

Town of New Haven Selectboard Meeting
7:00 pm
Town Offices
Tuesday, December 1, 2009

Present: Pam Marsh, Kathleen Ready, Roger Boise, Pat Paquette, Treasurer, Barb Torian and Clerk, Pam Kingman

Visitors: Harvey Smith, Suzy Roorda, Marcia Dupoise, Amy Dupoise, Steve Dupoise, Sr., Linda Horn, Kathy Barrett, Alex DeMers

AGENDA RESULTS:

VISITORS BUSINESS:

- 1. Energy Coordinator, Harvey Smith – Energy Committee** is in the process of getting an energy audit done on the Town Garage and Fire Station. He has been in contact with ACRPC who are offering free audits. These are to include a complete review assessment, action list and cost items. Mr. Smith is currently working on the Energy Efficiency Block Grants where each unit is eligible for up to \$50,000 for retrofit projects. The Town must provide a 10% match (roughly \$5,000 or can be in kind) and provide a clerk of the works. This application is due on December 8, 2009. Harvey Smith has already submitted the initial application for the energy audit of the Town Garage to ACRPC, who is scheduling the audits for January / February 2010. Once the audit has been complete there is a comprehensive form to be filled out jointly by the Selectboard and Mr. Smith as part of the Energy Efficiency Block Grants. He is hopeful that we will win initial approval by the end of December for the Energy Efficiency Block Grant. The second part of that application goes into far more detailed, and Mr. Smith is looking over state permits now that will be required.
- 2. Energy audit done on the Town Hall** - The Selectboard has been requesting the audit for some time, with no results from the Superintendents office. Mr. Smith does not feel that he can do the application for the Town Hall, because it is so time consuming. Perhaps with some help, (Rick Shappy has shown an interest, and will be contacted) the Town Hall application could get submitted. Time is short to submit the initial applications; they are due in Montpelier on Tuesday, December 8, 2009.
- 3. Discussion about the 10% match:** Kathleen Ready made a motion to ask our Town Energy Coordinator, Harvey Smith to go forward with the Energy Efficiency Block Grant application and the Selectboard will commit \$5,000 in kind work or funds to move forward, seconded by Pat Paquette.
4 yes / 0 no
- 4. Discussion about the Town Hall and its needs**, such as the duct work and furnace that are both in dire need of updating. Compared to the yearly expenses to run the garage and fire station; which are not too costly.

Kathleen Ready made a motion to pursue the Energy Efficiency Block Grant on the Town Hall as well, the Selectboard committing \$5,000 in kind work or funds, seconded by Pam Marsh. 4 yes / 0 no

5. **Linda Horn** – The Selectboard held a **public hearing on her property on Route 7** back in October. The Selectboard just received the Town Attorney Cindy Hills opinion on the issue. Cindy Hill recommends a town vote to change the property back to Highway Commercial because of intervening of adoption of Town Plans. These changed when the town voted on new plans and the map. The Selectboard also received a letter of opinion from John Madden on the matter. Discussion about the attorney's opinion and the repercussions of not going with that advice. Also challenges from other towns people. Kathleen Ready made a motion to table this discussion until the next scheduled meeting, Dec. 15, 2009 @ 7 pm., seconded by Roger Boise. 4 yes / 0 no

TREASURER'S REPORT:

1. Payroll – Roger Boise made a motion to approve payroll, seconded by Pat Paquette. 4 yes / 0 no
2. Pay Orders – Roger Boise made a motion to approve the pay orders, seconded by Pat Paquette. 4 yes / 0 no
3. Barb Torian asked the Selectboard for authority to pay the previously authorized \$1,000 towards lawyer's fees for Linda Sleeper. Pam Marsh directed Barb Torian to pay Neuse, Duprey & Putman first, then the smaller amount to Vince & Brennan, not to exceed \$1,000.
4. The Board asked Pam Kingman to write a letter to Wayne Marcelle requesting he submit all time cards no later than Friday, December 11, 2009 for his work from cleaning the Town Hall and conducting the dog census.

TOWN OFFICE BUSINESS:

1. **Suzy Roorda – Town Hall Application** from Alan Curler and New Haven Little League would like to hold a Fund Raiser to benefit the ball field. This will be in the Cafeteria on December 13, 2009, from 6 – 12. Suzy Roorda stressed to Alan Curler that the use of the kitchen refrigerator is now prohibited. Pam Marsh made a motion to approve the application, seconded by Kathleen Ready. 4 yes / 0 no

Suzy Roorda included in her handout packet a new updated application for Town Hall rental for the Selectboard to look over as well as 2010 New Haven Sports budget, Parks Committee information and budget.

Suzy Roorda – Quote for cleaning stage curtains in the Town Hall: Mrs. Roorda has made several phone calls in regards to getting quotes for to clean the curtains. Because the curtains are made of velvet, there are few who will even consider cleaning them. She said in most cases the maintenance person just vacuums them on a routine basis. But because these haven't been cleaned in so long it is a big job. Quote from Show

Works located in Barre for \$2,611.11; the Selectboard felt was too high and asked Suzy Roorda to please keep looking.

