

**Town of New Haven
Organizational Meeting
5:30 pm
Wednesday, March 2, 2011
Town Offices**

Present: Pam Marsh, Roger Boise, Kathy Barrett, Kathleen Ready, Charlie Roy, Treasurer, Barb Torian and Clerk, Pam Kingman

Agenda: To reorganize the Selectboard

Kathleen Ready made a motion to nominate Pam Marsh as the Selectboard Chair; Kathleen feels Pam has done a great job for the last year and a half.

Roger Boise said he agrees that Pam has done a great job, but he also feels the Board should follow proper procedure that is in the Selectboard handbook. Roger Boise made a motion to nominate Kathy Barrett for the Chair position; he feels she would do a good job.

Paper ballot vote: Pam Marsh 2 / Kathy Barrett 3

Kathy Barrett will be the Selectboard Chair for the 2011 year.

Roger Boise made a motion to nominate Kathleen Ready as Vice Chair. Kathleen respectfully declined. Kathleen Ready made a motion to nominate Pam Marsh as Vice Chair, seconded by Kathy Barrett. 4 yes / 1 abstention (Marsh)

Pam Marsh made a motion to officially set up Selectboard meetings for the first and third Tuesdays of every month for the year 2011, seconded by Charlie Roy. 5 yes / 0 no

Kathy Barrett made a motion to appoint Pam Marsh as the Emergency Management Coordinator for New Haven, seconded by Roger Boise. 5 yes / 1 abstention (Marsh) Pam Kingman suggested Barb Torian for the Emergency Management Coordinator position. Barb has completed numerous trainings and is well qualified. Pam K. thinks Barb should receive some kind of stipend for the position. Pam Marsh temporarily accepted the position.

Pam Marsh made a motion to nominate Roger Boise as the Road Commissioner for the 2011 year, seconded by Kathleen Ready. 5 yes / 0 no

Pam Marsh made a motion to appoint Pam Kingman as the Selectboard Clerk for the 2011 year, seconded by Roger Boise. 5 yes / 0 no

TREASURER'S REPORT:

1. Payroll – Pam Marsh made a motion to approve payroll for the week ending 2/19/11, in the amount of \$4,349.01, seconded by Roger Boise. 4 yes / 1 abstention (Roy)
2. Payroll – Pam Marsh made a motion to approve payroll for the week ending 2/26/11, in the amount of \$4,535.89, seconded by Kathleen Ready. 4 yes / 1 abstention (Roy)
3. Payroll – Roger Boise made a motion to approve the pay orders for the week ending 2/28/11, in the amount of \$6,389.22, (annual stipends) seconded by Roger Boise. 4 yes / 1 abstention (Roy)
4. Pay Orders – Pam Marsh made a motion to approve the pay orders for the week ending 3/2/11, in the amount of \$19,393.38, (this includes a \$24.00 correction from B & W Fuels), seconded by Roger Boise. 5 yes / 0 no
5. Barb Torian said Assistant Health Officer, Travis Paquette has not filed his W4, so she cannot pay him his stipend.

ROAD COMMISSIONERS REPORT:

1. Roger Boise spoke about the applications for the Road foreman job. He has not received many that are qualified for the position, but there are some he would like to interview. It was suggested that he bring up to 3 candidates to the Selectboard interview.
2. Road Crew took off Town Meeting Day, they were following the Town Office holiday schedule, and the Town Offices are closed on Town Meeting day. The Road Crew will follow the holiday schedule that is in the personnel policy from now on. Roger felt bad because he instructed the crew to take the day off, assuming it was regular holiday. Roger Boise made a motion to pay the road crew holiday pay for Town Meeting Day, seconded by Kathleen Ready. 4 yes / 1 no (Marsh) Pam Marsh moves to pay the road crew at standard pay. All in favor.

NEW BUSINESS:

1. Kathy Barrett – Suggested that the Parks Committee identify ancient roads that he Town might want to keep as trails. Roger Boise – there are 12 towns that have done the Mass Discontinuance. Otherwise you must identify all the roads with surveys, etc. and it can become very expensive. He started to walk some of the old roads and found it very difficult. Kathleen Ready wanted to make sure this is coming under the Parks Committee which is strictly volunteers.
2. Complaints at Town Meeting voting that the Memory Tree and Gazebo lights were still on. The Selectboard asked Pam Kingman to contact Suzy Roorda to have them disconnected.
3. Discuss offering a retirement plan to full time employees. If we were to offer a SIMPLE plan, it must be created before October 1.

Adjourn: 6:30 pm
Respectfully submitted:
Pam Kingman
Approved:

Kathleen Barrett
Chair, Kathy Barrett

Pam Marsh
Vice Chair, Pam Marsh

Roger Boise
Roger Boise

Kathleen Ready
Kathleen Ready

Charlie Roy
Charlie Roy