

Town of New Haven Selectboard Meeting
7:00 pm
Town Offices
Tuesday, August 3, 2010

Present: Chair, Pam Marsh, Vice Chair, Roger Boise, Kathy Barrett, Kathleen Ready, Treasurer, Barb Torian and Clerk, Pam Kingman
Absent: Pat Paquette

Visitors: Tom Telling, Bruce Zeman, Suzy Roorda and Iva Menard

AGENDA RESULTS:

VISITORS BUSINESS:

- 1. Tom Telling from Telling & Associates – Audit Presentation:** Pam Marsh and Mr. Telling rewrote a large portion of the Letter of Understanding (Selectboard reviewed at their July 20, 2010 meeting at that time they did not feel comfortable signing the letter.) Discussion about the changes. Kathy Barrett made a motion to allow Pam Marsh to sign the Letter of Understanding on behalf of the Selectboard and then mail it to Telling & Associates, seconded by Kathleen Ready. 4 yes / 0 no
Mr. Telling had the draft audit prepared, he reviewed it with the Board and Treasurer. Mr. Telling said overall, Treasurer, Barb Torian has done a wonderful job; things are well designed and he found no discrepancies. Mr. Telling is willing to answer any questions tonight or in the future. Kathy Barrett mentioned the Auditors should have been invited to tonight's meeting, but no one knew Telling & Associates had completed the audit. Pam Kingman will forward draft copies to the Auditors.
- 2. Bruce Zeman – Review Town Application / Interview:** Mr. Zeman has expressed an interest in helping out the Town in whatever capacity is needed. He and his wife moved to New Haven about a year ago, he is the morning radio host on station 92.1 WVTM, located in the Marble Works complex in Middlebury. He has been slowly building relationships with local Emergency Management Coordinators and has recently joined Vermont Emergency Response Volunteers (VERV). He offered to put any news items and/ or events on the radio station. Pam Marsh said the Town could use a Public Information Officer for Emergency Management. Kathy Barrett agreed and mentioned the position for ACRPC Delegate is still open. Mr. Zeman said he is interested in both. Discussed Bruce contacting Addison County Emergency Management Coordinator, Tim Bouton. Mr. Bouton can give him all the required information. Kathy Barrett made a motion to appoint Bruce Zeman as the Public Information Officer and ACRPC Delegate for the term of 1 year, seconded by Kathleen Ready. 4 yes / 0 no

TOWN OFFICE BUSINESS:

1. **Suzy Roorda – Town Hall Application** from Lindsey Hescocock to teach Zumba Dance in the gym at 6pm, classes would be 1-1.5 hours long. She would like to start in September. (day of the week to be determined) Certificate of Insurance and \$50 deposit have been received. Kathleen Ready made a motion to approve Zumba Dance, (date to be determined) at \$25 per week, seconded by Kathy Barrett. 4 yes / 0 no
2. **Park Committee – North end of the Village Green:** Iva Menard & Suzy Roorda Park Committee members. Now that the sidewalk project is nearing completion it is a good time to discuss what to do with the extension of the Green. All agreed no more trees should be planted there, only low growing shrubs and flowers. The Selectboard set aside \$250 to get a landscape design; Suzy Roorda will contact Jane Moulton to ask her to do it. Placement of the Town sign needs to be considered in the design too. The Park Committee will be put on the September 21, 2010 agenda to give them time to meet with Jane Moulton and come up with a design proposal.

TREASURER'S REPORT:

1. Payroll – Kathy Barrett made a motion to approve the payroll for the week ending 7/31/10, in the amount of \$4,022.71, seconded by Kathleen Ready. 3 yes / 1 abstention
2. Payroll – Roger Boise made a motion to approve the payroll for the week ending 7/24/10, in the amount of \$3,796.09, seconded by Kathy Barrett. 4 yes / 0 no.
3. Pay Orders – Kathleen Ready made a motion to approve the pay orders for the week ending 7/26/10, in the amount of \$5,451.82, seconded by Kathy Barrett. 4 yes / 0 no
4. Pay Orders – Kathleen Ready made a motion to approve the pay orders for the week ending 8/3/10, in the amount of \$63,080.42, seconded by Kathy Barrett. 4 yes / 0 no
5. Barb Torian – Town may need to borrow money for the paving of North St., Hallock Rd., and Plank Rd. It is dependent on incoming tax money. Pam Marsh made a motion to approve of the Treasurer to borrow up to \$200,000 in a tax anticipation note. Seconded by Kathy Barrett. 4 yes / 0 no

ROAD COMMISSIONERS REPORT:

1. **Cobble Road Agreement** – There is an agreement between the Town of Middlebury and New Haven that dates back to 1867 and is recorded in the town records. The agreement spells out which portion of Cobble Road is the responsibility of each town. For a number of years, New Haven has maintained Middlebury's portion of the road, without reimbursement. Roger & Pat approached the Public Works Dept. about this but didn't get a response. New Haven owns about 400' of the road, and maintains the portion owned by Bristol as part of an agreement with

Bristol for them to maintain another road. Pam Marsh will write a letter to the Middlebury Selectboard about Cobble Road. Roger Boise will get assistance from Bristol to define where the Bristol / New Haven line is.

2. Roads update:

- Heavy rain caused a wash-out on Quarry Road.
- Waiting on D&F for paving North St. / Hallock Rd and Plank Rd. Putting down rip – rap on River Road.
- Received a bill from Fairpoint Communications for the underground cable that the road crew accidentally dug up.
- Discussion whether or not there is an agreement between the Town and Fairpoint to work within the Towns ROW. Pam Marsh does not believe there is an easement allowing this work within the ROW. The Board agreed to protest the bill . Pam Kingman will write a letter to Fairpoint regarding the bill as well as a new pedestal they installed upon repairing the cable. The pedestal has been installed much too close to the road.

3. Truck Update – No major breakdowns at this time

NEW BUSINESS:

1. **Change Orders Sidewalks** – The corner on South St. has been cut back to make the road wider. The curve on the end of Town Hill Road was also cut back to allow ^{for} a better turning radius. Moving the curbs cost the Town an additional \$499.
2. **VLCT – Re: Voting Delegate at the VLCT Annual Business Meeting** – postpone decision until the September 7, 2010 Selectboard meeting.

REGULAR MEETING:

1. Kathleen Ready made a motion to approve the minutes from July 20, 2010, seconded by Roger Boise. 4 yes / 0 no

OTHER BUSINESS:

Pam Marsh made a motion to move into executive session at 9:20 pm to discuss a personnel matter, seconded by Kathy Barrett. 4 yes / 0 no

Kathy Barrett made a motion to come out of executive session at 9:40 pm, seconded by Kathleen Ready. 4 yes / 0 no


MISC. CORRESPONDENCE:

1. Info. from the Planning Commission – Re: Solar Farm
2. Correspondence from John Madden Re: Solar Farm
3. Letter to VTRANS – Re: Nash Bridge
4. Act 250 Notice – Heffernan on Plank Road
5. State of Vermont – Re: Village Center Designation Renewal for New Haven for another 5 years.
6. Letter from Matt & Jackie Schlein Re: Dogs

Adjourn: 9:50 pm
Respectfully submitted:
Pam Kingman
Approved:



Chair, Pam Marsh



Vice Chair, Roger Boise



Kathy Barrett



Pat Paquette

Kathleen Ready