

**Town of New Haven Selectboard Meeting
7:00 pm Town Offices
Tuesday, August 5, 2008**

Present: Keith Hall, Pat Paquette, Roger Boise, Pam Marsh, Lowell Nottingham, Pam Kingman

Others: Barb Torian, Jeff Everest, Dale Everest, Jerry Smiley, Al Karnatz, Chris Wilson, Doug Weber, Rick Kehne, Dave Heisler, Cris Messerle, Wayne Marcelle, Warren Whitcomb

AGENDA RESULTS

VISITORS BUSINESS:

- 1. Al Karnatz from Vermont Land Trust RE: Morris Earle Estate –**
Vermont Land Trust has been working with the Morris Earle Estate and John Palmer, who is interested in purchasing a portion of the property. Mr. Karnatz explained that it is common practice for VLT to meet with Town officials to go over the conservation process and to see if there are any concerns/questions in relation to the project; and to make sure the project does not interfere with the Town Plan. Al Karnatz handed out copies of maps of the Earle Estate that clearly outlines the property. The Earle Estate is retaining a 3 acre lot, and is conserving the remaining 241 acres which the Palmers will be purchasing. Conserving the property makes it affordable for farmers to purchase and manage. Mr. Karnatz said he has been working with the State Housing Board and the Earle's for a couple of years on this project. The Town Plan and Zoning are all taken into consideration when conserving land; it is about a 1.5 year process. There are restrictions put on conservation land, such as restricting further development, no clear cutting - although there can be some logging, and farm buildings can be put up. In the future if the property is sold, the easement rights stay in place and the development rights cannot be bought back.
- 2. Doug Weber from Summit Engineering and Rick Kehne from Addison County Regional Planning Commission RE: Sidewalk Project & Change Order –** Keith Hall explained that there are still some questions regarding the sidewalks that the Board would like clarification on, the first one being: Why can't the old sidewalks be used instead of putting in new ones? And the second is: should the Village Green be extended and should the slip lane that ends on Town Hill Rd. be done away with? Doug Weber said the old sidewalks were on the plan at one time but someone suggested they should be closer to the road, so this meant building new ones. He added the Selectboard could re-design the sidewalks, but we are already into the right-of-way phase of the project and it would create significant delays. Mr. Weber reminded us that the project has been reviewed and approved numerous times, and it is a project the community wants. In regards to the turning radius on Town Hill Rd. it is a standard 35'

radius approved by VTRANS and it can accommodate trucks up to 35 – 40'. Discussion on turning the north end of Town Hill Rd. into a one way road for trucks, and some of the issues that come along with that. Discussion turned to maintenance in the winter time, and the costs associated with it, and if the Town can close them in the winter? Rick Kehne noted that the Town is required to have pedestrian amenities, and they will need to be kept open during the winter months. There are also concerns about how close the sidewalks will be located next to Main St. Doug Weber assured that there is a minimum of 5' of green and then 5' of sidewalk, and that there is ample space between the road and the sidewalk. Also discussed was regulating the speed along Main St., and that there will also be visual cues that there is pedestrian crossing. Jerry Smiley thought the speed limit sign on the westerly approach on Main St. was not in a good location that it didn't give motorists time to slow down before entering the village. Rick Kehne from ACRPC said he would call VTRANS and ask for a speed study along Route 17 on the approach to the village. With all the questions answered, Chairman Keith Hall told Doug Weber to move forward with the Sidewalk Project. Keith Hall made a motion to sign the Change Order, amending the original to include the Safe Routes to School Program, extend the term of agreement through 12-31-08 and to increase the maximum limiting amount to \$38,667.

