

**Town of New Haven Selectboard Meeting**  
**7:00 pm**  
**Tuesday, April 1, 2014**  
**Town Offices**

Present: Chair, Kathy Barrett, Vice Chair, Roger Boise, Carole Hall, Charlie Roy, Doug Tolles, Treasurer, Barb Torian and Clerk, Pam Kingman  
Visitors: Alan Mayer, Dean Gilmore and Mark Livingston

**AGENDA RESULTS:**

**VISITORS BUSINESS:**

1. **New Haven Volunteer Fire Dept. Chief, Alan Mayer, Assistant Chiefs, Dean Gilmore and Mark Livingston** – Alan gave a brief overview of how many active members the Dept. has and that they are 100% volunteer. A few things they wanted to discuss with the Selectboard include:

- There is very low clearance for the fire trucks to come out of the garage and it is important that the snow be removed in order to be able to get the trucks out of the garage. The Fire Dept. would appreciate it if the Road Crew could clear the snow in front of their bay door, especially when it falls off the roof. Roger agreed the road crew could do this for the Fire Dept. he added it snow falls off the roof overnight and blocks the doors, the Fire Dept. may have to shovel.
- Earlier in the year the Fire Dept. received a letter from the Selectboard regarding the amount of oil used to heat the fire station They would prefer to be contacted in person when issues arise. The Fire Dept. was unclear about what was included in the budget line item and wondered if it included their propane expenses. Propane is used for the hot water heater, generator and the kitchen stove. Discussion about installing programmable thermostats in the Fire house, so that the heat would come down after the members had gone home.
- After the Energy Audit performed by Jared Moats and Rick Shappy a few years ago; it showed one of the biggest issues in the entire building is the air quality. The Selectboard acknowledged that this is an issue on both sides of the building. To fix it will require an air exchanger, which is very expensive and unfortunately is not budgeted for this year.
- The Energy Audit also noted the furnace needed replacing. The furnace on the Road Crew side is sufficient enough to heat both sides of the building. The Fire Dept. would like to remove their ill functioning furnace, and tap into the Road Crew's. They could then

install an LP heater upstairs in their meeting room, with a programmable thermostat.

- Outside maintenance – On the back of the building, the Fire house has had an ongoing problem with water seepage during heavy rains and snow melt. They are concerned that this is causing damage in their storage closet. There is not a lot of room in the back of the building, but they are hopeful the issue can be resolved with some repair work. Alan said he has given a list of repair work to Harold Tricou who is the Town's handy man. The Town would like a copy of the repair list.
- The hydrant in the pond on Town Hill Road is no longer working. The Fire Dept. is asking for help from the road crew to get it fixed. Roger will talk to Tim Paquette, who has an excavator and ask for his help in repairing it.
- There has been an ongoing discussion about the New Haven First Response being a part of the Fire Dept. Alan said that they have not joined the Fire Dept. even though the town had been told otherwise in the past. First Response membership has been dwindling, so they asked the Fire Dept. for help. Currently there are 6 people going for certification to join the First Response; but only one is a member of the New Haven Fire Dept. The Selectboard has been under the impression that the New Haven First Response did join the Fire Dept. a few years back when it began getting its liability insurance through the Fire Dept. Treasurer, Barb Torian asked the Fire Dept. for clarification about the First Responders being under the Fire Dept. insurance and whether or not they are actually required to be part of the Fire Dept. to keep the insurance (before someone gets hurt).
- New Selectboard members Doug Tolles and Carole Hall would like a tour of the Fire Dept.
- The Fire Dept. and the Selectboard agreed we all need to work together and support each other.

## **TOWN OFFICE BUSINESS:**

### **1. Appointments:**

- Carole Hall made a motion to appoint Rick Shappy as the Town Energy Coordinator for a 1 year term, seconded by Roger Boise. 5 yes / 0 no
- Doug Tolles made a motion to appoint Earl Bessette, John McKinley and Paul Audy as Fence Viewers, all 1 year terms, seconded by Carole Hall. 5 yes / 0 no

