

**Town of New Haven Selectboard Meeting
7:00 pm Town Offices
Tuesday, June 3, 2008**

Present: Keith Hall, Pam Marsh, Pat Paquette, Lowell Nottingham, Roger Boise and Pam Kingman

Others: Mike Dykstra, Barb Torian, Suzy Roorda, Betty Bell, Beverly Landon, Jeff Everest, Pete LaPete, Chris Bray

AGENDA:

VISITORS BUSINESS:

1. **Mike Dykstra – Removal of Vehicles** – The recently donated vehicles that the New Haven Fire Dept. uses for heavy rescue training have been removed from behind the Town shed. The property is owned by John Palmer who allows the Fire Dept. to use his land to practice on. It seems there was some confusion as to who the contact person was. Mike Dykstra would like the Selectboard to contact him if anything comes up they need to discuss. He doesn't want any hard feelings between the Town and fire Dept. He wants to keep the line of communication open.
2. **Suzy Roorda - Parks & Recs. Dept.:** The **Sundial** that goes on the Village Green now has a new pedestal. Suzy Roorda would like permission to buy cement, epoxy and some bolts to, using the money that is already in the Parks & Recs. account. The account currently has \$4,000 in it to be used towards future projects. Pam Marsh made a motion to grant Suzy Roorda permission to buy supplies for the Sundial from Martins Hardware, seconded by Pat Paquette. 5 yes/ 0 no
Pat Paquette said the **Gazebo** will be getting stained by a group from the Northland Job Corps. Tony Bosnich will be the contact person on the project and will be working alongside the kids from Job Corps. Pat Paquette said some kinds of shingles can be ruined by staining them, and some shingles need to expand. Mr. Paquette suggested Suzy Roorda find out from Garden Time in Rutland (where the Gazebo was purchased) what kind of maintenance they recommend for the roof. Another group from Job Corps will be coming to trim the trees on the Green.
Town Fair will be held on Saturday, July 19, 2008, starting at 2pm. Suzy Roorda has lined up 5 bands that will be performing throughout the day, each band receives \$100 and are treated to the chicken BBQ put on by the Fire Dept. There will be a jump tent, as well as games and prizes for kids along with crafters and a yard sale. Mrs. Roorda has ordered all the soda and smaller snack foods through the Village Green Market. Money for Town Fair is in the budget.
Town Hall Application for: Nan O'Brian on August 16, 2008 in the gym from 12pm – 1am. This is one of the Special Series that will be ongoing on throughout the year. Lowell Nottingham made a motion to approve the application, seconded by Roger Boise. 5 yes / 0 no

- Pam Marsh** has spoken with **Jim Coons** the **Sheriffs Dept.** about having **work crews** come in to **clean up River Park** and other dump sites around Town. Pam Marsh told Suzy Roorda that Jim Coons may be contacting her to get exact locations of dump sites. There are no fees for this service.
3. **Lowell Nottingham – Ball Field:** Recently the Town and Beeman Elementary have received bills for work done on the ball field. Mike Gingras had approached Suzy Roorda who directed him to Lowell Nottingham. Mr. Gingras told Lowell Nottingham the field was not fit to play on and needs to be fixed. The ball field was redone last year by Case Street Redi Mix. To date the Town, the Elementary School and Alan Curler, head of Little League have all received the same bill for the recent work done on the ball field. Emile Paquette and Heffernan’s Excavating both donated some of their time and equipment and submitted invoices to Mike Gingras, who in turn forwarded them. Lowell Nottingham and Keith Hall said neither one of them gave Mike Gingras permission to go ahead and have the ball field worked on. Suzy Roorda said there should be money from the snack shack to pay for the bill. She asked Alan Curler about the money generated from the snack shack, he told her there wasn’t any. Keith Hall said there is a lot of confusion when the Town and School share things. There are a lot of grey areas; not sure who is responsible for paying the bill. Lowell Nottingham said the grant to redo the field was the Town paying for half and the School paying the other half. Mr. Nottingham said for the School there was no money involved. Barb Torian added that the Superintendents Office overrode the grant they had control of the money through the whole process. The total bill is \$780. Keith Hall will meet with the folks who started the project last year, they are: Kirsten Pitts who wrote the grant, Dave Whitcomb and Larry Buck who were asked to oversee the project, Alan Curler, Head of Little League and Mike Gingras.
 4. **Bev Landon** – Asked the Selectboard what happened to the questionnaire that was supposed to be in the Newsletter about the sidewalks. She added the Board voted on it and agreed it would be included in the June Newsletter. Keith Hall said Lowell Nottingham volunteered to do it then decided against it. Lowell Nottingham said he will take care of it.
 5. **Roger Boise – Newsletter said “Green Light to go ahead with the Sidewalk Project”**, he thought at the last meeting the Selectboard approved Amy Diller from Regional Planning take over the project from Susie Leonard, with a ceiling attached. Mr. Boise didn’t realize that the Sidewalk Project was moving forward. Pam Marsh explained that at the March 18, 2008 Selectboard meeting, the vote was 3 yes / 2 no, to go forward with the Sidewalk Project; at that time Roger Boise had not yet been appointed to the Selectboard. Discussion on the Sidewalk Project, included: the cost for maintenance; Town equipment to clear them; backing of the Project for the last 5 years to hiding the Project in the Road Budget.

