

Town of New Haven Selectboard Meeting
7:00 pm
Tuesday, August 6, 2013
Town Offices

Present: Chair, Kathy Barrett, Vice Chair, Pam Marsh, Roger Boise, Kathleen Ready, Charlie Roy, Treasurer, Barb Torian and Clerk, Pam Kingman

Visitors: Catherine Milne, Jack Milne from Pike Industries, William Reopell from D & F Paving and Brandon Streicher from Phelps Engineering

AGENDA RESULTS:

VISITORS BUSINESS:

1. Paving Bid openings: 2 bids were received for paving portions of East Street, Hunt Road and Plank Road.

- **East St:** Pike Industries - \$139,536.04
D & F Paving - \$141,792.62

Charlie Roy made a motion to award the East St. paving to Pike Industries, seconded by Roger Boise. 5 yes / 0 no

- **Hunt Rd:** Pike Industries - \$34,380.96
D & F Paving - \$35,347.48

Charlie Roy made a motion to award the Hunt Rd. paving to D & F Paving, seconded by Roger Boise. 4 yes / 1 no

Kathleen asked Roger why the bid for Hunt Road was so much higher than the approximately \$12,000 we had budgeted. Roger states that he took surplus from other road projects to extend the amount of road being paved on Hunt Road. He states that this will require an additional layer of paving at additional expense in the next several years. Kathleen voted no on this project. She believes the surplus should be returned to the budget as New Haven road budget is very much higher than comparable towns. Pam Marsh felt that extending the paving on Hunt Road makes sense, given that it is likely to become a detour when the Nash Bridge is closed in 2015, whether it is marked as the official detour or not.

- **Plank Rd:** Pike Industries - \$22,267.00
D & F Paving - \$22,981.00

Charlie Roy made a motion to award the Plank Rd. paving to Pike Industries, seconded by Roger Boise. 5 yes / 0 no

- 2. Brandon Streicher from Phelps Engineering**, here with recommendations for the **box culvert on Quarry Road**. Brandon is recommending that the job be awarded to Parker Excavation, whose bid was the lowest at \$104,048.65; this amount falls within the project budget. Brandon said the project should be completed in October / November, hopefully no later than Thanksgiving. Pam Marsh made a motion to accept the bid from Parker Excavation to replace the Quarry Road box culvert, seconded by Kathleen Ready. 5 yes / 0 no
Pam Marsh made a motion to allow Roger Boise to sign the contract with Parker Excavation, seconded by Charlie Roy. 4 yes / 1 abstention (Boise)
Brandon presented the Selectboard with an amendment to the Phelps Engineering contract; because they had to put in more work than anticipated in the original contract making adjustments to the culvert design because it could not all be pre-cast. The amended amount is still within budget. Pam Marsh made a motion to approve amendment #1, for an additional \$3,500 for the Quarry Road box culvert. Motion seconded by Roger Boise. 5 yes / 0 no
- 3. Delinquent Tax Collector, Sue Ford** is proceeding with 3 tax sales in town. She is looking for permission from the Selectboard to hire an attorney to help her. She would like to hire Jim Ouimette who has helped her in the past and has great knowledge of tax sales.
Kathleen Ready made a motion to approve Sue Ford's request to hire an attorney of her choosing for the upcoming tax sales, seconded by Roger Boise. 5 yes / 0 no
The 3 properties are Hubbell on Hunt Road, Meshna on Dog Team Road and Butler on Munger St. There was a tax sale set up in June for the Hubble property, but the one party that came to bid on it was not fully informed, and decided not to bid. Because there was no one to bid on the property, Sue requests permission for the Treasurer to bid on the properties for the town.
Roger Boise made a motion to allow the Town Treasurer to place a bid on the Hubbell property to include taxes, fees, interest, penalties and costs, seconded by Kathy Barrett. 2 yes / 3 abstentions (Ready/Marsh/Roy)
Pam Marsh made a motion to allow the Town Treasurer to place a bid on the Meshna property to include taxes, fees interest, penalties and costs, seconded by Charlie Roy. 5 yes / 0 no
Charlie Roy made a motion to allow the Town Treasurer to place a bid on the Butler property to include taxes, fees, interest, penalties and costs, seconded by Pam Marsh. 5 yes / 0 no
Discussed where the money would come from the town did end up with any of these properties. It would be taken from the general fund, and put back in if redeemed or sold. It is very unlikely the town would end up with any of them.

TOWN OFFICE BUSINESS:

1. Town Hall update – Pam Kingman said Mountain Air came to spray the building for mold today. The building will sit until Crothers Environmental comes back on August 13, 2013 to recheck air quality samples. Once the results are back from Crothers, if the samples are clean, , then Mr. Mike’s Cleaning Service is scheduled to come and clean on August 26, 2013. If the samples are not clean, Mountain Air will re-spray the affected areas and the air will have to be retested before Mr. Mike’s can clean.

