

**Town of New Haven Selectboard Meeting
7:00 pm Town Offices
Tuesday, September 2, 2008**

Present: Keith Hall, Roger Boise, Pam Marsh, Lowell Nottingham, Pat Paquette, Pam Kingman

Visitors: Peter Morris, Debbie Bird, Wayne Marcelle, Jeff Everest, Ruth Penfield, Barb Torian and Suzy Roorda

AGENDA RESULTS:

VISITORS BUSINESS:

1. **Debbie Bird – Liberio Dogs:** Her cat was killed last week in Middlebury. Mrs. Bird was not home at the time. No one actually saw the dog kill the cat, but a neighbor did see the Pit Bull with the cat in its mouth. The dogs showed up at the Humane Society by themselves and were returned to Nick Liberio later that day. Mrs. Bird has done some research on Mr. Liberio's dogs. She came into the New Haven Town Office and was given copies of the letters the Selectboard had written to Mr. Liberio in regards to his dogs running loose. Mrs. Bird has also gathered information from the Middlebury Police and the State Police. Mr. Liberio was issued a ticket from the Middlebury Police Dept. for the dogs running loose on the Trail around Middlebury. Debbie Bird plans on presenting all her information to the Middlebury Selectboard at their next meeting. Mrs. Bird expressed that she does not want to see the dogs destroyed, but possibly reevaluated and taken away from Mr. Liberio. She commended the Selectboard for having a good Dog Ordinance in place. Pam Marsh offered that New Haven could write letters to surrounding Towns to let them know Mr. Liberio is letting his dogs run at large.
2. **Wayne Marcelle –** Would like to attend, "**Investigating Animal Cruelty in Vermont**" to be held at the Vt. Police Academy in Pittsford, Vt. On Friday, September 5 and Monday September 15th. The cost for both sessions is \$70. Keith Hall made a motion to have Wayne Marcelle attend the training in Pittsford. Seconded by Pam Marsh. 5 yes / 0 no
3. **Architect, Peter Morris – New Town Office and Library Building:** Mr. Morris had forwarded copies of the plans and the Project Manual to the Selectboard for their review. Keith Hall then mailed a copy of the Project Manual to the insurance division of VLCT for them to review; he indicated he is waiting to hear back from them. Peter Morris will write up the invitation to bid and forward it to Pam Kingman to put in the local paper. Peter Morris thought the time frame for bidders to respond could be four weeks. Therefore, **sealed bids would be opened on Tuesday, October 7, 2008 at 7 pm at a regular Selectboard meeting.** Library Trustee, Ruth Penfield had questions regarding the building. Such as what kind of siding will the building have; location for a book drop; signage by the north entrance to the library; adding an interior window in

the storage area, and insurance. Peter Morris said the building will have **cement board siding**. A **book drop** could be located by the north entrance or even by the main entrance to the building in a well lit area; Mr. Morris said he will include a 2 x 2 slab to serve as an anchor for the book drop. The library was given a metal book drop to use outside the new library. There **will be a sign by the north entrance to the library** it will not be used as just an exit. **Adding an interior window** to the storage area should not be a problem. The Community Library just found out that they are **not covered under the Town's insurance policy**. The trustees are asking for the Town to include the contents of the library under the Town's policy, at replacement value. Keith Hall said he will look into it. Ruth Penfield also asked about storage, considering the Carriage Barn is up for bid and the library has quite a bit stored in there. The blue storage container between the school and Town Hall belongs to the library, but is filled with quite a bit of stuff from the school. So that may be an option for storage.

The **boundary line** between the school and Town still needs to be agreed on. Keith Hall has spoken with Town attorney, Jim Ouimette about drawing up the deed for the new building. Mr. Hall said that if the School board and Selectboard agree on 110' along the ball field then that is what Jim Ouimette will work with. The 110' originated from when the King House was being proposed as a Community Center. Keith Hall said he is not sure where the 120' came from; now the decision needs to be made to go with 110' or 120'. The Town will need to get a variance from the Development Review Board regardless of the depth. Lowell Nottingham made a motion to accept the agreement and a survey done by South Mountain Surveying, that the new deed will be based on that survey at 110'. Seconded by Keith Hall. 5 yes / 0 no The DRB meets on Wednesday, September 10, 2008. They will go over the variance, site plan; conditional use and a boundary line adjustment if everything is ready from Jim Ouimette.

4. **Barb Torian – Bond information:** The bond bank is offering a special issue in December 2008. Barb Torian has been working with Paul Guiliani from the bond bank; he has helped her put information together. In this process she found that the Town needs to have an outside audit of the most recent fiscal year. She has gotten an estimate from Tom Telling in the amount of \$3300; Mr. Telling is familiar with our Town as he did the last outside audit. Ms. Torian has started working on the application for the bond; she recommends the Selectboard and Architect, Peter Morris look it over too. Once Paul Guiliani issues his opinion, and the Selectboard receives approval then it is ok to start borrowing money as long as a percentage is used in a timely fashion towards the project. Barb Torian has found the best rates are through the Chittenden Bank. Keith Hall noticed a hidden cost from the Division of Fire and Safety. Apparently they need to approve the plans for the building, and give a final approval once the building is constructed, all at a cost to the Town of \$4300. Mr.

