

PC Members: Benjamin (Benj) Putnam, Co-Chair, Bev Landon, Dan Monger, Maggie Eaton and Pat Palmer

New Haven PC Staff: Robin Davison

New Haven Staff: Katie Raycroft-Meyer

Visitors: Tim Bouton, Jeff Glassberg, Amanda Bodell

I. Call to order - 7:03 by Benj

1. **Adjustments** – Benj suggested adding a discussion on New Haven’s Conservation Reserve Fund draft document the Planning Commission received from Taborri Bruhl, on behalf of the Select Board. Bev wanted to include a discussion on a reference to the town zoning map noted in one of the 2016 Select Board Minutes. Benj said that since both of these items were time sensitive, they should be moved to the top of the agenda.
2. **Visitors Business** – none. *Carried to end*

II. New/Old Business

1. **DRB request for a possible update on the zoning map** – Tim Bouton attended the meeting to discuss the PC’s decision on the town zoning map and zoning district boundary definitions. Tim shared a possible revision to the zoning map. The PC discussed options for clarifying regulations including interim zoning (which would be up to the Selectboard) or revising the map or the text of the regulations as part of the ongoing rewrite of the regulations. Benj worked on possible bylaw text revisions that he shared with the group. Dan made a motion to send Benj’s revisions to the DRB for review. Bev second and all were in favor.
 - a. Zoning map noted in one of the SB 2016 minutes – the minutes noted that there should be updates to the town zoning maps by the PC.
2. **Conservation Fund Draft Document** – The PC reviewed the Selectboard’s draft policy document and discussed a few minor changes. After everyone reviewed the document, Pat made a motion to recommend that the Selectboard approve the document with the PC’s suggested changes, Maggie second and all were in favor.
3. **Zoning Administrator Update** – Katie wanted to discuss the zoning map so her item was covered.
4. **Town Plan Updates**
 - a. **Municipal Grant Discussion** – The decision will be made in early December.
 - b. **Report on ACRPC application for grant regarding town energy plan** – We are waiting to hear formal confirmation that we won one of the grants. Maggie suggested that a small working group/committee of the Commission work with the ACCRPC once the grant is received. The work would consist primarily of research and coordinating with the ACRPC and the group would report to the full Commission prior to any formal action being taken. Maggie will follow up on the status on the grant approval.
5. **Energy Updates/Discussions/Reviews** – none.
6. **Zoning Rewrite Regulations Update** – Katie expressed interest in assisting the PC with this work if there is still a need. The consensus of the PC was to check with Ed Hanson to see if he is still available, and if not, to pursue the possibility of expanding Katie’s hours to provide assistance with updating the regulations. Robin will reach out to Ed Hanson again to see if he is still interested in this work. She will follow up with Benj on her findings.
7. **Other** – None.

III. REVIEW OF MINUTES

- 1. October 8, 2018 minutes - Dan made a motion to approve the minutes, Pat second, all were in favor.

IV. CORRESPONDENCE – John Madden sent correspondence regarding the town zoning map.

V. ADJOURNMENT – At 9:00PM, Pat made a motion to adjourn. Bev second, all were in favor.

VI. OTHER – NEXT MEETING – December 10, 2018

Approved on: 1/14/2019

Rob Litch

Beverly Landon

Beverly Landon

Dan Monger

Dan Monger

Benj Putnam

Benj Putnam

Pat Palmer

Maggie Eaton

Maggie Eaton