

**Town of New Haven Selectboard Meeting
7:00 pm Town Clerks Office
Tuesday, October 7, 2008**

Present: Pam Marsh (acting chair), Roger Boise, Lowell Nottingham, Pam Kingman

Absent: Keith Hall and Pat Paquette

Visitors: Earle Bessette, Jeff Everest, Peter Morris, Barb Torian, Jerry Smiley, Rob Naylor, Rep. from Naylor & Been, Joan Rae, Rep. from New England Construction, Rep. from Professional Construction, Inc., and a Rep. from Russell, Corp.

AGENDA RESULTS

VISITORS BUSINESS:

1. **Pam Marsh opened the bids for the new Town Office / Library Building. Each bidder acknowledged the three (3) addendums that were added.**
 - 1) **Naylor & Breen - \$725,000**, bond filed, 150 days for construction completion time.
 - 2) **Russell - \$759,000**, bond filed, 186 days for construction completion time.
 - 3) **New England Construction Co. (NECCO, INC.) - \$717,200**, a check for bid security, 120 days for construction completion time.
 - 4) **Millbrook Building & Remodeling, Inc. - \$714,700**, bond filed, 120 days for construction completion time.
 - 5) **Professional Construction, Inc. - \$749,000**, bond filed, 154 days for construction completion time.

Discussion about the water and sewer hook-up and the geo-thermal heating system, it is a great system, but very costly to install. It may be wise to go with a standard heating system. Peter Morris said Bud Carpenter did not bid on the whole project, but he did offer the shell of the building to potential bidders for \$47,000. Lowell Nottingham commented that Beeman Elementary School is going to have an energy audit for the school and the Town Hall; and maybe the Town would consider combining the heating systems. Adding a basement for additional storage is being considered. Peter Morris said a basement over 2500 sq. ft. would need to be sprinkled and adding a stairway is going to take up a considerable amount of room inside, so we may want to consider a bulkhead door. Pam Marsh made a motion to have a **Special Selectboard Meeting on Saturday, October 11, 2008 at 9:00 am in the Town Clerks Office** to review all the prospective bids for the

New Town Office / Library Building; provided both Keith Hall and Pat Paquette can attend, seconded by Roger Boise. 3 yes / 0 no

1. **Wayne Marcelle** – Did not make it to the meeting. He had asked Pam Kingman to ask if he would get paid for the two days of Dog Warden training he attended in September. Roger Boise made a motion to pay Wayne Marcelle for the two days of training, seconded by Lowell Nottingham. 3 yes / 0 no
2. **Wayne Marcelle** - Hand deliver the letter on September 29, 2008 from the Selectboard to Roger Farnsworth in regards to his property on Main St.

NEW BUSINESS:

1. Architect, Peter Morris RE: Architectural Fee Draw – Mr. Morris is requesting payment of \$2,000 related to the “Code Letter and Application”, and \$3,500 for Peter Morris’s staff to complete the bid drawings. Additionally \$138.00 for Jerry Smiley for his presentation to the Town. Lowell Nottingham made a motion to approve statement from Peter Morris, seconded by Roger Boise. 3 yes / 0 no
2. VLCT – RE: 2009 Renewal Application – Pam Marsh asked if the Town Library should be added to the Town insurance policy, and she thought the contents values seemed on the low side and asked Pam Kingman to call VLCT about it. Lowell Nottingham made a motion to have Gaines Insurance do a whole Town appraisal, including the Fire Dept. and Library to see if it would be more cost effective. Seconded by Roger Boise. 3 yes / 0 no
3. Schindler – RE: Safety and Code Compliance Issue – Elevator in Town Hall. The elevator in Town hall was installed in 1987, so this compliance issue does not apply to us.
4. Letter of Resignation from Planning Commission member: Susie Leonard – Roger Boise made a motion to accept the letter of resignation, seconded by Lowell Nottingham. 3 yes / 0 no
5. Green Up Vermont – Request for financial support / Select a Coordinator - Lowell Nottingham made a motion to appoint Suzy Roorda as the Green Up Coordinator and to appropriate \$100 for financial support, seconded by Roger Boise. 3 yes / 0 no
6. Bond Application – Due October 15, 2008 – looked over the application, Pam Marsh made a motion to submit as completed, seconded by Roger Boise. 3 yes / 0 no

REGULAR BUSINESS:

1. Approve minutes from September 16, 2008 – Differ until the next meeting because of needed corrections.

TREASURER'S REPORT:

2. Payroll – Lowell Nottingham made a motion to approve the payroll, seconded by Pam Marsh. 3 yes / 0 no
3. Pay Orders – Lowell Nottingham made a motion to approve the pay orders, seconded by Roger Boise. 3 yes / 0 no
4. Barb Torian – She has questions for Tom Telling in regards to the recent audit for bonding. She tried to contact him unsuccessfully in the past week. One of her questions is who should sign the audit the selectboard or herself? Pam Marsh made a motion to authorize Keith Hall to sign the audit once Barb Torian's questions have been answered, seconded by Roger Boise. 3 yes / 0 no

MISC. CORRESPONDENCE:

1. Vermont State Infrastructure Bank: Funding available for Municipal Transportation Construction Projects
2. Town of Middlebury RE: Liberio Dogs
3. VLCT – Planning and Zoning Forum: Thursday, October 30, 2008 – forwarded a copy to the Planning Commission.
4. Bill of Sale – Phil Busier: Backhoe
5. John Madden – Correspondence about the Town Plan

OTHER BUSINESS:

1. Roger Boise said the 1999 truck we put out to bid isn't selling; he would like to advertise it in the Buyers Digest and Vermont Local Roads, and possibly look into an on-line listing. The ad should read the truck will sell for no less than \$10,000.
2. Roger Boise – Harold Tricou is currently working on the shed putting the roof on. Harold Tricou mentioned he will need to buy a new metal door for the garage, one that opens out not in, that way it is in accordance with OSHA.
3. Sherman Jewett – Pat Paquette and Roger Boise met with Sherman Jewett to go over his 6 month review. It was agreed upon that Mr. Jewett will receive a raise of \$1.50. His rate of pay will go from \$15.00 to \$16.50. Pam Marsh made a motion to approve Sherman Jewetts raise to \$16.50 per hour, seconded by Lowell Nottingham. 3 yes / 0 no
4. Jeff Everest – Asked about the jake brake issue on Main St. He said it was brought to the Selectboards attention last year and wondered if any signs might be put up to help with the noise. Barb Torian mentioned probably nothing happened because it is a state road. Pam Kingman will go back through last year's minutes to see if she can find it.

5. Barb Torian – Said she was feeling like sometimes there is a disconnect between Elected Officials and Town employees. She sometimes feels like its us vs. them, and she wants everyone to work together.

OLD BUSINESS:

Adjourn:

Respectfully Submitted:

Pam Kingman

Approved:

Pam Marsh, acting Chair

Roger Boise

Lowell Nottingham