

**Town of New Haven Selectboard Meeting**  
**7:00 pm**  
**Tuesday, August 2, 2016**  
**Town Offices**

Present: Chair, Kathy Barrett, Vice Chair, Steve Dupoise, John Roleau, Doug Tolles, Jim Walsh, Treasurer, Barb Torian and Clerk, Pam Kingman

Visitors: James Cole, Oliver Cole, Dan Morse, Dean Gilmore, Bridget Kipp, Betty Bell, Erin Baslow, Jay Best, Jon Christiano, Linda Cousino, Marcia Dupoise and Bev Landon

**Adjustments to the Agenda** \*\* Marshalls Alarm Service / Town Plan / new plow truck / Town Hall Humidity readings / Use of Town Lawyer for researching a Selectboard member, Jim Walsh / Adverse possession letters / VT Digger article / Betty Bell

**AGENDA RESULTS:**

**VISITORS BUSINESS:**

1. **James Cole is the Boy Scout Troop leader in Bristol; his son Oliver Cole is working towards earning his Eagle Scout Badge.** Oliver is interested in repairing and painting the Riverside Cemetery Fence as an Eagle project. Because the side facing the road would need professional repair, he would focus on the North, East and West sides. He estimates the cost of the project would be \$400 - \$500; he is asking for the town to help with the cost of materials. Coincidentally, Betty Bell is here to discuss the fence also. She attended a burial at Riverside Cemetery this past weekend. The family in attendance said they would like to help the town with the purchase of a new fence. Pam Kingman will call one of the family members for clarification; report back to the Selectboard and contact James and Oliver Cole. The Board discussed other projects Oliver could do in town. The Village Green Gazebo was mentioned as needing repairs and staining. The Board thanked Oliver and James for coming in, and will be in touch.
2. **Betty Bell** – Someone told her the entrance to the “abandoned” cemetery or Everts Cemetery has been blocked off with jersey barriers, and the new owners will not allow anybody across the property to get to the cemetery. Doug Tolles said you can gain entrance via the legal trail from the other side. Jim Walsh added there are restrictions in the deed with the Vermont Land Trust.
3. **Beverly Landon** – Per Jim Walsh’s request Bev researched deeds on town owned properties, and compiled the information for the Selectboard and townspeople; she said it took her many hours of research. Bev presented the

Board with a notebook entitled “New Haven Town Properties & Important Deeds” dated August 1, 2016. Bev took on this project in order that the new town plan includes an accurate description of all town owned properties. The Board thanked Bev for the book and all her hard work.

4. **Lister, Jay Best** has requested executive session to discuss a personnel and contractual matter. Questions arose as to if it were legal for the board to go into executive session for this. It was agreed it is legal, under personnel and contracts.

Doug Tolles made a motion to go into executive session at 7:30 pm to discuss personnel and contract matters, motion to include Listers, Jay Best, Linda Cousino and Jon Christiano. Motion seconded by John Roleau. 4 yes / 1 no (Barrett)

Doug Tolles made a motion to come out of executive session at 7:45 pm, seconded by John Roleau 5 yes / 0 no

\*\* no action taken

#### **NEW BUSINESS:**

1. **Discuss redistributing work related to due to road crew positions being eliminated** – The subcommittee consisting of Barb Torian, Steve Dupoise, Dan Morse and John Roleau met on Monday to discuss the transition of the former Road Foreman, Highway office assistant and Road Commissioner into one full time position. They are currently working on a job description.
2. **New plow truck – Former Road Foreman, Jeff Terry** ordered a plow truck from J & B, and did not get quotes from other area dealers as he was instructed to do. John Roleau and Dan Morse have been in contact with Clarks, received quotes on a similar truck with fewer bells and whistles for a savings of almost \$20,000. John has spoken to J & B, to see if they would consider giving us a better deal on the warranty or more for our trade in. He was told no for both. There is concern that Jeff Terry may have signed something at the time of ordering the truck; this is yet to be determined.

