

Town of New Haven Selectboard Meeting
7:00 pm
Town Offices
Tuesday, September 21, 2010

Present: Chair, Pam Marsh, Vice Chair, Roger Boise, Kathy Barrett, Pat Paquette, Kathleen Ready, Treasurer, Barb Torian and Clerk, Pam Kingman

Visitors: Suzy Roorda

AGENDA RESULTS:

VISITORS BUSINESS:

1. **Park Committee – Village Green planting design:** Landscaper, Jane Moulton could not make it to the meeting tonight. She and Suzy Roorda had previously discussed running a low growing shrub and flower bed that would run parallel to the new sidewalk; leaving 15ft. between the sidewalk and the new bed. Discussion about what to plant, staying consistent with other plants on the Green and making it easy to maintain. Plowing snow from Route 17 and the sidewalks also need to be taken into consideration. Sight distance from the end of South St. and Town Hill Rd. onto Route 17 needs to remain open. Placement of the Town sign was also discussed. The Selectboard asked that a design be drawn up for the Selectboard to look over. Suzy Roorda will contact Jane Moulton to see if she can present a design plan at the October 5th meeting.

TOWN OFFICE BUSINESS:

1. **Town Hall Applications:** 1) **New Haven Fire Department** is holding another chicken BBQ on Saturday, September 25th at the Fire Station. They have requested the use of the Town Hall chairs. No security deposit has been received as yet; therefore approval is not effective until the check is received. Pam Marsh made a motion to approve the use of the chairs only upon receipt of the deposit, the deposit will be returned after the BBQ. Seconded by Kathleen Ready. 5 yes / 0 no
2) **The Public Service Board** would like to hold a public meeting on the solar farm "Cross Pollination" in the cafeteria on Tuesday, September 28, 2010 at 7 pm. The fee is waived as they are exempt, and the security deposit is also waived. Kathleen Ready made a motion to approve the application from the PSB, seconded by Kathy Barrett. 5 yes / 0 no
2. **Building Maintenance: Town Offices / Library** we have a regular cleaning person for the inside of the building, but ongoing repairs and some heavier cleanup need to be addressed. We should have some kind of building maintenance, maybe a resident handyman could do things like paint, remove kick marks, chair scrapes, windows etc. Discuss the possibility of hiring a cleaning company to come in twice a year to tackle some of the heavier jobs. Barb Torian and Pam Kingman will put a proposal together for building maintenance.

3. **Health reimbursement account** – Barb Torian is concerned that the claims for 2009 were paid in 2010 and the account may run out of money; especially with an employee's recent injury to the hand. The Board feels that Workers Comp should pay for all of the employee's medical bills.
4. **Website:** Pam Marsh is concerned that the draft minutes were being left on the website and not being replaced by the final approved minutes, as sometimes there are significant changes. Pam Kingman said she wasn't sure the final should be on the website, there is a disclaimer on there stating that all final approved minutes are available at the Town Office. She was afraid someone may try to alter the minutes on the web. Discussion about not putting the draft minutes on the web until they are finalized; but the public has right to see them within the 5 day time frame. It was agreed that the draft minutes will be replaced by the final minutes.

TREASURER'S REPORT:

1. Pay orders – Kathleen Ready made a motion to approve the pay orders for the week ending 9/21/10, in the amount of \$64,482.05, seconded by Pat Paquette. 5 yes / 0 no
2. Payroll – Roger Boise made a motion to approve payroll for the week ending 9/11/10, in the amount of \$3,376.89, seconded by Kathy Barrett. 5 yes / 0 no
3. Payroll – Kathleen Ready made a motion to approve payroll for the week ending 9/18/10, in the amount of \$3739.28, seconded by Pat Paquette. 5 yes / 0 no

ROAD COMMISSIONERS REPORT:

1. **Roads Update: Cobble Road** – Pam Marsh spoke with Middlebury Town Manager Bill Finger in response to the August 16th letter from the Town of Middlebury, responding to jour concerns about the maintenance of Cobble Road. Mr. Finger said he would speak to the Middlebury road crew and Selectboard and get back to Pam Marsh. The Board discussed the most cost effective options for New Haven. Co-Road Commissioners, Pat Paquette and Roger Boise feel that Middlebury should take over the Road. New Haven has taken care of Cobble Road for over 25 years, receiving roughly \$1,400 per year in state aid; it is costing us roughly \$20,000 per year. Roger Boise and Katie Reilley have written a letter to the Town of Middlebury that will be mailed to them if there is no response by the next New Haven Selectboard meeting.
Sidewalk Project – Barb Torian said the sidewalk project money is slowly trickling in. When the State signs off on the project, is when the rest of the money should arrive.
2. **Truck Update:** Mack truck had a stone peck in the windshield, it was repaired before it got worse. Katie Reilley will send the bill into the insurance co.
3. **Fire Alarm System at the Town Shed & Fire Station** – Annual maintenance will cost the town roughly \$250 -\$260; and system

monitoring will cost \$130. This will need to be built into the Road's budget for next year.

4. **Hallock Road** – Should be paved on 9/23/10 and 9/24/10.

NEW BUSINESS:

1. Flag pole for the ball field - Pam Kingman has been approached about the replacement of the flag pole by the ball field, (the old one blew down in high winds.) The ball field is owned by the school, not the Town. Mrs. Kingman had previously contacted Little League coach, Alan Curler about the flag pole and he said he would take care of it. The Selectboard said if someone else asks, refer them to Alan Curler.

Kathy Barrett made a motion to move into executive session at 8:14pm, to discuss a contractual matter, seconded by Kathleen Ready. 5 yes / 0 no

Kathy Barrett made a motion to adjourn from executive session at 8:50pm, seconded by Pat Paquette. 5 yes / 0 no
No action taken

REGULAR BUSINESS:

1. Kathy Barrett made a motion to approve minutes from September 7, 2010, seconded by Roger Boise. 4 yes / 1 abstention

OTHER BUSINESS:

1. October Selectboard meetings will be as follows: 5th – regular meeting, 12th - budget meeting; 26th - regular meeting, if time allows some budget items as well. Please note there will be **no** meeting on the 19th.

MISC. CORRESPONDENCE:

Adjourn: 9:15pm

Respectfully submitted:

Pam Kingman


Approved:


Chair, Pam Marsh


Vice Chair, Roger Boise


Kathy Barrett

Pat Paquette


Kathleen Ready