

Town of New Haven Selectboard Meeting
7:00 pm
Town Offices
Thursday, March 5, 2009

Present: Pam Marsh, Keith Hall, Roger Boise, Pat Paquette, Pam Kingman
Visitors: Claire Van Buren, Barb Torian, Cathy Barrett

AGENDA RESULTS:

Visitors Business:

1. **Town Clerk, Claire Van Buren – #1** – She has a question about the Selectboard Survey that was put out at Town Meeting. On the survey was a question about the Office being open for more hours, she wondered who was going to keep it open? She also wondered who would keep the office open on Saturday. In past experience, Saturday's were quite slow, and it wasn't worth opening the office. Survey results have not yet been culminated.
#2 – She is no longer comfortable leaving the vault open when she is not in the office. She will start closing the vault when she leaves, and there will be no Town business until the next time she is in. She said she no longer needs her assistant. The assistant would only be needed when the Clerk goes on vacation or when necessary. Discussion about who will keep the office open. Claire Van Buren said she is willing to be in the office and keep it open for 30 hours, and would like to be compensated for it by having the money budgeted for her assistants to pay for her time. Discussion on the vault and who is in charge of it. Ultimately it is the Clerk who controls the vault and its contents, and when it will be open. Cathy Barrett said when she was a Town Auditor, they would have to contact the Town Clerk to have her open and close the vault for them. The Board felt that it was a little late to be coming in to ask for more money when the budget has been set. Pam Marsh said she didn't feel they could make a decision about it tonight because not all members were present. Mrs. Marsh invited Mrs. Van Buren to bring back a written proposal to the next Selectboard meeting on March 17, 2009. Pam Marsh expressed she would rather discuss the matter in executive session, Claire Van Buren disagreed. Mrs. Van Buren said she will post her hours in the Towns monthly newsletter to let people know, and write letters to area law offices to inform them of office hours. Pam Marsh asked both the Clerk and Treasurer to submit proposals at the next meeting. The Board will take some time to look them over, discuss them and then set a date for discussion. Keith Hall made a motion to pay the Selectboard Clerk as budgeted in order to maintain an open office for 30 hours per week. Seconded by Roger Boise. 4 yes / 0 no ** Update – Claire Van Buren has informed the Selectboard that she is withdrawing her plan, and the vault will remain open during normal office hours.

New Business:

1. Reorganization of the Selectboard:
 - Pam Marsh made a motion to reappoint Keith Hall as the Chair of the Selectboard. Seconded by Pat Paquette. 3 yes / 1 abstention
 - Pam Marsh made a motion to reappoint Pam Kingman as the Selectboard Clerk. Seconded by Pat Paquette. 4 yes / 0 no
 - Pam Marsh made a motion to reappoint Lowell Nottingham as overseer of the new Town Office / Library building and act on behalf of the Selectboard. 4 yes / 0 no

2. **Appointments: See attached sheet**
3. Sign Grant agreement with the State of Vt. Dept. of Housing and Community Affairs (Planning Commission Grant) Roger Boise made a motion to have Keith Hall sign the grant application. Seconded by Pat Paquette. 4 yes / 0 no
4. Knoxbox for the new building. Pam Kingman said Assistant Fire Chief, Dave Heisler suggested the Town purchase a Knoxbox for the new building to allow the Fire Dept. access in the event of an emergency. The cost for a Knoxbox is \$235.00. Pam Marsh made a motion to approve the purchase of the Knoxbox for \$235.00 for the new building. Seconded by Roger Boise. 4 yes / 0 no
5. State of Vermont Agency of Transportation – TA60 Financial Plan for Roads. Pat Paquette made a motion to sign the TA60 Financial Plan. Seconded by Roger Boise. 4 yes / 0 no
6. Town Hall Applications – **1)** Ann Duclos Collier would like to hold an event on the Village Green for “Celebrating the Week of the Child” on Sunday, April 26, 2009, from 9am – 1pm. In case of rain, she would like to reserve the gym on that same afternoon. Fee waived. Pam Marsh made a motion to approve the event, seconded by Roger Boise. 4 yes / 0 no. **2)** Emily and Eugene Charleboise would like to have one on one basketball with their kids. They will coordinate times and supervise their kids along with Alan Chester, who submitted an application in February and use the gym when available.

Regular Business:

1. Approve minutes from February 17, 2009. Roger Boise made a motion to approve the minutes from February 17, 2009. Seconded by Pam Marsh. 4 yes / 0 no

Treasurer’s Report

1. Pay orders – Keith Hall made a motion to approve the pay orders. Seconded by Roger Boise. 4 yes / 0 no

Other Business:

Adjourn: 8:00 pm
Respectfully submitted:
Pam Kingman
Approved:

Keith Hall, Chair

Roger Boise

Pam Marsh

Pat Paquette