

**PC Members:** Benjamin (Benj) Putnam, Co-Chair, Rob Litch, Co-Chair, Bev Landon, Dan Monger, and Maggie Eaton

**New Haven PC Staff:** Robin Davison

**New Haven Staff:** Katie Raycroft-Meyer

**Visitors:** Amanda Bodell

**I. Call to order - 7:10 by Rob**

1. **Adjustments** – Discussion of posting open seat on the Planning Commission. This item was included in “Other” below. Discussion of meeting minutes procedure. This item was included in “Other” below.
2. **Visitors Business** – None.

**II. New/Old Business**

1. **Zoning Administrator Update** – Katie shared that Addison County Economic Development Corp. is looking at the possibility of purchasing the old meat store on Campground. They would lease the location to a meat coop. A permit was submitted to build a home on Hunt Road. Katie brought a matrix that included different uses and districts, for example one family dwelling and what districts that dwelling could be included in. After some discussion, Benj suggested that Katie finish the matrix and then the PC will review it. Bev requested that Katie list any issues such as items with no definitions. The matrix will be an excellent tool for the town. There will be a meeting about the 5 town bike loop on January 23<sup>rd</sup> at Addison County Regional Planning. Benj made a motion to have Bev represent the PC. Rob second and all were in favor.
2. **Town Plan Updates**
  - a. **Report on ACRPC application for grant regarding town energy plan and discussion of work plan** – Maggie and Adam Lougee will meet soon to start discussions on the process to develop the revised energy plan. She invited the other members to attend this meeting. Maggie said that the PC would do canvassing of community input and then work with the Regional Planning Commission to develop the New Haven plan. She suggested that 2 members of the PC be involved in the work group. Maggie will report back on the meeting at the next PC meeting.
3. **Energy Updates/Discussions/Reviews** – It was mentioned that Anbaric lost their most recent customer. VCAN (Vermont Energy & Climate Action Network) – Dan requested an update. Maggie explained that she attended the VCAN meeting and reported that it has a website that provides information from a coalition of groups that deal with energy. It's a repository of information that includes energy pricing. They provide lots of great information. The last conference was December 1, 2018. Maggie gave the example of home car chargers. For \$30/month a home owner can get a charging station from Green Mountain Power for unlimited charging at no extra fee.
4. **Zoning Rewrite Regulations Update** – Katie was given 5 additional hours by the Select Board to work for the town. She will use that time to continue her work on the zoning rewrite regulations. This work will be done as a town employee rather than as a contractor.

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5. **Zoning Map Discussion Update** – Bev presented a map that included all of the corrections. She also provided handouts for clarification to the PC. It was suggested that the center of town be blown up and pictured to the side of the town map. The next step would be to get the updates to Regional Planning to complete the revision. Dan Monger asked to be given time to review Bev's changes and he will report back at the next meeting. The members of the PC thanked Bev for all of her hard work.
6. **Other**
- a. Dan will post on Front Porch for the open PC seat.
  - b. Maggie wanted to review the current meeting minutes procedure. Robin explained the current procedure, which is as follows: The draft minutes are created and sent to the PC, a representative of the Select Board, a representative of the DRB, and the town clerk to post on the town website. The PC members review the draft and submit any revisions to the PC Secretary. The PC Secretary incorporates the revisions into the final version, which is then provided for approval during the next meeting. When there have been differing opinions of an item, the PC Secretary has asked those few members to decide what the best revision would be. Minutes are typically approved during the following meeting if the majority of attendees are present. Going forward, Robin will put the revisions in bold so it's easier for the PC members to review during the next meeting.

**III. REVIEW OF MINUTES**

- 1. October 10, 2018 – Benj made a motion to approve these minutes, Bev second, all were in favor.
- 2. November 12, 2018 – Benj made one minor revision and then made a motion to approve the minutes, Bev second, all were in favor.
- 3. December 10, 2018 – deferred until the next meeting.

**IV. CORRESPONDENCE** – None.

**V. ADJOURNMENT** – At 9:18PM, Benj made a motion to adjourn. Dan second, all were in favor.

**VI. OTHER – NEXT MEETING – February 11, 2019**

Approved on: 2/11/19

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Rob Litch

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Benj Putnam

Beverly Landon  
Beverly Landon

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Pat Palmer

Dan Monger  
Dan Monger

Maggie Eaton  
Maggie Eaton