Seconded by Pam Marsh. 4 yes / 1 no

* Amy Diller no longer works for ACRPC, Rick Kehne will be the interim Project Manager.*

3. **Chris Wilson – New Haven Soccer Club request for funds:** With the new ball fields, this year the club would like to buy some new goals and other necessary equipment. The Soccer Club is allotted \$1,000 each year; this year's total request is \$998.41. Pat Paquette made a motion to grant the request for funds, Seconded by Pam Marsh. 5 yes / 0 no
4. **Dave Heisler RE: Emergency Management Manager –** Dave Heisler stressed the importance of the Town needing an EMC. Mr. Heisler is willing to help someone manage the operations, but cannot do it alone because of his commitment to the Fire Dept. He suggested someone from the Selectboard with the longest term ahead of them would be the best candidate. Dave Heisler would work side by side with this person in the event of an emergency. Together they can coordinate the Fire Dept. and the road crew along with emergency shelters. Mr. Heisler handed out the Rapid Response Plan that has been updated as best he could. Right now with no Emergency Manager in place, the Selectboard Chair is considered acting Manager. There will be an **Incident Command System Training to be held in New Haven on Tuesday, September 23, 2008, from 6:30 – 8:30; all are welcome.**
5. **Cris Messerle – Town / School property Agreement:** While discussing the permitting process for the new Town Office/Library building, Cris Messerle wondered who the Selectboard would like to have get the required information to the Development Review Board. There is

paperwork that needs to be filled out and brought before the DRB. The Town needs to finalize the Agreement with the School on the basis of acquiring the property. In the agreement, dated November 18, 2005, located in Land Records book 68, pages 98 – 100, Beeman Elementary School agrees to give the Town an easement of 120' along the back of the property along the new ball field. The property needs to be transferred to the Town so we can move forward with the new building. Keith Hall will go before the DRB on August 20, 2008 to ask for the boundary line adjustment, a conditional use to construct the building and a setback variance to construct additional parking.

6. **Wayne Marcelle – Constable:** New rules require the constables to be certified, Mr. Marcelle feels that someone younger than he could go through the training. He is willing to be a Deputy Constable and this would be required for him to act as the Dog Warden. Pam Marsh said she thought the Town could choose what roles the Constable could be responsible for. Appointed Constables must do training; Elected Constables do not have to.

Little “A” Wood Floors – quote for gym floor is \$37,000. The owner of Little “A” met with Wayne Marcelle, Keith Hall and Roger Boise to discuss replacing the gym floor. During their meeting, Little “A” told them he would include striping lines and polyurethane. When the quote came in it did not include the option to refinish the stage floor for an additional \$1,500, nor did it include re-striping the floor. Pam Kingman will contact Little “A” Wood Floors to clarify and get a new quote.

New Drop Box – Wayne Marcelle has dug a 20” hole for the new drop box to sit in, he is waiting to pour concrete per the Selectboard’s approval of the location. Roger Boise made a motion to approve location of the new drop box, Seconded by Pat Paquette. 5 yes / 0 no

Wayne Marcelle has received several complaints about the **Charlebois’ bull running** at large on North St. The bull is getting into barns, eating grain and destroying property. Mr. Marcelle is asking for the Selectboard to back him in writing a letter, then start issuing citations. Keith Hall made a motion to have Wayne Marcelle write a letter to the Charlebois’ as a warning, then take further action with citations if the situation warrants it. Seconded by Pam Marsh. 5 yes / 0 no

NEW BUSINESS:

1. **Town garage & Fire Dept.** – The garage would like to share its heat with the Fire Dept. The garage uses used oil to heat the furnace, they seem to have more than enough heat to help out the Fire Dept. The cost to run piping into the Fire Station will cost \$3,800. Roger Boise made a motion to run the ductwork into the Fire station from the Town Garage for \$3,800. Seconded by Pat Paquette. 5 yes / 0 no
2. **Harold Tricou** – Tree Damage Estimate to Town Shed is \$1,111. Insurance will cover some of the cost, as there is a \$500 deductible.