6. **Lowell Nottingham – Beeman Elementary** has been experimenting with parking in front of the school and the way the buses and parents drop off and pick up. They have tried 2 scenarios, so far that haven't worked out the best. Beeman will go back to the buses behind the school and try a different set up out front for parent's to drop off and pick up their children. Mr. Nottingham said the teachers wonder how the Town will feel about them parking behind the new Town Offices, making sure to leave space for the Park-n-Ride. Beeman has noticed there tends to be less congestion if they let the walkers and riders leave prior to the buses.
7. **State Rep. Chris Bray** – Burt Allen always told him to, "Bring money from Montpelier." Chris Bray said he has worked hard to make things happen with roads in Town, paving on Otter Creek Hwy. and the refurbishing of the Rattlin' Bridge for instance. Pat Paquette asked about the State helping with bridges, such as the Old Nash Farm. Chris Bray said there are many Towns in need of bridge repair and he's not sure what the State can do at this point. Chris Bray said he called VLCT in regards to the grant money for Ancient Roads, he is still waiting to hear back. He will let us know when he hears something. Mr. Bray offered his support for grants, roads, etc. He also brought an Enhancement Grant that will be forwarded to the Planning Commission.
8. **Jeff Everest** – Roger and Marilyn Farnsworth apparently have abandoned their house next to him on Main St. Jeff Everest is concerned about the health threat the house and junk laying around poses. Keith Hall said he will look into what the Town can do.
9. **Co – Road Commissioner's, Pat Paquette & Roger Boise** – quotes for a new truck for the road crew. **1) Mack** - \$105,900 - for a 7 yr. extended warranty add \$4,584. **2) Clarks** - \$107,480. The body which is separate is Tenco - \$56,854 that includes the plow, sander etc.. There is roughly \$120,000 in the Equipment Fund right now, which means we need another \$35,000 to buy the truck. The Board has the authority to buy the truck without voter approval, but feel they should hold a Special Town Meeting, and vote from the floor. The Special town Meeting will be held on July 15, 2008, at 7 pm in the Town Hall.
Roger Boise spoke about his frustration with Phil Busier. He said Mr. Busier doesn't listen to him or to Pat Paquette's direction. They told the crew to finish up on Munger St. They asked the road crew to do 2 things on Munger and in 2 weeks, only one of them has been completed. There has also been a need for a new culvert at the entrance to the Selby / Roche driveway on South St., again no directions were followed. The Road Commissioners will document the incidents and put it in the Personnel file.

NEW BUSINESS:

1. **Town Hall Windows** – Lowell Nottingham made a motion to reject all bids received because they don't meet the Towns specifications, seconded by Pat Paquette. 5 yes / 0 no Pam Kingman will notify Taggart Bros. and

Timber View Building and Restoration, Inc. that their bids were not accepted.

Lowell Nottingham made a motion to go ahead with the **original proposal** from **Perkins Smith for \$15,200 to replace the Town Hall windows**, seconded by Pam Marsh. 5 yes / 0 no Pam Kingman will invite John Perkins and Charlie Pelsue to the next meeting. Charlie Pelsue is from Windows by Brownell in Burlington.

