

**Town of New Haven Selectboard Meeting**  
**7:00 pm**  
**Tuesday, December 6, 2011**  
**Town Offices**

Present: Chair, Kathy Barrett, Roger Boise, Kathleen Ready, Treasurer, Barb Torian and Clerk, Pam Kingman  
Absent: Pam Marsh and Charlie Roy

Visitors: Tim Bouton, Rick Shappy, Wayne Marcelle, Amanda Cheever, and Suzy Roorda

**AGENDA RESULTS:**

**VISITORS BUSINESS:**

1. **Amanda Cheever – Middlebury Community Players** would like to use the Town Hall for rehearsals for their upcoming production of “Annie”. They have had a difficult time finding a spot to rehearse. Amanda said other places they have looked into wanted to charge outrageous prices. They would like to use the Hall on Sundays, Tuesdays and Fridays for the month of January and the first three weeks in February. Kathleen Ready made a motion to allow the Middlebury Community Players to use the Town Hall for the month of January and February 2012. Provided there are no conflicts and New Haven events would take precedence over their rehearsals. Damage deposit is required and the fee is waived. The Selectboard did request a donation. Motion seconded by Roger Boise. 3 yes / 0 no
2. **Rick Shappy – New acoustic tiles in Town Hall gym** have been installed. Rick heard some feedback from some folks who attended Beeman’s B.E.S.T and said it was better. Basketball coach Mike Dykstra said he thought it wasn’t much better at all. Pam Kingman spoke with Beeman gym teacher, Patti Whittemore who said it was better in the gym. In the meantime, Rick had gotten a sample of acoustic tiles that would be 2’L x 4’W, @ \$25 ea. That would suspend from the ceiling. He said if this is something the Board wants to pursue, he could not install them. He did think a better and cheaper fix would be to put up a large piece of “curtain” along the half wall for sound absorbency. It could be attached to the walls with a cable and some toggles. The Board agreed we should try this first.
3. **Rick Shappy – New Basketball Hoop** has been installed. They drilled two holes into the stage and threaded some lag bolts into them to secure the hoop. It is also held down with a truck strap.

4. **Rick Shappy – Thermostat in Town Hall** doesn't seem to be working. The heat in the gym is unbearable and it is cool in the cafeteria. He is recommending we purchase a programmable thermostat. He explained about new ones that you can actually run them remotely with WiFi. At this point the Board feels it best to purchase a programmable Thermostat, and place a cage around it.
5. **Rick Shappy – PACE Quickstart letter** – Postponed until Dec. 20, 2011; when he and Pam Marsh can explain it.
6. **Wayne Marcelle – Dog Complaint about Carol Roth's service dog on Munger St.** Some of the neighbors are complaining that the dog is left outside for very long periods of time, sometimes overnight and it barks excessively. Ms. Roth's dog is in service to alert her to things by barking because she is hard of hearing. Wayne has been out to her house before because of past complaints. He feels his hands are somewhat tied because it is a service dog. Kathy Barrett suggested having town attorney, Cindy Hill handle the correspondence letter to Ms. Roth. Pam Kingman will forward information to Ms. Hill. Also discussed was Melissa Liberios' dog, Onyx. Melissa has been issued a letter about the dog roaming. Wayne had tried to catch the dog at the school, but the dog turned ugly.
7. **Tim Bouton –Hazard Mitigation Plan** - Tim started this in 2007, a draft went to FEMA in 2009, and a second draft in 2010. After Hurricane Irene occurred, Tim was able to speak with a FEMA member face to face to get a better perspective on just what kind of language they are looking for. He handed out copies of projects he has identified, and put them in numerical order of priority. The commitment from the town does allow wiggle room to back out if the town does not get any grant money to help with a project. The Hazard Mitigation Plan identifies what the town did do, and will compare to the last plan. Having this in place also allows the town to be eligible for mitigation funds. The Selectboard and Tim went through the handout and added some new language, struck other projects completely, and prioritized the projects in each category. Tim will rewrite the plan accordingly; email it to the clerk to forward to the Board. Tim will plan on being at the December 20<sup>th</sup> meeting with the updated plan.

