

Town of New Haven Selectboard Meeting
7:00 pm
Town Offices
Tuesday, April 28, 2009

Present: Keith Hall, Roger Boise, Pam Marsh, Pat Paquette, Kathleen Ready, Pam Kingman

Visitors: George Crane, Barb Torian, Warren Whitcomb, Earl Bessette, Alan Curler & Suzy Roorda

AGENDA RESULTS:

VISITORS BUSINESS:

1. **George Crane – Riverside Cemetery:** Mr. Crane was awarded the mowing & maintenance bid for the Riverside Cemetery. He provided the Board with a copy of his insurance policy, along with an invoice. Mr. Crane would like to be paid \$400.00 per month, over a 5 month period, totaling \$2,000. Pam Marsh made a motion to approve the insurance and invoice for George Crane. Seconded by Pat Paquette. 5 yes / 0 no
George Crane would also like to replace two fence boards at the Cemetery. The Board said to go ahead and replace them.
2. **Alan Curler – Little League** request for funds in the amount of \$531.00, for fees and uniforms. \$1,000 has been budgeted for Little League. Mr. Curler said there will be another bill from Fourth n Goal for additional equipment, not to exceed the remaining amount. Pam Marsh made a motion to approve the request of \$531.00. Seconded by Kathleen Ready. 5 yes / 0 no
3. **Earl Bessette –** Concerned about the spruce trees on LeDucs Cross Rd. He expressed his concern that the trees were hanging out into the road. Roger Boise said he will look into it.

Town Offices:

1. **Suzy Roorda –** Request for funds for Green Up Day in the amount of \$150.00. Of which \$50.00 will be allocated to the Ridge Runners Brass Band. The remaining \$100.00 will go towards hot dogs, buns and condiments. Pam Marsh made a motion to approve the request of \$150.00. Seconded by Kathleen Ready. 5 yes / 0 no

Treasurer's Report:

1. Payroll – Pam Marsh made a motion to approve payroll. Seconded by Kathleen Ready. 5 yes / 0 no
2. Pay Orders – Pam Marsh made a motion to approve the pay orders. Seconded by Kathleen Ready. 5 yes / 0 no
3. Bond Bank payments for the new Town Office / Library building – Pam Marsh made a motion to approve the Bond Bank payments. Seconded by Kathleen Ready. 5 yes / 0 no

New Business:

1. Revisit gym floor bids. After some discussion, Keith Hall made a motion to go with Straight Up Construction from Bristol for \$30,874.25. Seconded by Pat Paquette. 5 yes / no
2. Personnel Policy – Discussion about vacation time and when you start to accrue it which would be from the date of hire. Sherman Jewett questioned when he would be able to use two days that he felt would be able to use. Roger Boise made a motion to give Sherman Jewett 2 days off that he has accrued from the date of hire. Seconded by Pat Paquette. 5 yes / 0 no
3. VLCT RE: Identity Theft Prevention Policy – Pam Kingman will mail a copy of the form to the Town attorney to look over.
4. Addison County Fair & Field Days, Inc. – Fireworks Display Permit – Keith Hall made a motion to approve the permit. Seconded by Pat Paquette. 5 yes / 0 no
5. Addison County Regional Planning RE: Enhancement Portion of the New Haven Sidewalk Project: Change Order for the expiration date on the Contracts shall be September 30, 2009. Pam Marsh made a motion to approve the change order for the sidewalk project. Seconded by Keith Hall. 3 yes / 2 no
6. Board of Listers – Tax map update: The Listers would like to accept the bid for maintaining and updating the tax maps from LaRose Surveys of Bristol. LaRose Surveys proposes to perform the necessary services for 12 months, at a rate not to exceed \$1800.00. Pam Marsh made a motion to approve the bid from LaRose Surveys, not to exceed \$1800.00. Seconded by Kathleen Ready. 5 yes / 0 no
7. Michael Manley called the Town Office asking if the Town would pay for the street light out in front of his River Road home. The Selectboard declined to pay to keep the street light on. Pam Kingman will inform the Manley's of the Board's decision.
8. Letter of Interest for the Town Clerk position and appointment of Town Clerk. There was one Letter of Interest from Pam Kingman. Roger Boise made a motion to appoint Pam Kingman as the Town Clerk, term ending March 2010. Seconded by Pat Paquette. 5 yes / 0 no
Pam Marsh said she would like to have a special meeting to discuss wages / salary with Pam Kingman. This will be warned for May 7, 2009 @ 7 pm, in the Town Offices. For the time being, Pam Kingman will be paid the current clerk's salary and keep track of her hours as Selectboard Clerk.

REGULAR BUSINESS:

1. Approve minutes from April 7 & 14, 2009. Pam Marsh made a motion to approve the minutes from April 7 & 14, 2009. Seconded by Pat Paquette. 5 yes / 0 no

MISC. CORRESPONDENCE:

OTHER BUSINESS:

1. Road Commissioners Roger Boise and Pat Paquette discussed what the road crew has been working on: Cutting brush along roadsides / patching potholes / cleaned up all the excess brush in the West cemetery.
2. Keith Hall said there will be an Emergency Management meeting held at the Town Offices on Monday, May 11, 2009 @ 7 pm. Any one interested in attending may do so.

Adjourn: 8:45pm
Respectfully Submitted:
Pam Kingman
Approved:

Keith Hall, Chair

Roger Boise

Pam Marsh

Pat Paquette

Kathleen Ready