2. **Gravel Pit Driveway** – Keith Hall receive a call from a Trustee of the Bristol Cemetery that is next door to the Pit driveway. He was concerned after seeing a road crew member from New Haven grading the driveway that the grader was too close to the cemetery fence. He told Keith Hall that there were also alot of stones and gravel that ended up in the cemetery. Roger Boise and Pat Paquette will take a look at the fence and driveway.
3. **Mike Forte, Computer Maintenance:** Mr. Forte would come in to work on the office computers and the server 6 times per year. Each visit would take roughly 1.5 hours the cost would be \$600. Pam Marsh made a motion to have the work done 6 times per year, and the money will be used from the Computer Fund, seconded by Lowell Nottingham. 5 yes / 0 no
4. **Slip Lane on Town Hill Road** – The road was questioned by Bev Landon, that it may have been created by the Legislature. A couple of years ago the Legislature transferred roads similar to this back to the Towns via Act 178.
5. **Road Crew Cell Phones** – The Town has been paying \$1200 per year for the road crew to carry cell phones with a walkie talkie feature. The phones are not really being utilized. Pat Paquette made a motion to cancel the cell phone contract with Nextel, and remove the phones from the road crew. 5 yes / 0 no
6. **Roadside Mowing** – Received a quote of \$5,800 from K.A. Bagley for one mowing; and one from David Miner for \$9,720, mowing twice. David Miner has done the roadside mowing for the past few years. Roger Boise made a motion to hire David Miner do the roadside mowing 2 times a year, seconded by Pat Paquette. 5 yes / 0 no Pam Kingman will notify K.A. Bagley.
7. **Personnel Policy** – Pam Marsh will forward a draft copy to Pam Kingman who will distribute to the staff and road crew for their input.
8. **Liquor License** for a wedding to be held at 16 Campground Rd. Pam Marsh made a motion to approve the liquor license, but asked if the Town Clerk could get the property owners name, seconded by Keith Hall. 5 yes / 0 no
9. **Vermont Land Trust – RE: Morris Earle Estate** – Vermont Land Trust is asking for a letter of support from the Selectboard to accompany the application to the Vermont Housing and Conservation Board to purchase the development rights on the farm. Pete LaPete said he doesn't like having so much land in the Land Trust because it doesn't promote growth and he feels it's not forward thinking. Pam Marsh said the Planning

Commission is working on revising the Town Plan, she asked if the Town should consider making a section of Town to promote growth, even though there is not Town water or sewer. She added that this is a good plan for farming and maintaining open land. Pam Marsh made a motion to have Pam Kingman write the letter to VLT, seconded by Lowell Nottingham. 3 yes / 2 no

10. **Ouimette & Runcie – RE: John Madden v. Town of New Haven** – New interrogatories from Mr. Madden. Jim Runcie is asking for permission to sign off on the answers. Pam Marsh made a motion to allow Jim Runcie to answer John maddens questions, seconded by Lowell Nottingham. 5 yes / 0 no
11. **VLCT – RE: Model Low Impact Development Stormwater Management Bylaw.** No action taken, pass on to The Planning Commission and Development Review Board.
12. **VLCT – Re: New Vision Plan Open Enrollment 7/1/08.** Lowell Nottingham made a motion to adopt the new vision policy as part of the personnel policy at no cost to the Town, seconded by Pat Paquette. 5 yes / 0 no
13. **Addison County Regional Planning Commission – RE: TAC Funded Town Studies for FFY 09.** Deadline for grant proposals is June 16, 2008. Grants range from \$0 – \$20,000, and must be planning related. No action taken, forward to the Planning commission.

REGULAR BUSINESS:

1. Approve minutes from May 19, 2008 and May 27, 2008. Pam Marsh made a motion to approve minutes, seconded by Lowell Nottingham. 5 yes / 0 no

TREASURER’S REPORT:

2. Payroll – Pam Marsh made a motion to approve the payroll, seconded by Pat Paquette. 5 yes / 0 no
3. Pay orders – Pam Marsh made a motion to approve pay orders, seconded by Pat Paquette. 5 yes / 0 no
4. Barb Torian said payroll checks can now be directly deposited into each individuals account. We now have a scanner for electronic deposits for the Town these receipts need to be kept for a period of 60 days. Barb Torian asked for permission to buy a locking file for these receipts. Pam Marsh made a motion to have Barb Torian purchase a locking file box, seconded by Keith Hall. 5 yes / 0 no

MISC. CORRESPONDENCE:

1. Addison County Home Health & Hospice – Thank you letter for approval of the request for a Non Profit Exemption. Home Health intends to make a

contribution to the Town in lieu of taxes roughly equivalent to the municipal portion of the property taxes. Once the tax rate is set, Mr. Goetschius would like to meet with the Selectboard.

OLD BUSINESS:

Adjourn: 9:45 pm
Respectfully submitted:
Pam Kingman
Approved:

Keith Hall, Chair

Roger Boise

Pam Marsh

Lowell Nottingham

Pat Paquette