John Roleau made a motion to have someone on the Board call J & B and talk to Ed Cleary about declining the purchase of the truck Jeff Terry had spec'd out. He would also like that same person to contact Brent Boise at Clarks and order the truck he quoted us on that is comparable to the Western Star, for a total price of \$119,940. Motion seconded by Doug Tolles

Discussion: John gave Dan Morse 99% of the credit for doing the leg work on getting information on the new truck. Doug asked if we have any knowledge that anyone signed anything that may force us to purchase the truck from J & B. Jeff was given a verbal ok, no deposit was ever given to J & B. Dean Gilmore recalls

Jeff Terry saying repeatedly that the town is not beholden to J & B for the truck. Doug suggested after the Selectboard member calls J & B, it should be followed up with a letter.

Steve Dupoise made a friendly amendment to the original motion to have Doug Tolles call J & B, and John Roleau will call Clarks. Motion seconded by John Roleau. 4 yes / 1 no (Walsh) Jim said he does not agree with this decision, because we are already 5 months into it with J & B, and there is no opinion from our town attorney, Cindy Hill.

Kathy Barrett is meeting with Attorney Hill tomorrow; she will discuss the matter with Cindy, and contact Doug. Cindy Hill told Kathy Barrett that municipal property could not be taken by adverse possession.

## **ROAD COMMISSIONERS REPORT:**

### **1. Road Update:**

- Hallock Road the crew has started to cut brush, and will begin digging ditches.
- Quaker Village Road culverts are in rough shape, John has planned a temporary fix by welding patches into the base of each culvert, welding the ends and filling them with cement to create a small barrier. This in turn will prevent any more sediment from leaching into the Otter Creek. This much larger project will need a major repair in coming years.
- Doug Tolles asked if there was any word on when paving will start. John has not heard from D & F. Steve Dupoise offered to call and find out when we are on their schedule.
- Kathy Barrett heard from VTRANS re: bridge on Route 17 to Addison, is scheduled to be replaced in 2018. This is a state funded project; no town funds will be required. There will be no temporary bridge; they plan on closing 17. On September 21, there will be a meeting at Regional Planning in Middlebury to discuss the bridge project, 2 Selectboard members are encouraged to attend. John said he and Dan Morse will be there.
- Barb Torian asked for clarification on what Dan Morse has the ability to sign for, as many times he helps the crew by picking up needed parts, etc. John Roleau made a motion to authorize Dan Morse to sign for parts / road supplies, seconded by Steve Dupoise. 5 yes / 0 no

### **2. Equipment Update:**

- The F550 is going in for a recall related to the turbo

- The chipper went in for a recall, repairs are complete
  - Eastview Electric has made the changes to the shed doors, and has come up with a plan to fix the switch on the pump so it will automatically shut off.
  - Trailer for the safety lights – the crew has made some adjustments to the trailer so the lights will be stabilized during transport. John has heard good feedback about the safety lights.
3. **Hydro seeder buy-in** – Kathy Barrett made a motion to authorize John Roleau to sign the Memorandum of Understanding (MOU) for the Community hydro seeder; the MOU is part of the Addison County Road Foreman’s Network. Motion seconded by Steve Dupoise. 4 yes / 1 abstention (Roleau)
  4. **Fire pond** – Jim Walsh asked about fire pond maintenance. Jim had mentioned this project last year. Dan Morse recently spoke to Dean Gilmore (NHVFD), they will have crew member Scott Busier take care of cleaning it up.
  5. **Cemetery Maintenance (Everts Cemetery)** – Jim Walsh commended the road crew for the nice job they did cleaning up the cemetery

#### **REGULAR BUSINESS:**

1. Doug Tolles made a motion to approve the minutes from 7/5/16, seconded by John Roleau. 5 yes / 0 no
1. John Roleau made a motion to approve the minutes from 7/19/16, seconded by Steve Dupoise. 5 yes / 0 no
2. Steve Dupoise made a motion to approve the minutes from 7/19/16, (special meeting), seconded by Doug Tolles. 5 yes / 0 no
3. Steve Dupoise made a motion to approve the minutes from 7/27/16, (special meeting), seconded by Jim Walsh. 5 yes / 0 no

#### **TREASURER’S REPORT:**

1. Steve Dupoise made a motion to approve payroll for the week ending 7/23/16, in the amount of \$4,313.07, seconded by John Roleau. 5 yes / 0 no
2. Steve Dupoise made a motion to approve payroll for the week ending 7/30/16, in the amount of \$4,057.49, seconded by John Roleau. 5 yes / 0 no.
3. John Roleau made a motion to approve payroll for the week ending 7/31/16, in the amount of \$3,899.60, seconded by Steve Dupoise. 5 yes / 0 no
4. Jim Walsh made a motion to approve the pay orders for the week ending 8/1/16, in the amount of \$13,107.79, seconded by Doug Tolles. 5 yes / 0 no  
Steve Dupoise made a motion to approve the pay orders for the week ending 7/26/16, in the amount of \$11,146.15, seconded by Jim Walsh. 5 yes / 0 no

