

**Town of New Haven Selectboard Meeting**  
**7:00 pm**  
**Town Offices**  
**Tuesday, July 6, 2010**

Present: Chair, Pam Marsh, Vice Chair, Roger Boise, Kathy Barrett, Pat Paquette, Kathleen Ready, Treasurer, Barb Torian and Clerk, Pam Kingman

Visitors: Rob Litch, Ann Gleason, Suzy Roorda, Wayne Marcelle, Cris Messerle, Jill DeVoe, Jim Walsh, Paul Lekstutis and John Askew

**AGENDA RESULTS:**

**VISITORS BUSINESS:**

- 1. Rob Litch – Town Hill Road usage by Misty Knoll Farm:** Mr. Litch came to apologize for any misunderstanding regarding the use of Town Hill Road by grain delivery trucks bound for Misty Knoll Farm. Mr. Litch handed out his business card with his cell phone number on it, that way he can be contacted if anything arises and to avoid any issues. Several years ago, Road Foreman, Phil Busier verbally gave Misty Knoll permission to drive a grain truck on Town Hill Rd. Roger Boise said he spoke with Mr. Busier who said back then it was ok, and that it was meant for Misty Knolls personal vehicle usage. Rob Litch said he just wanted to clear up any misunderstanding, his vendors are happy to take a different route. Co-Road Commissioners Pat Paquette and Roger Boise said Misty Knoll can drive any agricultural equipment on Town Hill Road, and all other trucks must go around.
- 2. Ann Gleason – Mary Johnson Summer Program in the Town Hall:** Ms. Gleason has come to clear up any confusion about the cafeteria usage for the summer program. Directors Ryan Cornellier and Ashley Bessette thought they had exclusive use of the cafeteria. The Directors are used to leaving things out when they were doing after school programs; they thought they could do the same with the summer camp. They are now picking everything up at the end of the day so the space is ready for other usage. The Directors are feeling that all the picking up they have to do is taking the focus off of the kids. They would like to be able to leave some stations set up when there is no one scheduled to use the cafeteria. Also discussed the use of the gym on days when the weather is inclement. Ann Gleason thanked Suzy Roorda for putting the article in the town newsletter; it was a great way to let people know about the program. She said there are currently 30 kids enrolled in the program and about 8 kids are taking advantage of the bus. **To summarize: 1)** The gym can be used by the summer program during inclement weather as long as there is no other function going on at the time. **2)** To make sure the cafeteria is picked up at the end of each day so that the room is always ready for any emergency meetings, etc. However, tables may be left arranged as they wish.

## **TOWN OFFICE BUSINESS:**

1. **Wayne Marcelle** - Would like to start the Dog Census next week. Pam Kingman gave Mr. Marcelle the Dog Warrant, and the list of all unlicensed dogs.  
**Wayne Marcelle** – Asked who was in charge of larger maintenance projects at the Town Hall. The school custodian noticed the front steps of the Town Hall need to have the kick plates and the side panels replaced. Pam Marsh mentioned a window in the cafeteria also needs repair. She asked Wayne to write up an itemized proposal for the front porch steps, we will hold off on cafeteria and old Town Office windows until after we get the energy audit report. The Town is still waiting to hear back from the School on the Agreement for Town Hall maintenance and usage. Pam Marsh mentioned there is money in the budget for larger maintenance items in the town hall.
2. **Assistant Zoning Administrator Appointment** - Three applications were reviewed by the Planning Commission who forwarded them to the Selectboard. Pam Kingman notified all three candidates and invited them to tonight's meeting. Jill DeVoe attended. Mike Dunbar and George Crane did not attend. Zoning Administrator, Cris Messerle will be the direct supervisor of this person wanted to give some input. He noted that the Planning Commission chose to post the job, which is out of the norm. But the P.C. felt they should advertise because it is a paid position. The P.C. should have recommended one applicant, not all three. From the start Cris had recommended Jill DeVoe, he has since read all the applications and still feels Jill DeVoe is the right person for the job. She is already in the office 2 days a week as assistant Clerk; and we all pitch in to help each other out. She already has keys to the office, knows the entry code and combination to the vault, etc. Pam Kingman said Mrs. DeVoe has been a good employee, and is very trustworthy. Discussed the training process for the position. Pam Marsh asked if there was still a pending violation on Mike Dunbar. Mr. Messerle said yes, it has not been resolved. The P.C. was considering making an amendment to the zoning Bylaws that would have addressed the violation, but the Selectboard did not approve it. Jim Wash said the P.C. is looking at that again. Pam Marsh made a motion to move into executive session at 8:00 pm to discuss the Assistant Zoning Administrator position, seconded by Kathy Barrett. 5 yes / 0 no  
 Kathy Barrett made a motion to adjourn from executive session at 8:05 pm, seconded by Pat Paquette. 5 yes / 0 no  
 Roger Boise made a motion to appoint Jill DeVoe as Assistant Zoning Administrator, for \$13.00 per hour. Seconded by Kathy Barrett. 5 yes / 0 no
3. **Paul Lekstutis and John Askew from Cross Pollination Solar Project** – They saw their name on the agenda and thought they'd better attend. Pam Marsh said it was on the agenda under Misc. Correspondence. Ms. Marsh asked if there was anything they wanted to discuss. Mr. Lekstutis