- Lowell Nottingham made a motion to have the shed repaired by Harold Tricou for \$3,800. Seconded by Roger Boise. 5 yes / 0 no
3. **Jackman's Inc.** RE: Energy Emergency for 2008 – 2009: Asking area Towns if they are interested in low interest loans for heating assistance to those in need.
 4. **Carriage Barn** – The Selectboard has been approached by several people who have shown an interest in buying it. The Carriage Barn needs work, with the new Town Office/Library and the Carriage Barn doesn't really fit without the King House. Roger Boise made a motion to put the Carriage Barn out to bid. Seconded by Pat Paquette. 5 yes / 0 no
 5. **Request for Generator to be moved to Field Days for the duration of the Fair.** Pam Marsh made a motion to loan the Towns generator to Field Days, with the stipulation that it be cleaned off and not damaged upon return. Seconded by Lowell Nottingham. 5 yes / 0 no
 6. **Town Elevator** – Last week the elevator was found not to be working, Accessibility Systems was called to come and repair it. He found the elevator to be in working condition, not sure what happened. He suggested the Town put some automatic door closers on each door, but the Selectboard felt with how little it is used, they would forgo the suggestion.
 7. **Central Vermont Public Service Corp.** – Update 46kV line between Middlebury, Weybridge & New Haven: CVPS feels there could be some reliability issues between these 3 Towns, they are holding an open meeting for all 3 Towns to be involved in October 2008.
 8. **State of Vermont, Dept. of Taxes – RE: Letter of Agreement for Computer Appraisal Services.** The Town agrees to pay Property Valuation and Review \$192.28 to use Marshall and Swift Cost Tables. Pam Marsh made a motion to approve payment to Property Evaluation and Review. Seconded by Lowell Nottingham. 5 yes / 0 no
 9. **Ancient Roads – Pick date to hold informational Meeting for Mass Discontinuance: No action taken**
 10. **Vermont Off Highway Recreation Assoc. – Ancient Roads: No action taken**
 11. **Updated Dog Ordinance** – This will be updated to include curbing your dog according to the signs on the Village Green. It must be warned for 30 days before it can be enforced. Pam Marsh made a motion to update the dog ordinance and warn for 30 days. Seconded by Lowell Nottingham. 5 yes / 0 no
 12. **Vermont League of Cities and Towns RE: Voting Delegates at the VLCT Annual Business Meeting.** No action taken
 13. **Fire Lane Signs for in front of the Town Hall** – Pam Kingman will talk to Mike Dykstra.
 14. **King House refund** – Several people have approached Selectboard members about refunding Tim Goyette for the King House. Pat Paquette made a motion to refund Tim Goyette back the \$500 he paid for the King House, Seconded by Roger Boise. 5 yes / 0 no

15. **Off Road Diesel** – Keith Hall made a motion to put the Off Road Diesel out to bid, Seconded by Pam Marsh. 5 yes / 0 no

REGULAR BUSINESS:

1. **Appointment to Planning Comission** – Pam Marsh made a motion to appoint Betty Bell to a 3 year term, Seconded by Lowell Nottingham. 5 yes / 0 no

TREASURER’S REPORT:

2. Sign pay orders – Pam Marsh made a motion to sign pay orders, Seconded by Lowell Nottingham. 5 yes / 0 no
3. Sign pay roll – Pam Marsh made a motion to sign pay roll, Seconded by Lowell Nottingham. 5 yes / 0 no
4. Sign Tax Anticipation Note – Pam Marsh made a motion to sign the Tax Anticipation Note from the Chittenden Bank in the amount of \$65,000. Seconded by Lowell Nottingham. 5 yes / 0 no
5. Barb Torian had some concerns about the culvert reimbursement for Michael Paul on East St. She said there ought to be an invoice submitted for proof of purchase. Roger Boise said he would get that from Mr. Paul.
6. Barb Torian asked that Denise Many be paid for folding tax bills out of the Selectboard fund. Lowell Nottingham made a motion to pay Denise Many out of the Selectboard fund, Seconded by Pam Marsh. 5 yes / 0 no

MISC. CORRESPONDENCE:

1. Events Dept. – Town Fair Expenses for 2008
2. Pike Industries RE: Declaration of Force Majeure Asphalt Products
3. Paving Summary for July: River Rd., Munger St. & Pearson Rd.

Adjourn: 10:00 pm
 Respectfully Submitted:
 Pam Kingman
 Approved:

 Keith Hall, Chair

 Roger Boise

 Pam Marsh

 Pat Paquette

 Lowell Nottingham