

**Town of New Haven Selectboard Meeting**  
**7:00 pm Town Offices**  
**Tuesday, April 15, 2008**

Present: Keith Hall, Pam Marsh, Pat Paquette, Lowell Nottingham, Pam Kingman  
Others: Dave Heisler, Suzy Roorda, Betty Bell, Bev Landon, Roger Boise, Jeff Everest, Wayne Marcelle, Tim Goyette

**AGENDA RESULTS**

**VISITORS BUSINESS:**

1. **Dave Heisler – Fire Protection Reimbursement:** Recently attended a Fire Warden Meeting on the topic of reimbursement. Mr. Heisler distributed handouts he received from his meeting, one of them saying, “The State shall reimburse a Town for one-half its forest fire suppression costs, up to and including costs that equal 10% of its grand list. The State shall reimburse a Town for all its forest fire suppression costs in excess of 10% of its grand list.” Mr. Heisler said that when Towns call for mutual aide that town is responsible for paying the Fire Departments that respond to grass or forest fires only and they are paid at the rate of their Towns’ highway pay. Mr. Heisler said he wanted to give the Selectboard a heads up. Also as the Fire Warden, when issuing burn permits he will be required to go and visit the person requesting the permit to make sure they are within the new guidelines for outdoor burning. Pat Paquette asked what the costs were from last year from the reimbursement. Dave Heisler said last year only one such fire was reported, the cost for manpower and equipment was \$1200, and that was for one hour. Keith Hall said the Selectboard will need to budget accordingly next year. Dave Heisler will keep in touch to let the Town know when these new rules will be put into effect.
2. **Suzy Roorda: Pre- approved Town Hall Applications – 1)** Chocolate Delight Night for 2009, set up will be on February 6, 2009 with the event on February 7, 2009. To be held in the cafeteria, fee waived. Contact is Karen Gallott. **2)** Ruff Ride, Sponsored by the Addison County Humane Society on Saturday, June 28, 2008. There will be a BBQ on the Town Green after the ride. Contacts are Bill Shafer and Jackie Rose. Pat Paquette made a motion to approve the pre-approved Town Hall and Town Green rentals, seconded by Pam Marsh. 4 yes / 0 no
3. **Suzy Roorda: New Interest in renting Town Hall - Contra Dancers** are currently using Holley Hall in Bristol, but would prefer to use the New Haven town hall. They would like to use the Town Hall every 4<sup>th</sup> Saturday of each month beginning in September, 2008. The charge would be \$50 for each use and entrance fees will cover the cost of the band. Also, **Kerry Skeffington**, a Bristol resident would like to hold hypnosis clinics, dates not yet decided. **Nan O’Brian** who is an Author, Health Consultant and Intuitive is interested in doing a one time session at the Town Hall

- sometime in July/August. **Gramma Phyllis** would like to offer free painting instruction for the children of New Haven. It would be a 6 – 8 week course. Suzy Roorda would like permission to mail each of the above Town Hall Applications. She noted that three of the four would generate money for Town Hall. Pat Paquette made a motion to allow Suzy Roorda to mail each of the interested parties a Town Hall Application, seconded by Pam Marsh. 4 yes / 0 no
4. **Suzy Roorda: Request for funds of \$150 for Green up Day**, which will be held on May 3, 2008. Pat Paquette made a motion to accept the request for funds of up to \$150 for Green up Day, seconded by Lowell Nottingham. 3 yes / 1 no – Keith Hall is not in favor of Green up Day, he feels the people who are picking up are not the ones doing the littering.
  5. **Suzy Roorda – Window in the King House garage** has been knocked out again. Apparently every year the baseball teams knock out the window to get to the equipment instead of asking someone to open the garage door. Suzy Roorda spoke with Alan Curler, head of Little League about buying / building a storage shed to store their equipment so that the window is not broken again. Also stored in the garage are some very **large outdoor lights** that were donated to New Haven by Bristol Rec. They have been sitting in the garage for a few years. Keith Hall said if anyone is interested they are being offered **for free**. Also the snack shack that Little League uses is getting kind of grubby and they may need to build a new snack facility.
  6. **King House Bid: Keith Hall opened the bid at 7:15 pm** – Tim Goyette had the only bid for the King House, his bid was offered at \$500. Mr. Goyette requested having three (3) months to dismantle the house and move it to his property on South St. Lowell Nottingham made a motion to accept the bid from Tim Goyette for \$500, and have Jim Ouimette write up a Purchase and Sale Agreement between the Town and Tim Goyette. 4 yes / 0 no
  7. **VTRANS RE: New Haven STP SRIN (12), Cooperative Agreement for the new sidewalk form North St. to The Beeman Elementary School -** Lowell Nottingham made a motion to sign the Cooperative Agreement, seconded by Pam Marsh. 4 yes / 0 no.
  8. **Pat Paquette: Roads Update – Budget for Road Gravel**, spoke with Case St. Redi Mix, if we were to go in with the Town of Bristol it would save the Town money towards **road gravel and winter sand**. We could get enough to last for the next two years. Also if we were to **pre-buy winter salt** and purchased it by May 1<sup>st</sup>, you are guaranteed a lower price. New Haven uses an average of 750 tons of salt, there is \$55k budgeted for salt and we have already used 19k from this past winter. Pat Paquette has spoken with Beede's Sweeping about sweeping around the Town Green, and the School / Town Hall parking lots. If Beede's cannot do it Mr. Paquette will ask Sherman Jewett if he would be willing to sweep using his personal tractor with the Towns sweeper. He would be paid \$15 per hour. **Road Safety Signs** – Price quote from Reynolds is \$5,000. Pat Paquette