Hall is going to call them to see if there is a waiver for Municipalities. Keith Hall made a motion to go with the Bond Bank special issue in December, and to have Telling and Assoc. perform the outside audit. Seconded by Lowell Nottingham. 5 yes / 0 no

5. **Suzy Roorda – Beeman School, Mrs. Sagendorfs 1/2 Class: adopt the Village Green** – Mrs. Roorda was approached by Mrs. Sagendorf about possibly adopting the Village Green. The kids would be given small projects, such as setting the sun dial and planting three stages of flowering bulbs. The bulbs may require her to have Allen Swain help out for about an hour. The kids would also be doing writing and drawing assignments on the park. They could also help Suzy Roorda at holiday time with decorations. Keith Hall wondered if the Town is covered if someone were to get hurt. Suzie Roorda said the Teacher has a form for the parents to sign off on, and Keith Hall will find out about insurance coverage for the Town. Keith Hall made a motion to allow Mrs. Sagendorfs class to adopt the Village Green, provided there is insurance coverage. Seconded by Lowell Nottingham. 5 yes / 0 no

The Gazebo on the Village Green **needs to be stained** before winter. She hasn't heard from Tony Bosnich who was originally going to do it with a crew from the Job Corps. in Vergennes. Pat Paquette said he will talk to Tony Bosnich.

Fire Lane signs for in front of the Town Hall – Suzy Roorda is concerned that people are pulling up to close to the building out front. She would like to order fire lane signs. Pam Kingman said she asked Asst. Chief, Dave Heisler how many feet away from the building cars need to be. But he hasn't responded yet,

Suzy Roorda is also finding doors are being left open by the after school program, they informed Suzy Roorda that they had no way to lock them. Mrs. Roorda wants to know what should be done to correct this. No action taken.

Carriage Barn: Suzy Roorda was concerned that anything to do with the King House property was to be voted on. Keith Hall said there was a Notice to Bid in the paper with the intent to sell. If no one comes forward with a petition within 30 days, then it can be sold to the highest bidder. Pam Kingman will call VLCT to double check.

6. **Pam Marsh** – Discussion about the Town going to a **Fiscal year**. Pam Marsh called VLCT; she is waiting to hear back from them. Vermont State Tax Dept. told her that they will still make state payments to the Town on July 1st and September 1st - regardless of what the Town decides to do. Discussion about switching to a fiscal year, Keith Hall said he would like to put it on the agenda for a meeting in October.
7. **Roger Boise** – Road Crew needs gas for the smaller equipment. Now that 7 / 17 store has closed, he is asking where he should go to purchase gas. The Town gets gas at a Municipal rate. Roger Boise said he will go to the Citgo station in Middlebury, because the Town has a Citgo gas card.

NEW BUSINESS:

1. Perkins Smith Design Build – Invoice & Warranty: Pat Paquette made a motion to sign the invoice and warranty. Seconded by Roger Boise. 5 yes / 0 no
2. 2009 Park and Ride Grant Program – Site visit on Friday, Sept. 5, 2008 @ 10:30
3. King House Site – Fill in foundation: this will be done by the contractor
4. Brandon Harvest Group – Request to Cater Wedding at Sue Perna's on Twitchell Hill Rd. on Sept. 27, 2008. Keith Hall signed the request.
5. Addison County Regional Planning – Requesting an amendment to the Sidewalk Project Manager Program. Keith Hall will call to clarify that the total amount will not change. No action taken.
6. Phelps Engineering, Inc. – Road Repairs, Drainage and Slope Stabilization Assistance. Northern Drilling and Blasting did test borings for the Town on Pearson Rd. where the road has caved in. They will be getting back to the Road Commissioners on how they feel the Town should proceed with repairing the road. Tim Bouton from Regional Planning suggested the Town may get FEMA money if there are engineers involved in the repair. State Rep., Chris Bray said he talked with the Town of Weybridge. They told him they are willing to help New Haven repair Pearson Rd.
7. Road Access Permit for Peter & Barbara Bolduc – Road Commissioner, Roger Boise has signed, needs Selectboard approval. Pat Paquette made a motion to approve the Road access permit. Seconded by Keith Hall. 5 yes / 0 no
8. Dr.'s release for Phil Busier

REGULAR BUSINESS:

1. Approve minutes from August 19, 2008. Pam Marsh made a motion to approve minutes. Seconded by Lowell Nottingham. 5 yes / 0 no

TREASURER'S REPORT:

2. Payroll – Pam Marsh made a motion to approve the payroll. Seconded by Lowell Nottingham. 5 yes / 0 no
3. Pay Orders – Pam Marsh made a motion to approve the pay orders. Seconded by Lowell Nottingham. 5 yes / 0 no

MISC. CORRESPONDENCE:

Adjourn: 9:35 pm
Respectfully submitted:
Pam Kingman

Approved:

Keith Hall, Chair

Roger Boise

Pam Marsh

Lowell Nottingham

Pat Paquette