

DRB Sketch Plan Checklist for All Applications

PLEASE NOTE: All documents listed below should be submitted electronically to the Zoning Administrator at newhaventzoning@gmavt.net 15 days prior to DRB hearing.

- Name and contact information of owner.
- Neighboring residents and addresses for future notification.
- Proposal sketched on a survey of the property, or in the absence of a survey, sketch may be submitted on a copy from the town tax maps.
- Vicinity map included, showing where property is located.
- Sketch should incorporate the main features of the land including:
 - General land cover (open, wooded, hedge rows, etc.)
 - Features that may limit or restrict development (streams, wetlands, wet areas, mapped flood zones, ledges, steep slopes, archaeological sites, cemeteries, etc.)
 - Existing and/or proposed septic and well locations.*
 - Existing and/or proposed structures and their proposed uses.*
 - Existing and/or planned town and private culverts.
 - Existing and/or planned roads, driveways, farm roads.*
 - Existing and/or planned rights-of-way or other easements.*
 - Approximate acres of each lot.
 - Applicable zoning district boundaries.

*Manmade improvements shown on the sketch should include dimensions of improvement and distances in feet to nearest property boundary and to other existing and proposed improvements.