

Town of New Haven Selectboard Meeting

7:00 pm

Town Offices

Tuesday, January 5, 2010

Present: Pam Marsh, Kathy Barrett, Roger Boise, Kathleen Ready, Treasurer, Barb Torian and Clerk, Pam Kingman

Absent: Pat Paquette

Visitors: Suzy Roorda, Travis Paquette, Alan Mayer, Dean Gilmore and Mark Livingston

AGENDA RESULTS:**VISITORS BUSINESS:**

- 1. Travis Paquette** – Would like to renew his Town Hall Application. He teaches a Personal Self Defense class on Monday nights in the gym. This class has been held on the same day/time for close to 20 years. Mr. Paquette has been instructing the class for last 10 years. Roger Boise made a motion to allow Travis Paquette to hold weekly Personal Self Defense classes in the gym every Monday evening. The rental fee waived; \$50 security deposit to be collected by Suzy Roorda. Motion seconded by Kathleen Ready. 4 yes / 0 no
- 2. New Haven Volunteer Fire Dept.** members, Alan Mayer, Dean Gilmore and Mark Livingston – Alan Mayer is waiting to hear back from VLCT for an insurance quote. Alan Mayer has received quotes from Bristol Financial and Gaines Insurance. Pam Marsh informed them that the Selectboard is trying hard to maintain level funding across the board, including the Fire Dept. insurance at \$8,000.
The Fire Department is considering the purchase of a **new Hose Reel Truck**. They are in the process of getting specifications, and said a “bare bones” truck would cost roughly \$300,000. The Town currently gives the Fire Dept. \$25,000 each year towards their truck fund. The Fire Dept. is asking if the Selectboard if they would consider increasing that to \$30,000. Total amount in Truck Fund to date is \$138,429 which includes 2009, but does not include any monies the Fire Dept. may have set aside to add to the truck fund. Selectboard members said they will look over the budget and consider their request. Roger Boise suggested the Fire Department members try knocking on doors to help raise money. He suspects townspeople would react generously. Also discussed was applying for stimulus money for a new Fire Station, but they need someone with grant writing expertise. Also discussed was the possibility of requiring all commercial buildings and rental buildings to have a knox box that allows the Fire Dept. to gain access in the event of an emergency. They also wanted to remind the Selectboard that the Fire Dept. are the ones who purchased the griddle in the Town Hall kitchen.

TOWN OFFICE BUSINESS:

1. **Suzy Roorda – Town Hall Applications: 1) Alan Whitney - Annual Game Supper** on Feb. 7, 2010. He will be using the cafeteria and kitchen. Rental fee is \$150 and a \$150 security deposit also required. Suzy Roorda received a check from Mr. Whitney for \$175; she will contact him for a check for the correct amount. Kathleen Ready made a motion to approve Alan Whitney's use of the cafeteria and kitchen for his game supper, subject to receiving a check for the correct amount, seconded by Kathy Barrett. 4 yes / 0 no
- 2) **Brenda Currier** - Have a baby shower in the cafeteria on January 23, 2010. Kathleen Ready made a motion to approve Brenda Curriers application, rental fee is \$50 and \$50 security deposit required. Seconded by Roger Boise. 4 yes / 0 no
- 3) **Girl Scouts Troop #15** – Hold meetings in the cafeteria on Sunday mornings, roughly 5 -15 girls attend. Kathleen Ready made a motion to approve Girl Scout's application, fee waived; \$50 security deposit required. Seconded by Kathy Barrett.
- 4) **Glen Lower – Boys basketball pick up games** in the gym. They get together whenever they can and the gym is available. Pam Marsh made a motion to approve Glen Lowers application, fee waived; \$50 security deposit required. Seconded by Kathy Barrett. 4 yes / 0 no ****All security deposits returned, contingent upon condition of Town Hall****

TREASURER'S REPORT:

2. Payroll – Kathy Barrett made a motion to approve payroll, seconded by Kathleen Ready. 3 yes / 1 abstention
3. Pay orders – Kathy Barrett made a motion to approve the pay orders, seconded by Kathleen Ready. 4 yes / 0 no

