

**Town of New Haven Selectboard Meeting
7:00 pm Town Offices
Tuesday, August 19, 2008**

Present: Keith Hall, Roger Boise, Pat Paquette, Lowell Nottingham, Pam Marsh, Pam Kingman

Others: Betty Bell, Jeff Everest

AGENDA:

VISITORS BUSINESS:

1. Betty Bell – New Haven Historical Society – Old Town Office space:

Mrs. Bell is representing the Historical Society. They would like to be considered for taking over the old Town Office space once the new Town Office and Library are in operation. The Clerks office may still need to use some of the old office space, including the vault for storage purposes. Pam Marsh wondered if other organizations in Town may be interested in sharing the space with the Historical Society. Betty Bell was concerned that if the space is shared, some of the artifacts the Historical Society would like to display may get damaged or stolen. Betty Bell said much of the stuff the Historical Society has now is currently stored in people's attics. Keith Hall said the Board will take this request into consideration, and get back to Mrs. Bell.

Betty Bell also said several years ago she had requested **street lights** be put up **along North Street** from the end by Main St. up to Jean Smiths. Barb Torian had looked into it, but never got any real response from CVPS, so it was put aside. Keith Hall said he will look into it.

2. Jeff Everest – Farnsworth Property on Main St. Mr. Everest and Health Officer, Steve Dupoise went to look at the property together. Keith Hall has a letter typed up to mail to Roger Farnsworth, provided the rest of the Selectboard agrees with the letter content. Pat Paquette made a motion to have Keith Hall's letter mailed to Roger Farnsworth. Seconded by Pam Marsh. 5 yes / 0 no

NEW BUSINESS:

3. Emergency Management Coordinator: Keith Hall agreed to take on the role for the remainder of his term as Selectboard Chair.

4. Reminder – ICS Training on Tuesday, Sept. 23, 2008 @ 6:30 pm in the Town Hall Cafeteria.

5. Open Bids for Truck – No bids were received for the truck. Roger Boise received a call from a gentleman who works at the Hannaford Career Center in Middlebury who is interested in possibly purchasing the truck. He indicated the he may want to buy the plow blade also. The Career Center's money comes out of Vocational Education from the State, so it may take a while for the Career Center to get their funds. Roger Boise said that the gentleman will be in contact with the Town.

6. **Fiscal Year** – Both Pam Marsh and Keith Hall feel it would be financially wise to move to a fiscal year. By the time we have our Town Meeting, we are 3 months into the fiscal year and taxes aren't collected until the first of October. This would give the Selectboard more control over fiscal spending. Tax bills could be divided into 2 payments and the town could work off an 18 month budget to start. The Selectboard would need to talk to the State about how to handle the State payments. Pam Marsh will contact the State Tax Department and VLCT to find out if the Town re-votes to do this, how we go about it. Each member of the Board feels it would be beneficial to the Town, but want to discuss it with the Treasurer.
7. **Constable Responsibilities** – There are new guidelines for Constables; depending on whether or not the Constable is appointed or elected. The Board is divided on whether the Town needs a Constable or not. Pam Marsh would like to put an article on the Warning for the General Election in November if possible.
8. **Approve Dog Ordinance & Warning:** Lowell Nottingham made a motion to approve the Dog Ordinance and Warning. Seconded by Keith Hall. 5 yes / 0 no
9. **Building Specs from Architect, Peter Morris** – Keith Hall spoke with Peter Morris about the new Town Office and Library building. Mr. Morris should have everything together soon for the Selectboard to look over. The Selectboard will be going before the Development Review Board on Wednesday, August 20th to apply for a variance for the parking lot. The Selectboard recognizes that not everything is quite ready for the presentation to the DRB tomorrow, and that it will ask for a continuation. Jim Ouimette has concerns about the way the original Agreement between Beeman School and The Town was written concerning the original agreement. Mr. Ouimette will call surveyor, Donald Johnston to discuss the matter. Keith Hall said he is hoping to have a special meeting to go over the specs with Peter Morris.
10. **Addison County Regional Planning Commission** – Billing invoice to keep the Town informed of where we are in the payment schedule for the Sidewalk Project Manager.
11. **Personnel Policy** – The Selectboard handed out draft copies of the Policy roughly 2 months ago for the employees to look over and comment on. They are now asking for them to be returned so they can read comments. There will be a Special Selectboard Meeting held on Monday, September 15, 2008 @ 7:00 pm to discuss the personnel policy.
12. **Harold Tricou's Estimate** for extending the shed did not include 19 sheets of roofing material. Roger Boise will purchase the sheets from Goodro Lumber, as well as other supplies. Pat Paquette made a motion to go ahead with the purchases. Keith Hall made a motion to approve paying \$9,730 to enlarge the Town Shed. Seconded by Roger Boise. 5 yes / 0 no
13. **Monthly Newsletter** – The newsletter is becoming quite time consuming, and is costly to the Town. Pam Kingman is going to put an article in the

September Newsletter to get feedback to find out how many people in Town really read it. Other options are putting it out bi-monthly or quarterly.

REGULAR BUSINESS:

1. Approve minutes from August 5, 2008. Lowell Nottingham made a motion to approve the minutes. Seconded by Pam Marsh. 5 yes / 0 no

TREASURER'S REPORT:

2. Sign pay orders – Pam Marsh made a motion to sign pay orders. Seconded by Pat Paquette. 5 yes / 0 no
3. Sign payroll – Pam Marsh made a motion to approve payroll. Seconded by Lowell Nottingham. 5 yes / 0 no

MISC. CORRESPONDENCE:

1. Vt. League of Cities and Towns: The Dynamics of Group Consensus Building and Decision Making
2. John Madden – Correspondence

Adjourn: 8:25 pm
Respectfully Submitted:
Pam Kingman
Approved:

Keith Hall, Chair

Roger Boise

Pam Marsh

Pat Paquette

Lowell Nottingham