

Town of New Haven Selectboard Meeting
7:00 pm
Town Offices
Tuesday, December 21, 2010

Present: Chair, Pam Marsh, Vice Chair, Roger Boise, Kathy Barrett, Pat Paquette, Kathleen Ready, Treasurer, Barb Torian and Clerk, Pam Kingman

Visitors: Harvey Smith and Kevin Lehman

AGENDA RESULTS:

VISITORS BUSINESS:

1. Energy Coordinator, Harvey Smith and Kevin Lehman from ACRPC – Came to discuss the energy audit that was performed on the Town Hall over the summer. Town Hall is in need of a new boiler and improved air flow; there are also other issues for example the need for new insulation. The Board feels it may be better to do the projects one at a time. Kevin discussed different grants that may be available, and various loan options. Because of the pending Town / School Agreement, the Selectboard would like to have appointed school officials involved in some of the planning for the projects. We previously asked Steve Flint to appoint representatives to the Energy Committee in October, but none have been appointed. Harvey will talk with Principal, Steve Flint and Schoolboard Chair, Marie Jewett in regards to the appointments. Harvey and Kevin will work on putting together an RFP for the building. This will be presented to the Selectboard at the January 18, 2011 meeting. Harvey will ask Lowell Nottingham if he is interested in serving as the project coordinator. Kevin Lehman informed the Board about a presentation by ACORN Energy that will be held at the Ilsley Library on Jan. 19, 2011 @ 7pm; he encouraged the board to attend. **Note – because of Harvey Smith's upcoming Legislative duties, he will be stepping down as the Energy Coordinator.
2. The Selectboard was hoping to have the Town/School agreement in hand this evening, but did not receive it. Kathleen Ready placed a call to Schoolboard member, Harry Chaucer. Harry said the Beeman Board had approved the agreement at their last meeting. Kathy Barrett made a motion to approve the Town / School Agreement with Beeman Elementary, allowing Kathleen Ready to sign the original on behalf of the Selectboard. Motion seconded by Pat Paquette. 5 yes / 0 no

TOWN OFFICE BUSINESS:

1. Budget – Kathleen Ready made a motion to reconsider the issue on funding of the HRA for health insurance, The motion was seconded by Pam Marsh and passed 4 – 1. Kathleen Ready then made a motion to fully fund the HRA contribution for 2011, seconded by Pam Marsh. 4 yes / 1 no

2. Red Tail Ridge Carpentry – Provided proof of insurance to install snow guards. He does not carry Workers Comp. because he works alone, and is not required to carry it by the State. Barb Torian has paperwork for him to fill out, waiving any liability by the Town for any injury to him while working on this project. prior to starting the job.
3. Brook Field Service – A generator that was purchased by Emergency Management, and located at the Fire Station has gone under the radar for regular service. Pam Kingman called Brook Field Service to service the generator, which cost \$500. Kathleen Ready made a motion to add the generator at the Fire Station to the yearly maintenance agreement with Brookfield Service, for an additional cost of \$185. Pam Marsh signed the agreement.
4. Town Hall application – Kathleen Ready made a motion to approve New Haven Twilight Tails Equine 4H; meeting once a month in the cafeteria; fee waived. Motion seconded by Kathy Barrett. 5 yes / 0 no

TREASURER'S REPORT:

1. Payroll - Kathleen Ready made a motion to approve payroll for the week ending 12/11/10, in the amount of \$3,594.68, which does not include the 941 taxes. Motion seconded by Roger Boise. 5 yes / 0 no
2. Payroll – Pat Paquette made a motion to approve payroll for the week ending 12/18/10, in the amount of \$3,704.44, seconded by Kathleen Ready. 5 yes / 0 no
3. Pay Orders – Roger Boise made a motion to approve the pay orders for the week ending 12/21/10, in the amount of \$38,592.21, which includes the payroll tax transfers that may have been previously approved. Motion seconded by Pat Paquette. 5 yes / 0 no
4. Discussion of how Treasurer Barb Torian should account for the 941 taxes. She wants to make sure it is transparent for any future audits. She will list the 941 taxes on the pay orders, and will continue for our information to write the amount of the 941 taxes on the weekly payroll.
5. Certificate of Final Completion and Acceptance of Work (Sidewalk Project) - Kennedy Excavation, LLC and Lamoureux & Dickinson. Roger Boise felt the project has reached its completion, and Barb Torian does not expect any further invoices. Pam Marsh signed the Certificate of Completion on behalf of the Board.

ROAD COMMISSIONERS REPORT:

1. Roads Update – Katie Reilley has drafted a letter to Johnathan Croft in regards to Cobble Road. The Board suggested a couple of minor changes before it gets mailed out.
2. Katie Reilley has written up a job description for the Road Foreman. Phil Busier is retiring in April, Katie has placed an ad in the local paper posting the job opening. Applications are due at the end of January. Pam Marsh

made a motion to approve the Road Forman job description, seconded by Pat Paquette. 5 yes / 0 no

3. Equipment Update:

- The road crew thought the 2002 dump truck was having engine problems; which turned out to be a leak in the antifreeze hose.
- Ford – turbocharger is dead - \$900 just for the part.
- The motor in the furnace at the garage is not working properly. It has a 3 year warranty on it. He has gotten it running again and has purchased a new one to have on hand.
- Roger Boise discovered we can no longer store the used motor oil in plastic containers unless they are double walled. Katie is looking into grants to help purchase new containers.

NEW BUSINESS:

1. Received the Proposed Town Plan from the Planning Commission. The Planning Commission is planning to make another minor change to include more information regarding the Library before the public hearing on January 11th.

REGULAR BUSINESS:

1. Kathy Barrett made a motion to approve minutes from December 7, 2010, seconded by Pat Paquette. 5 yes / 0 no
2. Additional edits are needed to minutes from Dec. 13, 2010. Will approve at the next regular meeting.

OLD BUSINESS:

1. Palmer Deed – no action taken
2. Ancient Roads – no action taken

MISC. CORRESPONDENCE:

1. State of Vermont, Division of Property Valuation & Review Certified Equalization Property Education Property Value (Effective 1/1/11). New Havens Common Level of Appraisal is now 72.70%. In 2009, it was 70.99%.
2. Addison County Regional Planning Commission – Acknowledgement of Purchase of Development Rights: Choiniere Farm
3. 2010 Report of Hydroelectric Project in New Haven & Weybridge
4. Vermont Public Service Board – Verizon Wireless

Adjourn: 9:30 pm
 Respectfully submitted:
 Pam Kingman
 Approved:

Kim Marsh
Chair, Pam Marsh

Roger Boise
Vice Chair, Roger Boise

Kathleen Barrett
Kathy Barrett

Pat Paquette

Kathleen Ready
Kathleen Ready