

Town of New Haven Selectboard Meeting
7:00 pm
Town Offices
Tuesday, November 3, 2009

Present: Pam Marsh, Kathleen Ready, Roger Boise and Clerk, Pam Kingman

Absent: Pat Paquette

Visitors: Bev Landon, Wayne Marcelle, Suzy Roorda, Sue Ford and Cindy Hill

AGENDA RESULTS:

VISITORS BUSINESS:

- 1. Wayne Marcelle – Concerning the Town Hall Duties;** Mr. Marcelle said there are no guidelines in the building concerning maintenance at the present time. He is finding outside doors being left open as well as a supply closet, where some tools have gone missing. Pam Marsh said there is an agreement in the works between the school and the Selectboard to better define who is responsible for what in the Town Hall. Wayne Marcelle is willing to do regular maintenance on the building. Discussed the possible need for a deposit prior to renting out the building; making it refundable if the building has been locked and cleaned as speculated in the rental agreement. Pam Marsh will contact Beeman School Principal, Steve Flint with the concerns.
Pam Marsh asked Wayne Marcelle about the **status** of the **Dog Census**. Mr. Marcelle has suspended it until early next spring / early summer. Wayne Marcelle said it would help him to have a badge for proper identification. The previous Dog Warden / Constable never returned the badge the Town provided. Kathleen Ready made a motion to purchase a Constable / Dog Warden badge, seconded by Roger Boise. 3 yes / 0 no
- 2. Delinquent Tax Collector, Sue Ford –** Has one pending tax sale and would like to secure legal assistance from Jim Ouimette. Per State Statute T32, VSA 5258 the Selectboard needs to authorize such assistance, and for her to collect her 15% of the delinquent taxes. Since Mr. Ouimette is no longer the Town Attorney, she felt she should get the Boards approval. Pam Marsh made a motion to approve the letter authorizing Sue Ford to use Attorney Jim Ouimette for the upcoming tax sale, seconded by Kathleen Ready. 3 yes / 0 no
- 3. Bev Landon –** Handed out a summary sheet of the Fiscal year v. Calendar year that she has been working on. She stated numerous reasons why she thinks the town should stay on a calendar year. As she was the Clerk / Treasurer for many years, she feels the Town should stay on a Calendar year.
Mrs. Landon asked who is going to be responsible for **clearing the sidewalks around the new building**. An ad was placed in the October Newsletter, but no one has sent in a letter of interest. Roger Boise said if no one is interested in the job, then the Road Crew will take on the responsibility.

TOWN OFFICE BUSINESS:

1. **Suzy Roorda** – Would like to request some new plastic storage bins for Events. After going through all the decorations, she found several of the cardboard boxes were falling apart. Kathleen Ready made a motion to approve up to \$35 toward the purchase of storage bins for Events, seconded by Roger Boise. 3 yes / 0 no
Suzy Roorda noticed while setting up for the annual Halloween Party that the **curtains** on the stage are covered in sawdust from when the gym floor was redone. She also noticed all the **window sills, window screens, basketball backboards and the top of the elevator** all need to be cleaned. Pam Marsh asked Suzy Roorda to get some quotes on having the curtains cleaned and to have that ready by November 17, 2009 so it can be processed in that weeks pay orders.
Suzy Roorda was informed by the ladies who work for Abbey Group (who supply lunch to Beeman Elementary, the Health Inspector came through and told them they must **lock** their **refrigerators** and their **supply room** so they are the only ones with access. The Fire Dept. needs to be made aware of this as they tend to use all the space during their pancake breakfasts. Pam Marsh will talk with Principal, Steve Flint to send a letter to the New Haven Fire Dept. about kitchen privileges and in regards to all the cleaning that needs to be done in Town Hall. The Health Dept. also mentioned that the kitchen needs to be repainted, including all the pipes.
Suzy Roorda asked about the status of the **shelf unit** that will hang **outside of the gym**, on the wall leading to the elevator. This will be a place for kids to hang coats and backpacks and place water bottles during the indoor sports season. Cindy Hill suggested contacting Home Depot for help, they award grants for small construction to “add to helper safety”. Suzy Roorda will look into it.
2. Auxiliary phone line in Town Hall – Necessary for some who need to vote by phone. This line was installed by Ron Kumetz, who moved the radio equipment from Town Hall into the new building.
3. Street lights around the new building – It was recently discovered that the lights are run by photocell; meaning they come on when it’s dark and go off when it’s light. Naylor & Breen are looking into ways of overriding the photocell so the lights aren’t on all night; and can be placed on a timer like was originally planned.
4. Video tape meetings – Dave Pidgeon recently looked into NEAT (NorthEast Addison Television), Director Mary Arbuckle goes to area towns for a fee and trains someone how to video tape meetings such as the Selectboard, DRB and PC. Then it is up to the Town to hire someone to do the videotaping. It was agreed there is no money in the budget for this at this time.
5. Letter from the Lister’s – Julie Tillson does not plan on running as Lister in March and would like to forego her duties making phone calls to schedule

appointments for the Town wide reappraisal. The Lister's have requested permission to hire a clerk to make these appointments. Request denied until the Selectboard receives a formal letter of resignation from Julie Tillson.

NEW BUSINESS:

1. Application for Volunteer Positions – Pam Marsh has drafted an application for those interested in serving on town boards. Kathleen Ready made a motion to approve the Volunteer Application, seconded by Roger Boise. 3 yes / 0 no
2. Need for an Emergency Management Coordinator since Keith Halls resignation. Pam Kingman will make some phone calls.
3. Pam Marsh made a motion to appoint Roger Boise to Declare a State of Emergency for November 2009, seconded by Kathleen Ready. 3 yes / 0 no
4. Better Back Roads Grant Application – Needs Selectboard Chair signature. Pam Marsh signed the Better Back Roads Grant Application
5. Ancient Roads – This needs to be worked on, the deadline is nearing.
6. ACTR – Expanding there number of buses coming thru New Haven, they may make as many as 20 stops on Town Hill Road in front of the Store. This could potentially be dangerous, backing traffic up on Route 17. Pam Kingman suggested they make use of the Park n Ride behind the new Town Offices / Library, the Selectboard agreed. Pam Kingman will call ACTR.

TREASURER'S REPORT:

1. Payroll – Pam Marsh made a motion to approve payroll, seconded by Roger Boise. 3 yes / 0 no

REGULAR BUSINESS:

2. Kathleen Ready made a motion to approve the minutes from October 13 & 20, 2009, seconded by Roger Boise. 3 yes / 0 no

OTHER BUSINESS:

Pam Marsh made a motion to move into executive session at 7:50 pm in regards to contract litigation / legal issues with attorney, Cindy Hill. Motion seconded by Kathleen Ready. 3 yes / 0 no

Pam Marsh made a motion to come out of executive session at 9:25 pm, seconded by Roger Boise. 3 yes / 0 no

Kathleen Ready made a motion to approve the draft deed between the town and the School and the agreement over the use of the Town Hall. Motion seconded by Pam Marsh. 3 yes / 0 no

MISC. CORRESPONDENCE:

Adjourn: 9:57 pm
Respectfully submitted:
Pam Kingman
Approved:

Pam Marsh, Chair

Roger Boise

Kathleen Ready