5. Selectboard received copies of the financials and bank statement.
6. Steve Dupoise made a motion to authorize Joan Donahue at Conley & Foote to process through the escrow account; \$5,556.20 to Carole Hall, Diamond & Robinson and Cindy Hill. Motion seconded by John Roleau. 5 yes / 0 no
7. Financials from 2015 – Doug Tolles spoke with Tom Telling today. Doug will set up a time when Tom can come to the office to meet with him and Treasurer, Barb Torian.

#### **OLD BUSINESS:**

1. Solar discussion – update:
  - The PSB oral argument on Next Generation solar (Field Days) will be on August 17, 2016 in Montpelier. There are multiple interveners on this project.
  - South St. array (Seguin) – Suncommon has presented the PSB with a revised screening plan, which Doug and Attorney Hill have rejected, feeling it is totally inadequate.
  - Russell Farm (Route 7) has the ok to start their project.
2. Vermont Green Line (Anbaric project) update – Not much to report, the Board has had input on the draft agreement, it is with our attorney.
3. Rodent control for all town buildings – defer

#### **OTHER BUSINESS:**

1. Marshalls Alarm Service – defer
2. Town Hall Humidity – Jim Walsh is concerned the industrial humidifier in the town hall cafeteria is inadequate. Each time Jim has checked to see if there is water outside where the hose runs; it is dry. He cited EPA standards humidity levels should be at 50%, his humidity gauge read at 61% after being left in there overnight.
3. Town attorney research / conflict of interest – Jim Walsh feels he should be able to view what the town attorney discussed with other Selectboard members because it is about him. He has never been privy to the information.
4. Jim Walsh asked the Board who ordered the town attorney to review a newspaper article that appeared in Addison Eagle a few months back; as the Selectboard did not ask for this review. Steve Dupoise has asked the attorney to review it. The article was about the Anbaric converter station, and it contained some wrong information. Steve Dupoise and Carole Hall composed a letter to the editor to correct those mistakes.
5. VT Digger article – Jim Walsh wanted to compliment Kathy Barrett on what she was misquoted, “ the board has negotiated assurances the facility won’t emit more than 40 decibels as measured at its property line.”

- 6. Town Plan – Doug Tolles made a motion to ask Town Attorney, Cindy Hill to participate in re-writing on solar issues and any other items she feels need to be re-written, thereby giving the Selectboard guidance with a revised town plan. Motion seconded by Steve Dupoise. 5 yes / 0 no
- 7. Doug Tolles - Brandy Saxton corrected all the maps in the town plan to include the North South highway, however, she did them incorrectly. Doug has asked ZA, Dave Wetmore to contact Brandy.
- 8. On Saturday, August 20, 2016 at 9:00 am the Selectboard will have a work session with Attorney Hill to go over the Town Plan.
- 9. Kathy Barrett will contact outside appraiser, Kermit Blaisdell to set up a time for the Board to meet with him.

**MISC. CORRESPONDENCE:**

- 1. Friends of Kingsland Bay re: Vermont Green Line (Anbaric project)


The next scheduled meeting is on August 16, 2016.


Adjourn: 9:19 pm


Respectfully submitted:

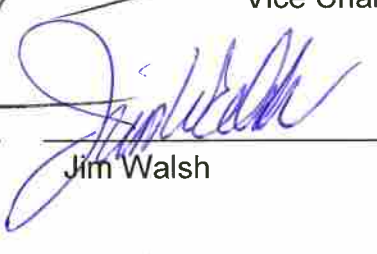
Pam Kingman

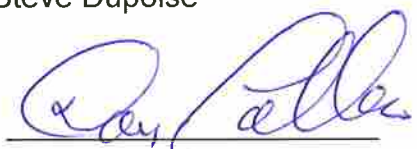
Approved:

  
 Chair, Kathy Barrett

  
 Vice Chair, Steve Dupoise

  
 John Roleau

  
 Jim Walsh

  
 Doug Tolles