

**Development Review Board Minutes  
Town Office/Library, New Haven, Vermont  
April 6, 2015**

**Members**

**Present:** Kathy Barrett, Jim Gallott, Donald Johnston, Mike Sweeney

**Members Absent:** Donna Blaise, Tim Bouton, Steve Dupoise, Victor Bolduc-Alternate, Tom Fyles-Alternate

**Staff:** Dave Wetmore, Zoning Administrator

**Guests:** Pete Whittemore, Susan Smiley

The Acting Chair-Barrett called the Development Review Board (DRB) meeting to order at 7:00 PM.

**I. There were no adjustments to the agenda**

**II. Visitors Business – none**

**III. Public Hearing**

*a. 2015DRB-01-SP – Champlain Precision Site Plan amendment*

The applicant, Pete Whittemore, owner of Champlain Precision brought forth a site plan for a proposed new 140 ft x 60 ft building. Champlain Precision is a machine shop located on Campground Road. The new building will be similar in style to the current buildings on site. The addition is for expansion of space for more equipment. The business will remain as is:

- no new employees,
- no increase in parking area
- no increase in fill
- no driveway change
- daily truck traffic may increase by one more truck
- solar panels will be installed on the roof of building with the southern exposure. The solar panels will not be located on the north side (facing toward Campground Rd) of this building. If solar panels are installed on the proposed new 140 x 60 building they will also be located on the roof of the building and located on the on west facing side.

The proposed building meets all setback requirements and does not abut on residential zoning. Proposed outdoor lighting will be down shaded, meeting the lighting requirements and will be the same type as currently installed on the other buildings on site.

The Zoning Administration (ZA) indicated this site plan was properly warned. The builder will need to furnish a Certificate of Energy Compliance when the building is completed.

**Opened for Visitor Comments**

Susan Smiley asked for an explanation of the type of business Champlain Precision is a machine shop. Raw materials are aluminum, steel and plastic and are delivered by truck. The finished products are shipped out by truck. Most of the customers are out of state.

The ZA indicated that in an earlier conversation with Peter Norris, Sr. , Peter expressed concern regarding storm water runoff until he (Norris) realized it was a moot point. Norris will send a note to the ZA expressing that this is a non-issue.

**Visitor Comment Period Closed**

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Gallott made the motion to approve the site plan as presented with the following conditions to be shown on the final plat:

- Traffic patterns
- Lighting
- State approval for wastewater and storm water

Sweeney seconded

Discussion – none

Vote: Yes – 4 (Barrett, Gallott, Johnston, Sweeney)

No – 0

Abstention – 0

Motion carries

**Public hearing closed at 7:25PM**

**DRB Business**

**1. Sketch Plan Reviews – no**

**2. Minutes – March 16, 2015**

Sweeney made a motion to defer approval of the minutes until the next DRB meeting

Gallott seconded

Discussion –none

Vote: Yes – 4 (Barrett, Gallott, Johnston, Sweeney)

No – 0

Abstention – 0

Motion carries

**3. Review and Sign Decisions – none**

**4. Review for compliance and sign final plat**

Peter Norris Jr. presented a final site plan for review by the DRB. The plan was acceptable to the DRB and will sign the Mylar when it is presented.

**5. Correspondence – none**

**6. New Business**

- Tom Fyles is no longer a resident in New Haven. He sent a note to the ZA that he will be stepping down as the DRB alternate.
- Susan Smiley expressed an interested in an appointment to the DRB. She wanted to know the protocol and responsibilities of a board member. It was explained to her.

**7. Old Business – none**

Gallott made the motion to adjourn

Sweeney seconded

Discussion – none

Vote: Yes – 4 (Barrett, Gallott, Johnston, Sweeney)

No – 0


Abstention – 0

Motion carries

The meeting was adjourned at 8:12 PM

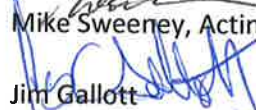
Respectfully Submitted By

Karen Gallott

  
Kathy Barrett, Acting Chair

  
Donald Johnston, Clerk

  
Mike Sweeney, Acting Vice-Chair

  
Jim Gallott