

**Town of New Haven Selectboard Meeting**  
**10:00 am**  
**Town Offices**  
**Saturday, January 9, 2010**

Present: Pam Marsh, Kathy Barrett, Roger Boise, Pat Paquette, Kathleen Ready, Clerk, Pam Kingman

Zoning Administrator – Cris Messerle

Planning Commission members present: Al Karnatz, Francie Caccavo, Betty Bell and Angie Dunbar

Development Review Board members present: Tim Bouton, Jim Gallott, Donald Johnston and Kathy Barrett

Pam Marsh opened the meeting by welcoming everyone, saying how important it is for the Boards to meet and keep the lines of communication open.

**Planning Commission Chair, Al Karnatz:**

- Working on the final draft of the Town Plan – to be voted on at the General Election in November 2010.
- Consultant Brandy Saxton has been attending meetings, helping with the minor changes to the Town Plan. Saxton's contract expires in May 2010.
- Time Frame for revised Town Plan: P.C. will hold their public hearing probably sometime in May, then after 30 days the Selectboard will hold their public hearing in July. Discuss options of when to vote on the Town Plan and when the best voter turnout occurs.
- P.C is planning to hold neighborhood "coffees" to get feedback on the town plan revisions. These small meetings will take place in neighborhood homes.
- Al Karnatz is not seeking re-appointment to the Planning Commission, as he has served for over 10 years.
- Lisa Sanchez is also not seeking to be reappointed.

**Development Review Board Chair, Tim Bouton:**

- Handout of the suggested zoning changes the DRB gave to the PC at a joint meeting in May 2009. (see attached) Discussion on which ones may need to be removed or enforced.
- Application process was discussed, ideas on streamlining it so the applicant doesn't have to wait another month if their application is not complete. There is a checklist for the applicant to follow.
- Application – Changing some wording may be more effective for the DRB and the applicant to ensure the process is complete.

- Adding a clerk for the DRB and what role the clerk will have. Clerk would be responsible for mailings; warnings in the paper and handing out applications. The Clerk would not be able to advise the applicant. Application would go directly to the DRB.

**Other items discussed:**

- Appointments to Boards: The Selectboard has approved a form to be filled out by each individual who is seeking (re)appointment. They will also be interviewed by the Selectboard so the board has a better idea of their backgrounds and possible expertise in certain areas.
- Ancient Roads – Bev Landon and Roger Boise have graciously taken this on. The Selectboard will be holding its public hearing on the matter sometime near the end of February 2010.
- Continue to hold meetings like this about every 6 months. The DBR & PC may get together more often.

Adjourn: 12:00 pm

Respectfully submitted:

Pam Kingman

Approved:

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Pam Marsh, Chair

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Kathy Barrett

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Roger Boise

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Pat Paquette

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Kathleen Ready