

Town of New Haven Selectboard Meeting
7:00 pm
Tuesday, December 3, 2013
Town Offices

Present: Chair, Kathy Barrett, Vice Chair, Pam Marsh, Roger Boise, Kathleen Ready, Treasurer, Barb Torian and Clerk, Pam Kingman

Absent: Charlie Roy

Visitors: Listers, Susie Leonard and Bill Paine and Harvey Smith

AGENDA RESULTS:

VISITORS BUSINESS:

1. Listers, Susie Leonard and Bill Paine, are here to discuss Kermit Blaisdell's contract which is up the end of January, 2014. Based on policy, the outside contractor position is put out to bid. The Selectboard feels with the 5 year rolling reappraisal completed, the need for the outside contractor coming into the office once a week isn't really necessary. Kermit worked with the Listers on a proposal for their 2014 needs; Susie Leonard handed them out. The proposal for Lister contract services would total \$12,000, so that person would come in approximately twice a month. As elected officials, the Listers feel they should be the ones putting the contract out to bid, not the Selectboard. With the Selectboard having control of the budget, they would like to see the bid description. The Listers can hire who they want to hire. The Listers feel as though the Selectboard always focuses on the negative of the Listers' work, and nothing positive. Susie said the work is hard and takes time to understand everything. Susie spoke about the RFP the Listers recently put out to redo the tax maps. The last time our tax maps were on the state grid was 2006, without them on the state grid there is no way to overlay them with the state maps. Soon the state will be asking towns move to a GIS system (Geographic Information System). GIS will allow towns to overlay with the state, and help get us back onto the grid. Kathy Barrett made a motion to go into executive session to discuss a contract matter at 7:15 pm, seconded by Kathleen Ready. 4 yes / 0 no
Kathy Barrett made a motion to come out of executive session at 7:35 pm, seconded by Pam Marsh. 4 yes / 0 no. No action taken.
Kathy Barrett said this meeting cleared up some misconceptions the Selectboard had. The Selectboard thanked the Listers for the work they have been doing. They would like to see continued training for the Listers from the outside contractor.

2. Harvey Smith on behalf of Addison County Economic Development –

Harvey is asking the Selectboard to reconsider their request for funding. The ACED helps small businesses with that final step towards successfully getting a new business venture off the ground. Several other Addison County towns that provide funding include Middlebury, Bristol, Vergennes and Shoreham. They are asking for a \$.50 per capita, which works out to approximately \$864.00. Most of the funding from the Towns goes toward personnel in the office; they have one full time person and two part timers. These folks help facilitate the financial aspect, with grants etc. They work as the go-betweens for their loans. ACED has helped three New Haven businesses to date. Kathy Barrett made a motion to appropriate \$864.00 to Addison County Economic Development, at \$.50 per capita. This will be a line item in the General Fund budget. Motion seconded by Kathleen Ready. 4 yes / 0 no

TOWN OFFICE BUSINESS:

1. Town Attorney Cindy Hill sent a letter to the Selectboard invoking the complex litigation clause in the Clark zoning enforcement matter. She has spent over 100 hours on this case so far. Work after December 1 will be billed at an hourly rate of \$135.

Kathleen Ready made a motion to go into executive session to discuss contracts. There was no second to the motion. Cindy Hill's contract is finished on January 20, 2014. As we have done in the past, it is time to solicit bids for the Town Attorney position. Bids should be due by December 30, 2013 so that the budget can be set.

TREASURER'S REPORT:

1. Pam Marsh made a motion to approve payroll for the week ending 11/23/13, in the amount of \$3,314.01, seconded by Roger Boise. 4 yes / 0 no
2. Kathleen Ready made a motion to approve the payroll for the week ending 12/2/13, in the amount of \$3,962.74, seconded by Pam Marsh. 3 yes / 1 abstention (Boise)
3. Roger Boise made a motion to approve the pay orders for the week ending 11/25/13, in the amount of \$22,033.76, seconded by Kathleen Ready. 4 yes / 0 no
4. Pam Marsh made a motion to approve the pay orders for the week ending 12/3/13, in the amount of \$14,416.45, seconded by Roger Boise. 4 yes / 0 no
5. The Selectboard reviewed the monthly Treasurer's Report.

ROAD COMMISSIONER'S REPORT:

1. **Road Update:** The Road Crew went out a couple of times last week to sand and salt.
2. **Equipment Update:** They had a small problem with the 2002 truck, it has been repaired.

NEW BUSINESS:

1. Preliminary budget discussion – Treasurer, Barb has put together a first draft of the budget. The Selectboard will take it home and look it over.
2. The Development Review Board would like the Selectboard to consider the purchase of a digital projector, screen and laptop for all of the Boards to use. Defer until next budget meeting, more information is required.

REGULAR BUSINESS:

1. Pam Marsh made a motion to approve the minutes from November 19, 2013, seconded by Roger Boise. 4 yes / 0 no

OTHER BUSINESS:

1. Roger Boise made a motion to go into executive session to discuss personnel at 9:00 pm seconded by Kathleen Ready. 4 yes / 0 no
Pam Marsh made a motion to come out of executive session at 9:15 pm, seconded by Roger Boise 4 yes / 0 no. No action taken in or after the executive session.

MISC. CORRESPONDENCE:

1. Vermont State Police – Community Advisory Meeting to be held on January 22, 2014 at 6:30 pm at the barracks in New Haven.
2. VLCT – PACIF Membership 2014 Fund Year Renewal Contribution

Adjourn: 9:20 pm

Respectfully submitted:

Pam Kingman

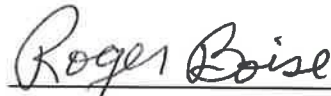
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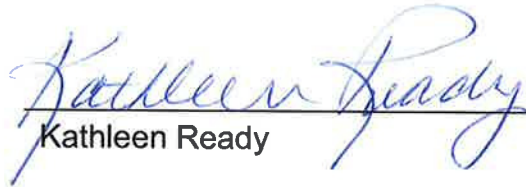
Chair, Kathy Barrett



Vice Chair, Pam Marsh



Roger Boise



Kathleen Ready