

Development Review Board Minutes
Town Office New Haven, Vermont
January 18, 2016

ORIGINAL

Members & Alternate Present: Kathy Barrett, Tim Bouton, Donald Johnston, Susan Smiley,
Mike Sweeney, Tom Fyles-Alternate

Members & Alternates Absent: Steve Dupoise, Marie Gordon, Victor Bolduc-Alternate,

Staff: Dave Wetmore, Zoning Administrator & Karen Gallott-Minute Taker

Guests: Alex Carver, Michele Fouts

The Chair, Tim Bouton called the Development Review Board (DRB) meeting to order at 7:00 PM.
Fyles will be a voting member this evening.
There were no adjustments to the agenda

Visitors Business - none

Public Hearing

a) Application #2015DRB-09-NCU (non-conforming use) continued from 1/4/2016 being a request by Michelle Fouts, dba DEI Sapphire Center, for the approval to expand the use and repurpose and construction an addition to an existing garage for instructional space.

The DRB reviewed background information regarding the development of DEI Sapphire Center and the granting of interim zoning, which was good for two years, for DEI Sapphire Center's usage by the Select Board. With regards to the current application the DRB will need to review this as a pre-existing non-conforming use. And any additions to the garage building cannot make the current building more non-conforming.

DEI Sapphire Center would like to build onto the south side of the detached two story garage a 20 x 16 foot "mud room" that would house all of the utilities (heat, water, electric). An outside stairway would be added to the north side of the structure. Renovation of this building would provide additional space for use with the Center's programs.

Fouts and Carver presented revised site plan for the renovation of the existing detached two story garage. This plan shows the location of an outside stairway that is three feet wide (an emergency exit) from the second floor of the garage, with access toward Dog Team Road.

The current use of the property will not change. Currently, there are four (4) students enrolled. The maximum number of full time students is twelve (12). There would be no changes in the program or number of students attending.

Barrett made the motion to accept application #2015DRB-09-NCU for the approval to expand the use and repurpose and construction of an addition to an existing garage for instructional space, with the following condition:

- Renovation of the existing garage must be according to the site plan as presented tonight.

Smiley seconded

Discussion – none

Vote: Yes – 6 (Barrett, Bouton, Fyles, Johnston, Smiley, Sweeney)

No – 0

Abstention – 0

Motion carried

End of Public Hearing at 7:25 PM

DRB Business

1. Sketch Plan Reviews – none

2. Minutes

Smiley suggested the change of the word autism on page 2, second paragraph to the word autistic.

Smiley made the motion to accept the DRB minutes of January 4, 2016 with the above mentioned correction.

Barrett seconded

Discussion – none

Vote: Yes – 6 (Barrett, Bouton, Fyles, Johnston, Smiley, Sweeney)

No – 0

Abstention – 0

Motion carried

3. Review and Sign Decisions – none

4. Review for Compliance and Sign Final Plats – none

5. Correspondence

Recently received email from DRB board member Marie Gordon expressing her desire to resign from the Board due to health issues.

6. New Business

The DRB reviewed the DRB report for the 2016 Town Report

Fyles made the motion to accept the report as presented

Sweeney seconded

Discussion – none

Vote: Yes – 6 (Barrett, Bouton, Fyles, Johnston, Smiley, Sweeney)

No – 0

Abstention – 0

Motion carried

7. Old Business – none

Sweeney made the motion to adjourn.

Barrett seconded

Discussion – none

Vote: Yes – 6 (Barrett, Bouton, Fyles, Johnston, Smiley, Sweeney)

No – 0

Abstention – 0

Motion carried

The meeting was adjourned at 7:35 PM

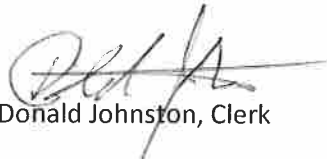
Respectfully Submitted By

Karen Gallott


Tim Bouton, Chair



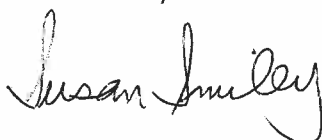

Kathy Barrett, Vice-Chair


Donald Johnston, Clerk

Tom Fyles



Susan Smiley



Mike Sweeney