

Town of New Haven Selectboard Meeting
7:00 pm
Town Offices
Tuesday, February 16, 2010

Present: Pam Marsh, Kathy Barrett, Roger Boise, Kathleen Ready, Treasurer,
Barb Torian, and Clerk Pam Kingman

Absent: Pat Paquette

Visitors: Betty Bell, Suzy Roorda, Alan Mayer, Dean Gilmore and Mark Livingston

AGENDA RESULTS:

VISITORS BUSINESS:

1. **Betty Bell** – In the year 2011, the Town of New Haven will be 250 years old. Mrs. Bell would like to see the town celebrate this during Town Fair in July of 2011; and is asking the Selectboard to please budget for it. The Board was happy to learn about the Town's upcoming birthday

2. **Fire Department members: Alan Mayer, Dean Gilmore and Mark Livingston** – The Department is still waiting for more information from VLCT about their **insurance coverage**. Fire Chief, Alan Mayer said he is not getting clear answers from VLCT about the coverage the Department is asking for. He will be contacting them again this coming week. Kathleen Ready asked the Fire Chief to come to the March 9, 2010 meeting to explain to the Selectboard exactly what their needs are in terms of insurance.

Pancake Breakfasts – The first breakfast was held back in January, there were some concerns raised by Events Coordinator, Suzy Roorda about 1) missing items from the kitchen, 2) using liner sheets that belong to the Abbey Group, 3) Dishwasher and 4) pancake batter that was splattered onto the floor. Alan Mayer said he spoke with the ladies from the Abbey Group; they found the missing item. They did ask the F.D. to not use the liner sheets; the dishwasher was a strainer tray that hadn't been cleaned out, Mr. Mayer said the Abbey Group didn't feel it was that big of a deal. The batter splatter though did need to get cleaned up; the school custodian took care of it. Mr. Mayer thought overall the Abbey Group was relatively pleased with how the kitchen and cafeteria were left, and both he and the Abbey Group felt that Suzy Roorda had made it sound worse than it was. As Events Coordinator it is part of Suzy's job to determine whether folks using Town Hall get their deposits back. The Selectboard will hang onto the deposit check from the F.D. until after the last breakfast in April.

Knoxbox Ordinance – The Fire Department would like to have such an ordinance in place. Knoxboxes protectively store keys allowing the F.D. to gain access into buildings. Alan Mayer handed out a copy of the ordinance for the Selectboard to look over. This will be further discussed

at the March 9, 2010 meeting.

NIMS Training – Once again the F.D. is asking the Selectboard to keep current on this valuable training. It helps immensely with getting FEMA money if the Town were to experience a disaster.

TOWN OFFICE BUSINESS:

1. **Suzy Roorda – Town Hall Applications:** Sharon Koeller – hosting a Child Development speaker is asking if they can also use the cafeteria for free daycare during the event. The Board agreed they may use the cafeteria. **1)** 2010 US Census testing and training in the cafeteria on February 23, 2010 and March 9, 2010. Fee waived, deposit required. **2)** Beeman Alumni 50th Reunion on July 31, 2010 using the whole town hall. Fee and deposit required. Kathleen Ready made a motion to approve both applications, seconded by Kathy Barrett. 4 yes / 0 no
- Green Up note** – Beeman Elementary School has been adopted by the State of Vermont as the “Flagship School” for their efforts on Green Up day. The entire School has been invited to Montpelier for a special ceremony.

TREASURER’S REPORT:

1. Payroll – Roger Boise made a motion to approve payroll, week ending 2/6/10 in the amount of \$3,642.35. And payroll week ending 2/13/10 in the amount of \$10,296.96, seconded by Kathy Barrett. 4 yes / 0 no
2. Pay Orders – Kathleen Ready made a motion to approve pay orders week ending 2/16/10 in the amount of \$18,775.74, seconded by Kathy Barrett.

NEW BUSINESS:

1. Donation to the VFW for flags – In the past the Selectboard has donated about \$100. The Board would like to wait until the end of the year to make the donation, if there are adequate funds, since it was not included in the budget.
2. Town Hall Maintenance – Steve Flint was unable to attend. Agreement in School District Attorneys hands. Pam Kingman will call Superintendent, Evelyn Howard to see if she has additional information.
3. Sleeper Property – Additional appraisal of 3 acres, not necessary, as was addressed in original Benton appraisal.
4. Kathy Barrett made a motion to sign liquor and tobacco licenses for Coco Mart, seconded by Kathleen Ready. 4 yes / 0 no
5. Kathy Barrett made a motion to approve the proposal for the outside audit, done by Tom Telling at a cost of \$3,900.00, seconded by Roger Boise. 4 yes / 0 no. The Board is hoping the audit can be done sooner than October 1, 2010.
6. Kathleen Ready made a motion to approve the Contract Extension with ACRPC for the Sidewalk Project from 9/30/09 – 9/30/10, seconded by Pam Marsh. 2 yes / 1 no/ 1 abstention

7. Naylor & Breen – Plan is to have Hectic Electric install the time for the parking lot street lights next week. Still waiting for satisfactory resolution of the smell in the ladies' room. All agree that the smell is not due to sulphur in the water, as that would affect the men's room and sink in the Town Office as well, and the water is drinkable.
8. Kathleen Ready made a motion to approve of Brook Field Service to maintain the two generators (one mobile unit between Town Hall & School and one stationary at the new town offices) once a year at a cost of \$519.00, seconded by Roger Boise. 4 yes / 0 no

REGULAR BUSINESS:

1. Kathleen Ready made a motion to approve the minutes from February 2, 2010, seconded by Kathy Barrett. 4 yes / 0 no

OTHER BUSINESS:

1. Discuss the following articles in preparation for Town Meeting:
 - Article 6. Sleeper Property
 - Article 7. Bridge Maintenance Fund
 - Article 10. Fiscal year
2. Barb Torian has agreed to set up the **new website**. She, Katie Reilley and Jill DeVoe attempted to listen via speaker phone to learn how to go about setting it up, but the connection was not very good, so only Barb was able to get the gist of it. This was over a 2 hour phone call, with tons of instruction. She is willing to volunteer some of her time, but would like to be compensated for rest. Discussion about how much time it may take to set up; how many people are asking when the site will be up; the cost to hire outside computer help, etc. Pam Marsh made a motion to approve \$500.00 for Barb Torian to get the website up and running; if she feels she can do it. Motion failed for lack of a second.
Kathleen Ready asked Barb Torian to write up a proposal, include what she thought she could accomplish in that time frame and present it to the Board on Tuesday, February 23, 2010 at 6:15pm. Kathleen Ready thought there was too much room for misunderstanding, and she would rather have a proposal to discuss.
3. **Town Report** – After reviewing the Town Report the Selectboard noticed some omissions and some term errors in the Elected and Appointed Officials pages. Overall, the Report looks great, and the Selectboard appreciates all the hard work the Auditors put into it. However, the Selectboard would like to print out a corrected page to be distributed in the Newsletter for March. They will also send a letter of thanks to the Auditors with a copy of the corrected pages.

MISC. CORRESPONDENCE:

1. Selectboard Institute – March 27, 2010 – Lake Morey Inn
2. Ouimette & Runcie – Madden v. Town of New Haven – motion to reconsider denied by Second Circuit.
3. R.L.Vallee – Misc. Information from Cindy Hill

Adjourn: 9:50 pm
Respectfully submitted:
Pam Kingman
Approved:

Pam Marsh, Chair

Kathy Barrett

Roger Boise

Kathleen Ready