NEW BUSINESS:

1. Act on Fuel Bid – One bid was received. Kathy Barrett made a motion to approve fuel bid from B & W Fuels at \$.14 over the rack price, seconded by Kathleen Ready. 3 yes / 1 abstention (Roger Boise)

Pam Marsh made a motion to move into executive session to discuss a personnel matter at 7:50 pm, seconded by Kathleen Ready. 4 yes / 0 no

Kathy Barrett made a motion to come out of executive session at 7:55pm, seconded by Kathleen Ready. 4 yes / 0 no

2. Discuss Fire alarm quotes for the Town Shed and fire Dept. Roger Boise mentioned a PACIF Grant available through VLCT that would be worth applying for. All quotes the Fire Dept. received include security systems. Unless we get grant funding for a security system, the Selectboard would like to consider just a fire alarm. The following are the three quotes obtained by the New Haven Fire Dept. that include security systems:
 - Benois - \$10,390.00
 - Marshall – \$8,290.00
 - United Security – \$8,110.00

Roger Boise made a motion to budget \$4,695 quote for Marshall's for fire alarm only. If we receive the grant then we can do the alarm system, seconded by Kathy Barrett. 4 yes / 0 no

3. Cindy Hill – Proposal for legal services: Pam Marsh discussed the contract with Ms. Hill. Kathy Barrett made a motion to renew the contract with Cindy Hill effective January 21, 2010 – January 20, 2011 at a flat rate of \$6,873.00 seconded by Roger Boise. 4 yes / 0 no

Kathy Barrett made a motion to move into executive session to discuss a legal matter at 8:11pm, seconded by Roger Boise. 4 yes / 0 no

Kathy Barrett made a motion to come out of executive session at 8:17pm, seconded by Kathleen Ready. 4 yes / 0 no

4. Village Green damage – Lauren Cano from Bristol accidentally drove onto the Green on the evening of December 27, 2009. Her insurance company has been in contact with the town office and has given the Clerk a claim number. Pam Kingman will notify the Hartford Insurance Agency and let them know the Green is covered in snow at present and the town may be filing a claim in the spring.
5. Middlebury Volunteer Ambulance Association – Requesting the Town sign a contract with them in the amount of \$1210. The Selectboard feels they should be treated the same way as VARS and Bristol Rescue, which also provide ambulance service to the Town. This means they will be listed on the Outside Agencies ballot, and they can petition for something different if they wish. Pam Marsh has written a letter to MVAA instructing them to do so. Kathy Barrett made a motion to mail said letter to MVAA as drafted by Pam Marsh, seconded by Roger Boise. 4 yes / 0 no
6. Resolution for Municipal Planning Grant – The Planning Grant helps the Planning Commission with the Town Plan. Resolution is authorizing Pam Marsh and Roger Boise to act on behalf of the Selectboard, since members have changed.
7. ACRPC – RE: MFY2011 Municipal Assessments – noted for inclusion in the budget.

REGULAR BUSINESS:

1. Pam Marsh made a motion to approve minutes from December 1, 2009, seconded by Roger Boise. 3 yes / 1abstention (Kathy Barrett)
2. Kathy Barrett made a motion to approve minutes from December 15, 2009, seconded by Kathleen Ready. 4 yes / 0 no

OTHER BUSINESS:

1. Discussion of job descriptions. Kathleen Ready made a motion to approve job descriptions for Clerk, Selectboard Clerk, Treasurer and Events Coordinator as corrected, seconded by Kathy Barrett. 4 yes / 0 no

MISC. CORRESPONDENCE:

1. VLCT – RE: VLCT 2010 Legislative Priorities
2. VLCT – RE: PACIF Grant Funding Program

Adjourn: 10:00pm
Respectfully submitted:
Pam Kingman
Approved:

Pam Marsh, Chair

Kathy Barrett

Roger Boise

Kathleen Ready