feels the road crew only needs one set which would cut the cost in half. Keith Hall made a motion to buy one set of safety signs, seconded by Lowell Nottingham. 4 yes / 0 no. **Price Quote from Hilltop Welding Fabricating Plus:** This is to build a platform and stairs with railings to gain access to the fuel tank at the Town Shed. Option one is to use wooden steps and decking - \$750. Option two is using expanded aluminum decking - \$950. The leftover money from the safety signs could be put towards the decking and stairs. Pam Marsh made a motion to go with Option two, expanded aluminum, using the leftover money from the safety signs, seconded by Lowell Nottingham. 4 yes / 0 no. Pat Paquette said he would also like to work on extending the run in shed, clean up a bunch of stuff in there and make it more user friendly. The road crew is currently storing drums of oil in the run in shed which they will eventually use in the garage furnace. Mr. Paquette would like to find a larger tank and store it all in one place closer to the garage. **Pat Paquette** – signed Overweight Permits.

9. **VLCT – RE: Model Facility Rental Agreements & Model Facility Use Policy** – Selectboard will review, no action taken at this time.
10. **VLCT – RE: TULIP Program (Tenant User Liability insurance Policy)** – Selectboard will review, no action taken at this time.
11. **Appointments: Planning Commission, Sidewalk Manager, Addison Co. Regional Plan. – Transportation Advisory Committee** – Keith Hall made a motion to place these “ads” in the Town Newsletter, seconded by Pat Paquette. 4 yes / 0 no. **Three letters of Interest** were received to fill the **vacancy on the Selectboard, term ending March 2009**. Beverly Landon, Roger Boise and Leonard Sears are the three who submitted letters. Pam Marsh asked Bev Landon and Roger Boise to give a brief description of what they felt they could bring to the Board. **Leonard Sears** was not present. **Bev Landon** - said she has 20 years experience working with Selectboards, as well as 20 years as Town Clerk / Treasurer. Mrs. Landon said right now there are three new members on the Board and she feels she could offer her assistance to them as some things may be foreign to them. **Roger Boise** – said he has a lot of interest in the roads, he feels things need to change. He would like to help work on the road budget and regular budget and try to tighten things up; taxes are high and the economy isn’t helping. Keith Hall made a motion to go into executive session to discuss the **appointment to the Selectboard** at 8:25 pm. Pam Marsh made a motion to adjourn from executive session at 8:55 pm. Pat Paquette made a **motion to appoint Roger Boise to the Selectboard, for the unexpired balance of the three year term (ending March 2009)**; seconded by Pam Marsh. 4 yes / 0 no. Discussion on Co –Road Commissioner, Pam Marsh made a motion to **appoint Roger Boise as Co –Road Commissioner** to work as a team with Pat Paquette, seconded by Lowell Nottingham. 4 yes / 0 no
12. **Wayne Marcelle – Flags for Memorial Park, the Fire Station and Town Hall**, the flags are donated by the V.F.W. He would like to request the

Town make a donation to the V.F.W. each year. Keith Hall suggested the V.F.W. get a petition prior to Town Meeting for next year, as other social service agencies do. Mr. Marcelle also wondered who the new Sidewalk Manager is. He and his wife Shela have never been approached about the sidewalk going through their property, and he would like some clarification.

- 13. Bev Landon** – Wondered where the Board was on the petition to reconsider the Road budget. Keith Hall said we are currently waiting on legal counsel from VLCT, the Secretary of State and the Town lawyer, and that he has requested responses in writing. Mr. Hall went on to say that preliminary results are saying that we cannot decompose the budget. The board has 60 days to act on the petition. Mrs. Landon also asked about the issue of the Selectboard spending \$5000 without the Town voting on it, and about the issue of the Selectboard approving funds after the budget was set. Keith Hall said he is also waiting for the response in writing on that as well and hopes to have it all by the next meeting.

#### **REGULAR BUSINESS:**

1. Approve minutes from April 1, 2008: Pat Paquette made a motion to approve the minutes from April 1, 2008, seconded by Lowell Nottingham. 4 yes / 0 no
2. Personnel Policy – Keith Hall said the Office Personnel Policy needs to be updated, and he would like to get a few other Selectboard members to form a Committee to work on this project. Pam Marsh, Lowell Nottingham and Keith Hall will work together on updating the Policy. They will contact each other to set up dates to meet. This committee will also update the Dog Ordinance.

#### **TREASURER'S REPORT:**

1. Payroll – Lowell Nottingham made a motion to approve the payroll, seconded by Pam Marsh. 4 yes / 0 no
2. Pay Bills – Lowell Nottingham made a motion to pay bills, seconded by Pat Paquette. 3 yes / 1 no – Pam Marsh approved paying only the Workmen's Comp. for the Fire Dept.

#### **MISC. CORRESPONDENCE:**

1. Addison County Humane Society – Information on Holding Facility / Animal control Officer Shelter Instructions
2. Anglo-American Environmental – Asbestos Consultant
3. Mary Johnson Children's Center RE: After School Program – Thank you letter accompanied by their Certificate of Insurance
4. State of Vermont District #9, Environmental Commission RE: Deer View, LLC – Hearing Recess Report & Order
5. VLCT – RE: New Contractor for Property Valuations
6. Planning Commission Public Hearing Minutes from April 3, 2008
7. Addison County Regional Planning Commission RE: Meeting April 9, 2008 @ 7:30 pm.

8. Addison County Solid Waste Management District RE: Meeting April 10, 2008 @ 7:00 pm.

**OLD BUSINESS:**

Adjourn: 9:40 pm  
Respectfully Submitted:  
Pam Kingman  
Approved:

---

Keith Hall, Chair

---

Roger Boise

---

Pam Marsh

---

Lowell Nottingham

---

Pat Paquette