

Town of New Haven Selectboard Meeting
7:00 pm
Town Offices
Tuesday, April 20, 2010

Present: Chair, Pam Marsh, Kathy Barrett, Roger Boise, Kathleen Ready,
Treasurer, Barb Torian and Clerk, Pam Kingman

Absent: Pat Paquette

Visitors: Doug Weber, Adam Lougee, Wayne Marcelle, Donna Fournier and
George Crane

AGENDA RESULTS:

VISITORS BUSINESS:

1. **Doug Weber from Summit Engineering and Adam Lougee from ACRPC – Bid award for Sidewalk project.** The bids were opened on April 2, 2010. The apparent low bidder was Kennedy Excavating of North Ferrisburgh, who bid at \$119,111.57. After conducting the bid analysis Summit Engineering discovered a \$10.76 discrepancy in favor of the Town; the bid is now \$119,100.81. VTRANS has signed off on the Bid Analysis and Selectboard Chair Pam Marsh signed the Notice of Award. Discussion of timeline for the bidder who has 10 days to submit their certificate of insurance, performance bond etc.
Doug Weber recommended combining the date to set the construction schedule and signing the contract into one meeting on May 4, 2010. That is also the date the Selectboard will appoint an oversight person for the project. In doing so the Town would need to extend the contract deadline from 10 to 14 days. Discussion about extending the deadline further to allow time to organize all schedules, the contractor cannot start the project without the oversight person on board.
Kathleen Ready made a motion to award the bid to Kennedy Excavation as the low bidder and amend the time frame from 10 days to 20 days. Seconded by Pam Marsh. 2 yes / 1 no and 1 abstention
Kathy Barrett wanted to make sure that the person hired for the oversight position has the best interest of the town at heart. Doug Weber hopes that he is the one awarded the position, as he has 6 years into this project. He added that VTRANS also oversees the project from start to finish. There is a May 4, 2010 meeting at 1:30 pm to open the bids for the oversight person. Then suggestions will be made at another meeting to happen on or before May 10, 2010, (which is the 20th day).
2. **Wayne Marcelle** – Having an issue with a dog running loose in town, the dog was in his driveway last week with one of his ducks in the dog's mouth. Mr. Marcelle said that because the incident happened on his property and it was his duck, as dog warden he does not think that he should be the one issuing the citation. The owners have been warned prior to this incident verbally as well as in writing. Pam Marsh will look at the statute to see if she can sign the citation, if not then she will write a

letter to the dog owners.

Wayne Marcelle – Along with a State Trooper, two area veterinarians, and the Humane Society, Mr. Marcelle assisted in an animal cruelty case in town where two horses had starved to death and one remaining horse was rescued. Mr. Marcelle handed in his time card for Dog Warden hours. Kathleen Ready made a motion to approve Wayne Marcelle's time sheet for a total of 16 hours for the first quarter of 2010, seconded by Roger Boise. 4 yes / 0 no

Wayne Marcelle - Beeman Elementary School Custodian told Mr. Marcelle the playground has recently had some vandalism, and asked if Mr. Marcelle could patrol it. The Board agreed that would be fine, and set a limit of up to 5 hours. Wayne Marcelle said he can walk over and check, he already has an idea of who is causing the vandalism.

Wayne Marcelle – Asked the Selectboard to have the dog warrant signed just prior to the end of school so he can move forward with unlicensed dogs and the census throughout the summer. Pam Kingman said she has put out another friendly reminder in the May newsletter, and in mid May planned to send out a friendly letter to those people who have not yet licensed their dog(s).

3. **Donna Fournier – Upgrade of Cell Towers** – She recently received a packet of information from AT&T about upgrading cell towers in New Haven. Mrs. Fournier has concerns about the potential health risks from EMFs that would be emitted from the towers. She handed out a page from the packet that instructs the workers on the cell towers how to avoid exposure and injury, and she questions how much the general public knows. There is a school close by as well as neighborhood children. The Board decided to hold a Public Meeting on Tuesday, May 11, 2010, at 7 pm in the Town Hall Cafeteria. There will be a representative from AT&T there to answer questions.
4. **George Crane – Riverside Cemetery maintenance proposal** – He is offering to mow and weed whack for the same amount as last year (\$2,000), and he has the required insurance. Mr. Crane is concerned that some of the headstones are tipped and/or cracked; he wondered if there may be some people who need to do community service who would be able to help. Discussion about community service and who to contact. Roger Boise made a motion to have George Crane continue to mow and maintain the Riverside Cemetery for the 2010 season at the same rate (\$2,500) as last year, seconded by Kathy Barrett. 4 yes / 0 no

TOWN OFFICE BUSINESS:

1. Energy Audits for the Town Garage / Fire Department and the Town Hall – ACRPC will pay for the energy audits.
2. Mowing around the Town Offices / Library – Pam Kingman will put this out to bid in the local paper.
3. Town Park(s) use application – This will be for event usage, etc.