- Roger Boise made a motion to appoint Phyllis Smith to the Addison County Solid Waste District, for a 1 year term, seconded by Charlie Roy. 5 yes / 0 no
  - Roger Boise made a motion to appoint Richard Higbee as the Inspector of Lumber, Shingles and Wood and the Weigher of Coal for a 1 year term. Motion seconded by Carole Hall. 5 yes / 0 no
  - Carole Hall made a motion to appoint Michaela Granstrom as Library Trustee for a 3 year term, seconded by Charlie Roy. 5 yes / 0 no
  - Charlie Roy made a motion to appoint Dave Wetmore as the 911 Coordinator, for a 1 year term, seconded by Carole Hall. 5 yes / 0 no
  - An application and letter of interest were received from Mark Krawczyk for the Conservation Commission. The Selectboard would like to meet him. Pam Kingman will invite him to the next meeting on April 15<sup>th</sup>.
  - A volunteer application was also received for the Alternate position on the Development Review Board by Tom Fyles. This application has been deferred until the next meeting so the DRB can review the application.
2. Doug Tolles made a motion to approve Heather Morse the use of the Town Hall on May 3, 2014 for an Anniversary party in the gym. \$50.00 deposit and fee have been received. Motion seconded by Charlie Roy. 5 yes / 0 no
  3. Roger Boise made a motion to approve the Liquor License for Tourterelle Restaurant & Inn, seconded by Doug Tolles. 5 yes / 0 no
  4. Doug Tolles made a motion to approve the Liquor License for Green Pasture Meats, seconded by Charlie Roy. 5 yes / 0 no
  5. Emergency Management Plan – The Selectboard, Treasurer and Clerk went through the Plan. Treasurer, Barb Torian will make the necessary changes and have it ready for approval for the next meeting.

#### **TREASURER'S REPORT:**

1. Roger Boise made a motion to approve the pay orders for the week ending 4/1/14, in the amount of \$47,034.19, seconded by Carole Hall. 5 yes / 0 no
2. Roger Boise made a motion to approve the payroll for the week ending 3/22/14, in the amount of \$3,617.19, seconded by Doug Tolles. 5 yes / 0 no
3. Doug Tolles made a motion to approve payroll for the week ending 3/29/14, in the amount of \$3,555.67, seconded by Carole Hall. 4 yes / 1 abstention (Boise)

#### **ROAD COMMISSIONER'S REPORT:**

1. **Road Update** – The Road crew has had a busy week because of the weather, and they have been out thawing culverts trying to keep ahead of the melting snow.

2. **Equipment Update** – The new chipper has been delivered, the crew is anxious to try it out. Roger will work on selling the old one.
3. Eric Boise and Jeff Terry will be attending a Dig Safe class in South Burlington on Wednesday, April 2, 2014.
4. Howard Adams is back working part time after a shoulder injury that happened at home.

**OLD BUSINESS:**

1. The Selectboard discussed changing the locks on the Town Hall. Pam Kingman will contact Dennis at Lock n Glass to get a quote.

**NEW BUSINESS:**

1. Carole Hall made a motion to approve the request of funds from Beeman Elementary School in the amount of \$1,500 for summer tutoring and camps, seconded by Charlie Roy. 4 yes / 1 no (Tolles)
2. Vermont Clean Energy Development Fund – Proposals for Solar & Wind Energy Installations. Pam Kingman has forwarded to Energy Coordinator, Rick Shappy. The Selectboard asked her to also forward it to Conservation Commission Chair, Dean Percival.

**REGULAR BUSINESS:**

1. Roger Boise made a motion to approve the minutes from March 18, 2014, seconded by Charlie Roy. 5 yes / 0 no

**OTHER BUSINESS:**

1. J. Madden Summons – The Selectboard discussed the Summons. No action taken.
2. Financial Reports through the end of March, Chair, Kathy Barrett asked the Board members to look them over, email the Treasurer any questions. These will be approved at the next meeting.

**MISC. CORRESPONDENCE:**

1. State of VT, Dept. of Taxes – State Appraiser decision on Rothschild
2. 2014 Reappraisal Activity
3. Tandem Bike rally race – July 17 – 20, 2014

Adjourn: 9:05 pm

Respectfully submitted:

Pam Kingman

Approved:

Kathy Barrett  
Chair, Kathy Barrett

Roger Boise  
Vice/Chair, Roger Boise

Carole Hall  
Carole Hall

Charlie Roy  
Charlie Roy

Doug Tolles  
Doug Tolles