- and Mr. Askew said their original proposal has changed. They heard some negative feedback from abutting neighbors about the size of the solar panels. Cross Pollination has downsized the panels and has changed them so they will not follow the sun, they will be fixed. The panels will now be half as tall, and they will be adding screening for aesthetic purposes. Mr. Lekstutis said the project needs to be operational by September 1, 2011 in order to be eligible to get full tax credits. It is ultimately up to the Public Service Board to give the okay to move forward with the project. Discussion about how this property will be taxed. Pam Marsh will contact the town attorney about gaining party status. This assures the Town that our attorney will receive all correspondence relating to this project. No action will be taken by the Selectboard in terms of endorsing or opposing the project unless a formal request is made for us to do so, at which point we will need to hold public hearings, just as the Planning Commission did.
4. Letter of resignation from Betty Bell from the Planning Commission due to health reasons – Jim Walsh, Chair of the P.C. said they currently have three people they are talking to about joining the P.C.
  5. Application letter from Bruce Zeman – He is interested in serving the Town. Pam Kingman will invite Mr. Zeman to the July 20<sup>th</sup> meeting.

#### **TREASURER'S REPORT:**

1. Payroll – Kathleen Ready made a motion to approve payroll for the week ending 7/3/10 in the amount of \$3,793.77, seconded by Kathy Barrett. 4 yes / 1 abstention
2. Payroll – Roger Boise made a motion to approve payroll for the week ending 6/26/10 in the amount of \$3,520.59, seconded by Pat Paquette. 5 yes / 0 no
3. Accounts Payable / Payroll related (insurance) – Kathleen Ready made a motion to approve the accounts payable / payroll related to insurance for the week ending 6/28/10, in the amount of \$5,025.49, seconded by Roger Boise. 5 yes / 0 no
4. Payroll – Kathy Barrett made a motion to approve payroll for the week ending 6/19/10, in the amount of \$3,588.31, seconded by Kathleen Ready. 4 yes / 1 abstention
5. Purchase Order – Pat Paquette made a motion to approve the purchase orders for the week ending 7/6/10, in the amount of \$67,710.20, seconded by Pam Marsh. 5 yes / 0 no
6. Tax Rate Information – Treasurer, Barb Torian reviewed the numbers with the Selectboard. The residential rate went up \$.09 and the non residential rate went up \$.03. Discussion about the common level of appraisal, the school portion and enrollment and how they all affect the tax rate. Kathy Barrett said she thought the Board should add a portion of the Sleeper property into the 2010 tax bills. Most of the other members disagreed, because it would increase the tax rate, and the actual purchase of the property has not happened yet. Pam Marsh made a motion to set the municipal tax rate at 0.5043, seconded by Pat Paquette. 4 yes / 1 no

**ROAD COMMISSIONERS REPORT:**

1. Roger Boise said All State Construction will start reclaiming on **North Street** July 7, 2010. This should take roughly two days; they will also bring a chloride truck to help with the dust. The Town Road Crew will be dumping gravel on the road prior to reclaiming so it gets chewed up with the gravel, creating a better base for paving. All State recommends letting the road be traveled on for 2-3 weeks before paving it so low spots can be fixed before the pavement goes on. North Street will be repaved by September 1, 2010.
2. All State Construction will move over to **Hallock Road** to reclaim it after they finish on North St. Fortunately the base is better on this road, so the road crew will not have to add as much gravel. Hallock Road should only take a day to reclaim.
3. Cat Loader broke down – needs a new head gasket
4. Roger Boise has received numerous calls about road dust. He put chloride down on Lime Kiln Road and other roads that people have called about.

**NEW BUSINESS:**

1. Letter from Habitat for Humanity – Interested in any property the town might be willing to donate. We don't have any.
2. Survey from Middlebury Volunteer Ambulance Association – Pam Kingman will fill out and return.

**REGULAR BUSINESS:**

1. Kathy Barrett made a motion to approve the minutes from June 8, 2010, seconded by Kathleen Ready. 4 yes / 1 abstention (Pat Paquette)
2. Kathy Barrett made a motion to approve the minutes from June 15, 2010, seconded by Kathleen Ready. 4 yes / 1 abstention (Pam Marsh)

**OTHER BUSINESS:**

1. Return deposit check of \$150 to the New Haven Fire Dept.
2. Pam Kingman will write thank you letters to Al Karnatz and Betty Bell for their years of volunteering on the Planning Commission.
3. Tables and chairs were borrowed from the Town Hall without the proper authority. Several years ago the Selectboard voted unanimously to not allow the tables and chairs to be rented out.

**MISC. CORRESPONDENCE:**

1. Addison County Regional Planning RE: FY2011 Municipal Assessments
2. Letter from Planning Commission to the Public Service Board Re: Cross Pollination Solar Farm Proposal
3. Cross Pollination – their estimate in taxes for proposed project
4. Letter from Milo Schafer Re: Cross Pollination Solar Farm

Adjourn: 9:50 pm

Respectfully submitted:  
Pam Kingman  
Approved:

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Chair, Pam Marsh

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Vice Chair, Roger Boise

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Kathy Barrett

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Pat Paquette

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Kathleen Ready