

**Development Review Board
Town Offices, New Haven, Vermont
December 20, 2010**

Members Present: George Apgar, Kathy Barrett, Donna Blaise, Tim Bouton,
Jim Gallott, Donald Johnston

Members Absent: Mike Sweeney

Alternates Present: Steve Dupoise

Alternates Absent: Andy Dykstra

Guests: Zoning Administrator– Dave Wetmore

Tim Bouton-Chair called the meeting of the Development Review Board (DRB) to order at 7:00 PM. Steve Dupoise will be a voting member tonight.

Public Hearing

There were no warned hearings for this evening.

Visitors Business – None

Minutes

A correction to the DRB minutes of December 13, 2010 was made. Under Visitor's Business the description for the Everest Family's sketch plan hearing; the word "hearing" was deleted. The Zoning Administrator (ZA) indicated the official wording is: Sketch Plan Meeting.

Barrett made the motion to approve the DRB December 13, 2010 minutes with the correction.

Dupoise seconded

Discussion – none

Vote: Yes – 7 (Apgar, Barrett, Blaise, Bouton, Dupoise, Gallott, Johnston)

No – 0

Abstention – 0

Motion carries

Correspondence – None

New Business

Discussion ensued on how the new ZA will be handling

- Agendas – will be looking to have meeting agendas out one week in advance.
- Wetmore will oversee the Assistant Zoning Administrators preparation of materials
- Complaints – If a complaint is voiced, in person, by letter or note, or anonymously, he will take it as a serious complaint and act on it.

Old Business

A copy of the letter (see attached) dated December 14, 2010 mailed to Elizabeth LaFerriere was given to all DRB members.

The DRB then worked on the Rules and Procedures draft.

Barrett made the motion to adjourn

Dupoise seconded

Discussion – none

Vote: Yes – 7 (Apgar, Barrett, Blaise, Bouton, Dupoise, Gallott, Johnston)

No – 0

Abstention – 0

Motion carries

The meeting was adjourned at 8:45 PM

Respectfully Submitted By

Karen Gallott

Tim Bouton, Chair

George Apgar

Kathy Barrett

Donna Blaise

Steve Dupoise

Jim Gallott

Donald Johnston