC. CORRESPONDENCE:

1. Murphy Sullivan Kronk – Verizon cell tower
2. Vermont Land Trust – Acquisition of Development Rights – Choiniere Farm
3. Vanasse Hangen Brustlin, Inc – Offering Services

Adjourn: 10:00 pm
 Respectfully submitted:
 Pam Kingman
 Approved:

 Chair, Pam Marsh


 Vice Chair, Roger Boise


 Kathy Barrett

 Pat Paquette


 Kathleen Ready