

## DRB Final Plat Checklist

The Final Subdivision Plat shall be on linen, Mylar or canvass-backed paper clearly and legibly drawn, and the size of the sheets shall be either 18 X 24 inches or a multiple thereof. Sheets shall have a margin of two inches outside the border lines on the left side for binding and a one inch margin outside the border along the remaining sides. Space shall be reserved for signatures upon approval. The Final Subdivision Plat shall show:

- Proposed subdivision name or identifying title, the name of the Municipality, the name and address of the record owner and sub divider, the name, license number and seal of the licensed land surveyor, the boundaries of the subdivision and its general location in relation to existing streets or other landmarks and scale, date and true north point.
- Street names and lines, pedestrian ways, lots, reservations, easements and area to be dedicated to public use.
- Sufficient data acceptable to the Board to determine readily the location, bearing and length of every street line, lot line, boundary line and to reproduce such lines upon the ground. Where practicable these should be tied to reference points previously established by a public authority.
- The length of all straight lines, the deflection angles, radii, length of curves and central angles of all curves, tangent distances and tangent bearings for each street.
- By proper designation on the Plat, all public open space for which offers of cession are made by the sub divider and those spaces title to which is reserved by him.
- Lots within the subdivision numbered in numerical order within blocks, and blocks lettered in alphabetical order.
- The location of all of the improvements agreed to as a provision of the subdivision and additionally, the location of all telephone poles, sewage disposal systems, and rough grading and other devices and methods of draining the area within the subdivision.
- Permanent reference monuments shown thus: "X"

All lot corner markers shown thus: "Q". They shall be of metal at least 3/4 inch in diameter and at least 24 inches in length, and located in the ground to existing grade.

Monuments which shall be set at all corners and angle points of the boundaries of the subdivision, and monuments required by Municipal specifications for new roads, at all street intersections, angle points in street lines, points of curve and such intermediate points as shall be required by the engineer.

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(Zoning Administrator Signature)

(Date)