

**Development Review Board Minutes
Town Office New Haven, Vermont
August 21, 2017**

Members Present: Kathy Barrett, Carol Charbonneau, Tom Fyles, Donald Johnston, and Susan Smiley

Staff: Dave Wetmore-Zoning Administrator,

Guests: none

- I. **Introductions-** 7:00 PM Development Review Board (DRB) chair, Kathy Barrett called the meeting to order. ZA Dave Wetmore took minutes.
- a. **Adjustments-** Review Forbes/Schmidt Mylar for DRB signature.
 - b. **Visitors Business** – none

- II. **Public Hearing**
- a. No public hearing scheduled

- III. **Sketch Plan Reviews** – none scheduled

IV. DRB Business

1. Minutes for August 7, 2017

Johnston moved to approve the DRB minutes of July 17, 2017 as corrected, Smiley Seconded.

Discussion – none. Motion carries- DRB signed

Vote Yes –5 (Barrett, Charbonneau, Fyles, Johnston, Smiley)
No – 0, Abstention – 0

2. Review and Sign Decisions

- a. #2017DRB-10-NCS – Request by Pat Laffin for an expansion of a non-conforming single-family home in RA-10 district.

Smiley moved to approve Pat Laffin Findings and Decision application #2017DRB-10-NCS as corrected, Charbonneau seconds. Motion carries- DRB signed

Vote: Yes – 5 (Barrett, Charbonneau, Fyles, Johnston, Smiley)
No – 0, Abstention – 0

- 3. Review decision compliance and/or sign final plats** – ZA note: Only Board Chair signature is required.

- a. Palmer Mylar #2017DRB-06-SD- Barrett signed
- b. Forbes/Schmidt Mylar #2017DRB-07-SD- ZA acknowledged information is missing and will request revised Mylar from applicant before recommending DRB signature.

- 4. Correspondence** – Notice of VLCT conference on October 4th and 5th

- 5. New Business-** John Roleau and Roleau Real Estate application for expansion to non-conforming use to be heard on September 18, 2017

6. **Old Business** – none

7. Adjournment

Charbonneau made the motion to adjourn, Smiley seconded.

Discussion – none

Vote Yes – 5 (Barrett, Charbonneau, Fyles, Johnston, Smiley)

No – 0, Abstention – 0

Motion carries

The meeting was adjourned at 7:30 PM

Respectfully Submitted By

Dave Wetmore, ZA

Kathy Barrett, Chair

Carol Charbonneau

Tom Fyles

Donald Johnston, Clerk

Susan Smiley, Vice Chair