

Town of New Haven Selectboard Meeting
7:00 pm
Town Offices
Tuesday, February 2, 2010

Present: Pam Marsh, Kathy Barrett, Roger Boise, Pat Paquette, Kathleen Ready, Treasurer, Barb Torian and Clerk Pam Kingman

Visitors: Bev Landon, Suzy Roorda and Earl Bessette

AGENDA RESULTS:

VISITORS BUSINESS:

1. **Bev Landon** – With some assistance from Roger Boise, has compiled information on all the **Ancient Roads** in New Haven. This will enable the Selectboard to decide how to proceed with these old roads. They can be turned into trails, “thrown up”, or the board can choose to do a mass discontinuance. Brief discussion on the different class 4 roads that will be affected, and the different possibilities. Roger Boise, Pat Paquette and Pam Marsh will make up a sub-committee to go over the information, and report back to the rest of the board at the April 6, 2010. Then they can decide the best course of action and plan when to hold the public hearings.

Bev Landon said she has put in roughly 80 hours gathering all the information. She consulted with Robert Rodgers on some of the roads, and poured over old land records and maps. She has organized everything to make it easy for the sub-committee to go through. The Board thanked Bev Landon and Roger Boise for volunteering their time.

TOWN OFFICE BUSINESS:

1. **Suzy Roorda** – Town Hall Applications: **1)** Town Meeting Dinner hosted by the Cub Scouts, March 1, 2010. Fee waived, deposit required. **2)** Chris Wilson, soccer program. Gym use from Feb. 20 – April 24, 2010. Fee waived, deposit required. **3)** Town Hall Flea Market & Craft Sale, on Saturday, March 27, 2010; 9 – 3pm. Venders can rent table space for \$25. Kathy Barrett made a motion to approve the Cub Scouts, Soccer and Craft Fair, all fee waived. Seconded by Kathleen Ready. 5 yes / 0 no
Authorize **purchase dishwasher soap** to reimburse the Abbey Group when the dishwasher is used during functions in the town hall, Abbey Group to send an invoice for 1 unit of soap and we will pay it.
Suzy Roorda has received several calls from individuals interested in walking in the gym during cold weather. Discussion about where to draw the line on usage in the town hall. The Selectboard said they would consider having “walkers” if it was an organized activity with a set schedule.

TREASURER'S REPORT:

2. Payroll – Kathleen Ready made a motion to approve payroll in the amount of \$4,373.83, seconded by Roger Boise. 4 yes / 1 abstention
3. Pay Orders – Roger Boise made a motion to approve the pay orders in the amount of \$4,575.76, seconded by Pat Paquette. 5 yes / 0 no
4. Janet Wiseman who lives across the street from the Town Offices came over. She is asking that a newly installed street light bulb be replaced with one that isn't so bright. Pam Kingman will call CVPS.
5. Invoice from Champlain Valley Plumbing & Heating – for repair and replacement of a new water filter and pump. This helps immensely in keeping the water clean in the Fire Station and Town Garage. Pat Paquette made a motion to pay the invoice in the amount of \$1,559.85 to Champlain Valley Plumbing & Heating, seconded by Roger Boise. 4 yes / 1 abstention.

NEW BUSINESS:

1. Discuss **appointing an Assistant Health Officer**. There is a need to appoint an assistant while Town Health officer, Steve Dupoise, Sr. is in Florida.
A complaint was made to the Middlebury Health Dept. last week in regards to rodent infestation in an apartment. Because Mr. Dupoise is unavailable, the responsibility would default to the Selectboard Chair, Pam Marsh. Ms. Marsh does not feel she has the time to devote to this at this time and would like to look into appointing an Assistant Health Officer. Pam Marsh has spoken with Steve Dupoise about the position. Mr. Dupoise said he gets about 6-8 calls each year. She tried to interest Steve Dupoise, Jr. who declined the offer. Travis Paquette is also considering the position, but he would like a chance to talk with Steve Dupoise before deciding. Kathy Barrett made a motion for Pam Marsh to act on behalf of the Selectboard to appoint Travis Paquette, with a stipend of \$100, should he decide he is interested in the position. Motion seconded by Roger Boise. 4 yes / 1 abstention
2. Nuance software for the Town Clerks computer – Pam Kingman would like to be able to produce files in PDF and cannot at this time. Barb Torian suggested asking Mike Forte what he thinks, possibly there is something we can use off of the server. The Nuance software is \$99.99. Kathleen Ready made a motion to approve the purchase of Nuance software in the amount of \$99.99, unless Mike Forte suggests something else that is more compatible. Seconded by Kathy Barrett. 5 yes / 0 no
3. Pam Marsh signed the maintenance contract with LHS for the Tabulator. Cost is \$80.00 for 6 months.
4. Brook Field Service contract – Pam Kingman will contact them for a quote for maintaining the new Kohler generator for the new Town Office building too.

5. Liquor & Tobacco License – Kathleen Ready made a motion to approve the Liquor & Tobacco License for the Village Green Market, seconded by Kathy Barrett. 5 yes / 0 no
6. Addison County Humane Society – Kathy Barrett made a motion to approve of Option #2, at a cost of \$500.00 in the contract with the Addison County Humane Society. Seconded by Roger Boise. 5 yes / 0 no
7. Certificate of Highway Mileage – Roger Boise said the mileage has increased because the Road Commissioners added the trail that runs from Pearson Road to Otter Creek Highway. Pat Paquette made a motion to approve the Certificate of Highway Mileage, seconded by Roger Boise. 5 yes / 0 no
8. New Haven Community Library – Trustee, Ruth Penfield asked if the Library could add a Library sign to the North Street sign. The Selectboard did not object to the additional sign.

REGULAR BUSINESS:

1. Kathy Barrett made a motion to approve minutes from December 28, 2009 and January 9, 2010, seconded by Kathleen Ready. 5 yes / 0 no
2. Kathleen Ready made a motion to approve minutes from January 5, 12 and 19, 2010, seconded by Kathy Barrett. 4 yes / 0 no.

OTHER BUSINESS:

1. Cindy Hill dropped off a revised and final copy of the contract between the Town and Beeman School for the exchange of property for the new town office and library. The School District has had the contract for many months, the Selectboard has presented the contract to the School's attorney and hopes that it and the agreement between the School and the Town for maintenance of the Town Hall to be finalized before Town Meeting.

MISC. CORRESPONDENCE:

1. CVPS – New Transmission line to run from Middlebury Substation to New Haven Substation over to Weybridge.

Adjourn: 8:59 pm
 Respectfully submitted:
 Pam Kingman
 Approved:

 Pam Marsh, Chair

 Kathy Barrett

 Roger Boise

 Pat Paquette

 Kathleen Ready