Suzy Roorda – Has drawn a larger version of the **shelf unit for outside the gym**. She has spoken with Beeman principal, Steve Flint who likes the idea. Roger Boise will ask Harold Tricou for a quote on the shelf unit.

Suzy Roorda – DeMers River Road Park Plaque – She has gotten a quote for an 8" x 10" brass plaque, cost is \$45.90. Discussion on how and where to mount it. Pat Paquette suggested drilling a hole into a large rock, set an iron bar into it and then weld a plate on to mount the plaque.

Suzy Roorda – Request for funds for Winterfest in the amount of \$400.00. Pam Marsh made a motion to approve funds for Winterfest in the amount of \$400.00, seconded by Kathleen Ready. 4 yes / 0 no

2. **Pam Marsh** opened **2 Letters of Interest** for the open **Selectboard position**:
 - 1) Dated October 31, 2009 from Lowell Nottingham
 - 2) Dated December 1, 2009 from Kathy Barrett

Both are interested in fulfilling Keith Hall's remainder of term. Pam Marsh would like to invite both Lowell Nottingham and Kathy Barrett back to the next Selectboard meeting on Dec. 15, 2009 @ 7 pm.
3. Letter of Resignation from Lister, Julie Tillson, effective immediately. Pam Marsh made a motion to accept Julie Tillsons' letter of resignation, seconded by Pat Paquette. 4 yes / 0 no ** A letter from Lister Bill Paine was also submitted requesting the Selectboard consider the letter of interest from Linda Cyr to fulfill the Lister position**
4. Letter of Interest from Linda Cyr for the vacancy as Lister. Pam Kingman will invite Linda Cyr to the next meeting on Dec. 15, 2009 @7 pm
5. Letter of Interest from Linda Sleeper – She would like to be considered for shoveling the sidewalks at the new Town Offices / Library. Roger Boise and Pat Paquette will write up a job description and submit it to Kathleen Ready who will then talk to Linda Sleeper about the job. There is a need for a new shovel and push shovel to do the job, Roger Boise made a motion to purchase a shovel and push shovel to clear the sidewalks at the Town Office and Library, seconded by Kathleen Ready. 4 yes / 0 no
6. Letter from Maura & Sam Lester concerning the neighbor's cows. Pam Kingman will contact them and let them know they can talk with the Fence Viewers or the Animal Control officer, and that it is a civil matter.
7. Insurance on Town buildings and their contents. Pam Kingman and Barb Torian filled out the forms, but would like input from the Selectboard. Pam Marsh will look over.
8. Newsletter – Pam Kingman is looking for feedback on the content. This month seems to have a large amount of photos. When there are 4 pages front and back with several pictures it takes a very long time to print it and it monopolizes the copier for a day or two. Selectboards input: It is informational, and not necessary to have so many photos.
9. Schedule Budget Meetings: December 16, 2009 @ 6:30 pm, [this was rescheduled to December 14, 2009 at 6:30 pm due to health insurance deadlines] this will be to discuss health insurance and go over the Road

budget. December 28, 2009 @ 3:00 pm to go over the General Fund budget

REGULAR BUSINESS:

1. Pam Marsh made a motion to approve the minutes from November 3, 2009, seconded by Kathleen Ready. 4 yes / 0 no

MISC. CORRESPONDENCE:

1. Kleinschmidt – Otter Creek Hydroelectric Project
2. Letter from Town Attorney, Cindy Hill in regards to Town / School Deed
3. CVPS – New line through New Haven, Middlebury & Weybridge
4. Letter from John Madden – Horn Property

OTHER BUSINESS:

1. Alex DeMers – River Road Park – He was wondering about the follow up on the River Park. Pat Paquette, Roger Boise and the Town Attorney, Cindy Hill has visited the Park. Pins and wells have been located. Pam Kingman will get the minutes and report from Cindy Hill to Mr. DeMers.
2. Co-Road Commissioners Roger Boise and Pat Paquette – Would like to purchase a new dump body for the small Ford F550. Quote from Iroquois for just under \$5,000, this include mounting and Painting. Kathleen Ready made a motion to approve replacing the body for the Ford F550, up to \$5,000. Seconded by Pam Marsh. 4 yes / 0 no
3. Pam Marsh made a motion to move into executive session at 9:25 pm for a contract matter, seconded by Pat Paquette. 4 yes / 0 no
Kathleen Ready made a motion to come out of executive session at 9: 40 pm, seconded by Roger Boise. 4 yes / o no

Adjourn: 9:40pm

Respectfully submitted:

Pam Kingman

Approved:

Pam Marsh, Chair

Roger Boise

Pat Paquette

Kathleen Ready