- 4. Website** – Kathy Barrett has spoken with the School to Work teacher at Mt. Abe, he has a student who is very interested in helping the town set up the website. She originally thought it would cost about \$1,000, for payment to the student, but realized that it would be about half that at an hourly rate of \$10.00. Pam Marsh said the Board cannot keep postponing making this decision. We need to get moving so the website can be up and running. Discussion about having a student and the monitoring involved. Kathleen Ready asked Barb Torian if she could get the website set up and running within 40 hours for a total of \$1,400. Barb Torian replied, yes; but she wants the Board to be aware that a website is something that is ongoing, and whoever is in charge of it after she sets it up will have to maintain it. Discussion of website and the hours involved, who will maintain and the possibility of having the student help out with entering minutes etc. Kathleen Ready made a motion to accept Barb Torian's proposal for getting the website up and running for up to \$1,400, second, Pam Marsh. Kathy Barrett asked to amend the motion to a maximum amount of \$1,000 and no more than 30 hours; and to be complete in a maximum time frame of no later than June 1, 2010 and to utilize the student assistant wherever possible. Kathleen Ready and Pam Marsh accepted the amendment. 4 yes / 0 no

TREASURER'S REPORT:

1. Payroll – Pam Marsh made a motion to approve payroll in the amount of \$4,210.22 for the week ending 4/10/10, seconded by Roger Boise. 4 yes / 0 no
2. Payroll – Pam Marsh made a motion to approve payroll in the amount of \$3,673.39 for the week ending 4/20/10, seconded by Kathleen Ready. 4 yes / 0 no
3. Pay Orders – Kathy Barrett made a motion to amend the pay orders from \$35,056.79, less Addison County taxes in the amount of \$14,782.64. This tax is not due for another few weeks, bringing the total of the pay orders to \$20,274.15 for the week ending 4/20/10, seconded by Roger Boise. 4 yes / 0 no
4. Barb Torian – She helped Denise Colombo transfer the 911 data into Access.
5. Barb Torian – Would also like to express her support of Doug Weber as oversight person. He has been working on this project for 6 years and is very knowledgeable.

NEW BUSINESS:

1. Alan Curler – Request of funds for Little League. In the past the Treasurer has written the checks to Forth n Goal for supplies, the Selectboard asked to make sure receipts are received for the supplies. Kathleen Ready made a motion to pay the New Haven Youth League \$1,000, expecting to get receipts for expenditures prior to the issuance of the check, seconded by Kathy Barrett. 4 yes / 0 no

2. Appointments:

- **Fire Warden / Deputy Fire Warden** – The Town has received the paperwork for the appointments. Dave Heisler and Mike Dykstra have filled out their paperwork, as they would like to continue in these positions. Pam Marsh asked Pam Kingman to call the Fire Dept. and tell them they have until May 4, 2010 if they want any input.
- **Tree Warden** – Pam Marsh made a motion to appoint Harold Tricou as Tree Warden, and George Crane as **Deputy Tree Warden**, seconded by Kathleen Ready. 4 yes / 0 no

REGULAR BUSINESS:

1. Kathleen Ready made a motion to approve minutes from 3/23/10 and 4/6/10, seconded by Pam Marsh. 4 yes / 0 no
2. Kathy Barrett made a motion to sign off on the 2009 Grand List, as there are no suits or suits pending, seconded by Roger Boise. 4 yes / 0 no

OTHER BUSINESS:

Roger Boise – Read in the Selectboard Handbook, that the Board should appoint a Vice Chair. This will be on the May 4, 2010 agenda.

Kathy Barrett made a motion to move into executive session at 9:25 pm to discuss a contract issue, seconded by Kathleen Ready. 4 yes / 0 no

Kathy Barrett made a motion to come out of executive session at 9:47 pm. Seconded by Roger Boise. 4 yes / 0 no

Adjourn: 9:50 pm
Respectfully submitted:
Pam Kingman
Approved:

Chair, Pam Marsh

Kathy Barrett

Roger Boise

Kathleen Ready