

Development Review Board Minutes  
Town Offices, New Haven, Vermont  
August 19, 2013

Members Present: Kathy Barrett, Steve Dupoise, Jim Gallott, Donald Johnston

Members Absent: Donna Blaise, Tim Bouton, Mike Sweeney

Alternate Absent: Victor Bolduc

Staff: Zoning Administrator-Dave Wetmore

Jim Gallott, Vice-Chair, called the Development Review Board (DRB) meeting to order at 7:00 PM.

**Visitors Business** – none

**Public Hearings** – none

DRB Business

**1. Sketch Plan Reviews** – none

**2. Review Minutes**

a) July 15, 2013 – minutes were not approved – there was no quorum

b) August 5, 2013

Johnston made the motion to approve the minutes as presented

Barrett seconded

Discussion – none

Vote: Yes – 4 (Barrett, Dupoise, Gallott, Johnston)

No – 0

Abstention – 0

Motion carries

**3. Review and Sign Decisions:**

a) *Application #2013DRB-07-SD is a request for final plat approval for 3-lot major subdivision of parcel #0633-130 on map #13 by David and Sara Peck.*

Dupoise made the motion to approve the Findings and Decisions as presented.

Barrett seconded

Discussion – none

Vote: Yes – 4 (Barrett, Dupoise, Gallott, Johnston)

No – 0

Abstention – 0

Motion carries

b) *Application #2013DRB-05-SD is a request for final plat approval for 3-lot major subdivision of parcel #007 on map #5 by Richard (Brett) and Carol Schreiber.*

- The wastewater permit is still pending.
- A change to the Findings and Decision was made – “A signed road access permit or a signed letter from the Road Commissioner stating that road access can be approved” – was added to the Findings and Decisions.

Dupoise made the motion to approve the Findings and Decisions as presented with the changes discussed by the DRB.

Barrett seconded

Discussion – Gallott will sign the final plat when the wastewater permit has been received.

Vote: Yes – 4 (Barrett, Dupoise, Gallott, Johnston)

No – 0

Abstention – 0

Motion carries

#### 4. Review for compliance and sign final plats

a) *James Schaefer*

The final plat was presented tonight. The wastewater permit has been received. After reviewing the final plat the DRB agreed to send the Mylar back to have the parcel hook as previously requested by the DRB put on the Mylar. Gallott will sign the Mylar when the revised Mylar showing the parcel hook has been received.

#### 5. Correspondence – none

#### 6. New Business

There will not be a DRB meeting on September 2, 2013; the next DRB meeting is scheduled for September 16, 2013.

#### 7. Old Business – none

Dupoise made the motion to adjourn

Barrett seconded

Discussion - none

Vote: Yes – 4 (Barrett, Dupoise, Gallott, Johnston)

No – 0

Abstention – 0

Motion carries

The meeting adjourned at 7:40 PM

Respectfully Submitted By

Karen Gallott



Jim Gallott, Vice-Chair



Kathleen Barrett



Steve Dupoise



Donald Johnston