

**PC Members:** Rob Litch, Co-Chair, Bev Landon, Dan Monger and Pat Palmer

**Others:** John Madden, Robin Davison

New Haven **PC Staff:** Dave Wetmore

**I. Call to order- 7:00 by Rob**

**1. Adjustments- none noted**

- 2. Visitors Business-** John distributed a letter addressed to Pam requesting information related to the land development taking place on the Pete's Tire Barn property. Dave will follow up.

**II. PC BUSINESS**

**1. Board discussion with Robin Davison- PC Clerk position**

Robin has expressed interest in the PC Clerk position. PC invited Robin tonight to make introductions and discuss the responsibilities of the Clerk position. Robin expressed that she and her husband have purchased property on Pearson Road, having recently moved from Colorado. They are semi-retired and she is looking for some part time work that will allow her to meet New Haven residents and get to know the community better. Robin shared that she has experience taking minutes and that her project management experience (organizational skills) could be helpful. The Board agreed that Robin's cover letter and resume clearly demonstrates that she is very qualified for the position.

PC and Dave explained the position. Presently the Clerk position is typically 1 meeting/month, approx. 4-5 hours of time. Occasionally, the Board meets twice monthly, as needed, i.e. public hearings. Dave usually assists with setting and posting agenda, but expressed that if the Clerk really wanted that piece he would consider relinquishing. The PC is a 7 member Board that requires at least a quorum (4 members) to act. Sometimes it is difficult to get a quorum. Pat shared that the PC sometimes gets off on a tangent that is not relevant to the agenda discussion. Clerk needs to be able to determine what is relevant. Dave expressed that by Statute minutes must include the basics, who, what, why and any board action or decision. Dave feels it is important to have enough information so that anyone reading the minutes can get a clear picture of the discussion and the outcomes. John shared that he feels that recording the minutes is a good practice. PC briefly discussed the pros and cons of recording.

Dave reminded the Board that the Selectboard is the governing body and they do the hiring. The PC would effectively make the recommendation to support and forward any applicants name to the SB for employment. Based on this information,

**Action- Beverly moved to forward Robin's name and resume for employment as PC Clerk and recommends that the Selectboard hire Robin for this position. Dan 2nds. Motion carries- 4-yes and 0-no**

Discussion- Selectboard meets tomorrow night 9/12 beginning at 7:00 PM. PC suggested that Robin, if she is available, attend the SB meeting and introduce herself to the Board.

PC thanked Robin for her attendance and her interest in the position.

**2. Zoning Amendment discussion continued;**

Brandy has not responded to Dave's efforts to contact her. PC members expressed frustration with her lack of response. PC discussed their options. They need the technical assistance that a consultant

provides. PC asked Dave to reach out to Brandy again. Bev suggested contacting Jo Tierney. Ms. Tierney coordinated the Department of Public Utility energy plan review and had offered to assist. Dave also suggested that he will talk with Adam at ACRPC and reach out to the VT Planners Association.

Municipal Zoning district- This is an item that was briefly discussed last meeting. The purpose is to basically exempt adjoining municipal uses from required setbacks. PC discussed implications related to the consolidation of the 5 Town Schools. Specifically, Dave suggested that New Haven should work to acquire the recreation fields in back of the Town Office rather than giving them to the District. These would be separate deeded parcels that are not critical to the school operations. Beverly shared at greater length the history of Beeman property acquisitions and deed covenant's. Specifically, the School property consists of 3 parcels, 2 of which Beeman sits on is required to remain in educational use or revert back to grantors. Clearly, there may be legal obstacles that need to be addressed before transferring to the District. Town Attorney and Clerk is researching this.

PC also discussed the use of a zoning overlay to address these municipal use concerns as well as the FEMA special flood hazard area. This would not require changes to existing zoning districts.

Beverly- also updated PC on Town Hall history and noted that the Hall may actually straddle two properties, one owned by the Town and the other owned by a William Eno. More research is being completed to clear this title and ownership.

### 3. Town Plan update-

**Energy Plan approval-** This is in the Selectboard's hands. PC has not been asked to participate.

### 4. Village Designation-

Claire from ACRPC met with Kathy, Pam and Dave to discuss where she will assist with the application process. Plan is to have application submitted November 1. Dave will keep PC updated as to the progress. **Rob expressed concern that this designation may require all owners of property to comply with historic requirements. Dave did not think this is the case. This is not a historic designation. That said there may be requirement of applicants seeking funding to comply with historic requirements. Dave will check and report next meeting**

### 5. Energy Updates-

**VT Green Line-** Dave shared that researchers are occasionally working on this project. Rights-of-ways are mostly purchased. CGC is still pending, but Dave concludes that it will happen, when remains to be determined.

**VT Gas-** Dave reported that the DRB approved VT Gas request for land development in the Flood Hazard Area. Distribution system is scheduled to move forward later this fall.

### 6. Other-

- a. **PC Clerk- See above- PC recommends SB hire Robin Davison.**
- b. **PC member vacancy-** still down 1 member.

**III. REVIEW OF MINUTES**

1. 8/14/2017- Beverly moved to approve 8/14/2017 minutes as drafted. Pat 2nds. Minutes approved 4-yes and 0-no, Board signed

**IV. CORRESPONDENCE-**

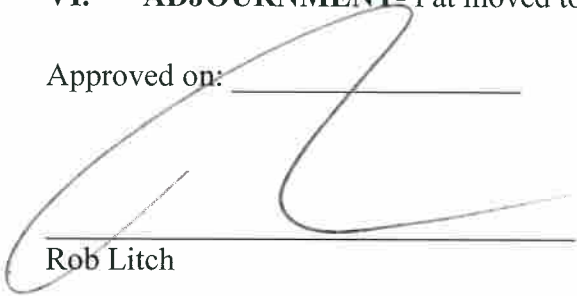
- 8/14/2017- Law of the Land- in re: Mike Lee Supreme Court decision
- 8/28/2017- Indirect Discharge- Agri-Mark
- 8/28/2017- Intent to Discharge- R.L. Vallee, in re: Maplefields, New Haven
- 9/11/2017- John Madden letter, in re: Hunt Road development questions

**V. OTHER - NEXT MEETING- October 9, 2017-**

**Agenda-** Review draft unified zoning bylaw .

**VI. ADJOURNMENT-** Pat moved to adjourn at 8:55, Dan 2nds. Approved, 4 yes, 0 no.

Approved on: \_\_\_\_\_



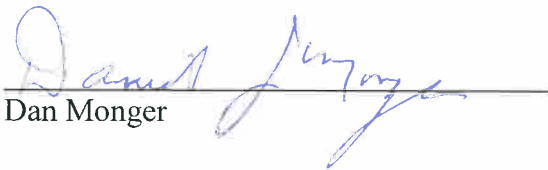
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Rob Litch



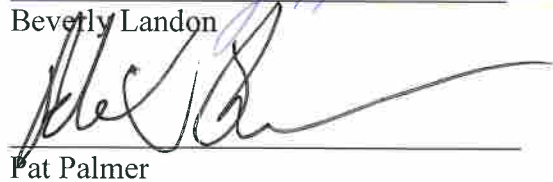
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Beverly Landon



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Dan Monger



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Pat Palmer