#### **TOWN OFFICE BUSINESS:**

1. Area Rescue Squads – Postpone to Budget meeting December 8, 2011.
2. Kevin Laro – Lister resignation letter as of December 1, 2011. The Selectboard regretfully acknowledges resignation.
3. Basketball Hoop – The initial cost for the hoop was approved for \$1400. The cost went up to roughly \$2000. Mike Dykstra had mentioned Beeman Elementary School would be willing to pitch in \$200 - \$300. Pam Kingman will contact Mike Dykstra to get the final cost and invoice.

4. Brook Field Service – Preventative Maintenance Agreement for all town generators. Kathleen Ready made a motion to approve the contract with Brook Field Service for generator maintenance for 2012, seconded by Roger Boise. 3 yes / 0 no
5. Sign Blue Cross / Blue Shield 2012 Plan Election Form – postpone to Budget Meeting December 8, 2011.

**TREASURER'S REPORT:**

1. Efficiency Vermont – refund of \$4000, thanks to Lowell Nottingham's efforts in the Town Hall. Kathleen Ready made a motion to approve putting this money back into the Reserve Facilities Fund, seconded by Roger Boise. 3 yes / 0 no
2. Payroll – Roger Boise made a motion to approve payroll for the week ending 11/19/11, in the amount \$5122.48. Seconded by Kathleen Ready. 3 yes / 0 no
3. Payroll – Kathleen Ready made a motion to approve payroll for the week ending 11/26/11, in the amount of \$3325.05. Seconded by Roger Boise. 3 yes / 0 no
4. Payroll – Kathy Barrett made a motion to approve payroll for the week ending 12/3/11, in the amount of \$4164.77. Seconded by Kathleen Ready. 3 yes / 0 no
5. Pay Orders – Roger Boise made a motion to approve the pay orders for the week ending 11/28/11, in the amount of \$13,234.09. Seconded by Kathy Barrett. 3 yes / 0 no
6. Pay Orders – Roger Boise made a motion to approve the pay orders for the week ending 12/6/11, in the amount of \$46,041.37. Seconded by Kathy Barrett. 3 yes / 0 no
7. Sleeper Note – Roger Boise made a motion to sign and approve the Capital Improvement Refunding Note and Corporate Resolution with the Peoples Bank at 2.25% for \$40,000, for one year. Seconded by Kathleen Ready. 3 yes / 0 no
8. Rochester Money – Postpone until a later date.

**ROAD COMMISSIONERS REPORT:**

1. Road Update – Not much to report on at this time.
2. Equipment – Getting plows ready and had some new tires put on one of the trucks.
3. New Haven – Weybridge: Bridge No. 26 in Historic Bridge Preservation Easement Agreement. Asking both Towns to clear debris from under the bridge. Roger said the road crew has done all of this already.
4. Road Access Permit: Roger Boise made a motion to approve the Road Access Permit for Brett and Carol Schreiber on Lime Kiln Rd. Seconded by Kathleen Ready. 3 yes / 0 no
5. Roger Boise had a question about sick time the road crew hasn't used up. Can they now use it as vacation time? Kathleen Ready feels that it should be used for

when they are sick. They get 6 days a year, personnel policy says 1/2 day a month. The rest of the Board agreed.

**REGULAR BUSINESS:**

- 1. Kathleen Ready made a motion to approve the minutes from November 15, 2011, seconded by Roger Boise. 3 yes / 0 no

**NEW BUSINESS:**

- 1. JP replacement for Keith Hall. Replacement will need to be a Democrat or Independent. Pam Kingman will look over the Statute and talk with Kathleen Ready, who is head of the Democratic Caucus.
- 2. Monies to ACTR – Postpone to budget meeting December 8, 2011.
- 3. Board of Abatement meeting – Scheduled for Tues. Dec. 20<sup>th</sup> at 6:30 pm.

**OTHER BUSINESS:**

- 1. Palmer R.O.W.
- 2. Ancient Roads

**MISC. CORRESPONDENCE:**

Adjourn: 10:15 pm

Respectfully submitted:

Pam Kingman

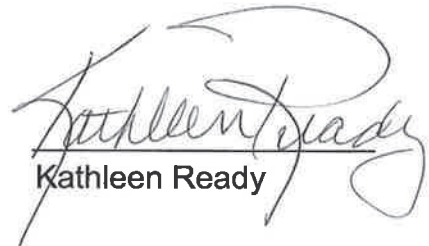
Approved:



Chair, Kathy Barrett



Roger Boise



Kathleen Ready