TREASURER’S REPORT:

1. Pam Marsh made a motion to approve payroll for the week ending 8/3/13, in the amount of \$2,888.71, seconded by Kathleen Ready. 4 yes / 1 abstention (Boise)
2. Pam Marsh made a motion to approve the pay orders for the week ending 8/6/13, in the amount of \$10,319.16, seconded by Kathleen Ready. 5 yes / 0 no
3. Pam Marsh made a motion to approve any mailings from the Town Office, allowing the Treasurer to write checks to the post office without having to contact the Selectboard each time. Motion seconded by Kathleen Ready. 5 yes / 0 no

ROAD COMMISSIONER’S REPORT:

1. **Road Update:** The road crew has been ditching on Sargent Cross Road, they have contacted Dig Safe prior to ditching.
There is a tree on East Street on the edge of the Rehman’s property that the crew will be taking down.
2. **Equipment Update:** The new truck will hopefully be ready soon.
3. Charlie Roy made a motion to approve the Road Access Permit for Kaufmans on River Road, seconded by Roger Boise. 5 yes / 0 no
4. Charlie Roy made a motion to approve the Road Access Permit for the Schreibers on Lime Kiln Road, seconded by Roger Boise. 5 yes / 0 no
5. Idle-Free VT – This seems to be geared toward larger municipalities, not suited for New Haven. In any event, the Town does not let its trucks idle for any length of time.
6. Applications for the Road Crew - Kathy Barrett would like to move these to the last item on the agenda so the Board can go into executive session.

OLD BUSINESS:

1. Riverside Cemetery: Kathleen Ready made a motion to approve the quote from Donald Durkee to repair s to Riverside Cemetery; amount not to exceed \$1,000, seconded by Pam Marsh. 5 yes / 0 no
2. ACTR Update – Jim Moulton recently sent out an email about the changes ACTR has made to their schedule. They have requested a stop sign be placed at the exit to the Town Office building parking lot as you enter North Street as well as reduced speed signs as you enter the parking lot. The Town will bill ACTR for the signs.
3. VT Gas Update: Kathleen Ready visited two existing gate station locations, one in St. Albans and one in Winooski. The one in St. Albans is the most comparable to the one proposed for New Haven. Kathleen shared photos of both gate stations; one of her concerns is that the whole building is white with a white roof, and white stone around the outside. She would like to ask for the one in Town to be a more neutral color with darker stones. Kathy Barrett suggested there may be a reason everything is white (such as to keep the building cooler), and asked Kathleen to look into it before we ask for additional mitigation.
4. Conservation Commission Application from Mark Krawczyk. Pam Kingman tried emailing the Conservation Commission Chair, Dean Percival about the bylaws they made; but has not heard back from him. She did find the applicable State statute, 24 V.S.A. § 4502 states that “All members should be residents of the municipality.” The Selectboard agreed when he moves to town they will reconsider his application. In the meantime, he is welcome to attend the meetings as a visitor.
5. Extension of the time frame for the Building Permit issued for the baseball dugouts was approved. Kathy Barrett signed the extension.

NEW BUSINESS:

1. FEMA – 2013 Hazard Mitigation Assistance Program Changes. Barb Torian called to ask for more information about the changes. She will ask Emergency Manager, Tim Bouton to see if the Town is in compliance. We want to make sure we are, because if we don't meet the criteria, then we don't get FEMA money.

REGULAR BUSINESS:

1. Charlie Roy made a motion to approve the minutes from the public hearing on the Salvage Yard Permit for Floyd Bartlett on 7/2/13, seconded by Kathleen Ready. 3 yes / 0 no
2. Roger Boise made a motion to approve the minutes from 7/16/13, seconded by Kathleen Ready. 4 yes / 1 abstention (Roy)
3. The minutes from 8/1/13 are deferred until the August 20, 2013 meeting.

OTHER BUSINESS:

1. The Financial Oversight Committee will meet on September 4, 2013 at the Town Office at 7:00 pm.
2. The Board of Civil Authority appeals are due to the Town Clerk by Monday, August 12, 2013.
3. Kathleen Ready made a motion to go into executive session to discuss personnel at 9:10 pm, seconded by Charlie Roy. 5 yes / 0 no
Pam Marsh made a motion to come out of executive session at 9:35 pm, seconded by Kathleen Ready. 5 yes / 0 no. No action taken.

MISC. CORRESPONDENCE:

1. Correspondence from Zoning Administrator, Dave Wetmore Re: Lee
2. VLCT – Municipal & Legislative Awards
3. Addison County Sheriff's Dept. – Activity logs
4. Red Cross Local Disaster Shelter Initiatives
5. 2013 VLCT Town Fair

Adjourn: 9:36 pm

Respectfully submitted:

Pam Kingman

Approved:

Kathleen L Barrett

Chair, Kathy Barrett

Vice Chair, Pam Marsh

Roger Boise Kathleen Ready

Roger Boise

Kathleen Ready

Charlie Roy

