

Town of New Haven Selectboard Meeting

7:00 pm

Tuesday, February 19, 2013

Town Offices

Present: Chair, Pam Marsh, Vice Chair, Kathy Barrett, Roger Boise, Charlie Roy, Treasurer, Barb Torian and Clerk, Pam Kingman

Absent: Kathleen Ready

Visitors: Angie Dunbar

AGENDA RESULTS:

VISITORS BUSINESS:

- 1. Auditor, Angie Dunbar** –The Auditors would like to request the Selectboard to help them prepare the Town Report in the future by asking agencies such as the New Haven Volunteer Fire Dept. and the New Haven First Response to have their budgets be more transparent, and to have them to the Auditors in a much more timely fashion prior to the Town Report going to print. Iva Menard and Polly Darnell were unable to attend tonight's meeting; but Iva prepared a statement for the Selectboard to read. Overall, the Auditors are frustrated with the Fire Dept. and First Response because every year the reports come in at the very last minute, and it is just basic information. They are concerned with all the fraud of late; these entities receive money from the Town of New Haven, and they should be more transparent and detailed in their reports. Discussed the fact that the Selectboard has also had difficulty getting timely information from the NHVFD for budgeting purposes. Both entities are run by volunteers, and with all of the training hours they put in, this is on the bottom of their list of things to do. However, as recipients of public funds through the Town budget, they have an obligation to account in detail to the Town for how they use their money. The Evergreen Cemetery was also mentioned as not being timely or giving a transparent complete and detailed report. In late April, Kathy Barrett will work on drafting a policy for all entities receiving Town funds through the budget (with the exception of incorporated rescue squads) to follow. The Selectboard thanked Angie and the other Auditors for their hard work and commitment, it is very much appreciated. Angie also expressed the opinion of the Auditors that they hope the Town will vote to eliminate the position of elected auditor, but that they can stay on as some kind of appointed financial oversight committee, without the legal responsibilities of elected auditors, and continue to work on the Town Report, and assist in the professional audit.

2. **Outside Audit** – Kathy spoke with Tom Telling from Telling & Associates this morning. There was a miscommunication between Telling & Associates and Treasurer, Barb Torian. Kathy found one other numerical error in the report; therefore she suggested the Selectboard not approve the audit tonight. Barb said Telling & Assoc. has all the new information, and she should have the new figures prior to Town Meeting. The Selectboard agreed to defer the Audit until the corrections are made.

TOWN OFFICE BUSINESS: None

TREASURER'S REPORT:

1. Kathy Barrett made a motion to approve payroll for the week ending 2/9/13, in the amount of \$4,114.33, seconded by Charlie Roy. 4 yes / 0 no
2. Kathy Barrett made a motion to approve the payroll for the week ending 2/16/13, in the amount of \$3,770.08, seconded by Roger Boise. 4 yes / 0 no
3. Kathy Barrett made a motion to approve payroll for the week ending 2/19/13, in the amount of \$6,211.83, this includes the Selectboard and other stipends. Motion seconded by Charlie Roy. 4 yes / 0 no
4. Kathy Barrett made a motion to approve the pay orders in the amount of \$13,506.48, seconded by Charlie Roy. 4 yes / 0 no
5. Kathy Barrett – Looking at the Town Report there is \$3,847.02 left over in the HRA account. The Selectboard agreed to fully fund it again this year, Kathy wants to be sure only \$22,500 is being put into the account and that the leftover comes back out. Since 2012 claims can still be submitted into 2013, this adjustment may need to be made a bit later in the year to make sure all 2012 claims are accounted for.

ROAD COMMISSIONER'S REPORT:

1. Road update – The road crew has been thawing out culverts where necessary. They have also recently posted the weight limits on all roads for spring.
2. Equipment update – The road crew has had some recent issues with the old CAT loader, but they are things the road crew is able to fix.
3. Roger has gotten 4 quotes on new trucks, 2 of which are quite high. If the Article passes at Town Meeting he will present the 2 lower quotes, which are within \$1000 of each other, to the Selectboard.
4. Cobble Road Agreement with the Town of Middlebury – Town attorney, Cindy Hill has drawn up the Agreement. Pam Marsh and Katie Reilley have made some changes to it. Katie tried to contact Cindy before the meeting, but could not reach her to have her make the changes to the document. The Board supports the

agreement in concept, but agreed to defer final approval of the Cobble Road Agreement until the next meeting, when we have a corrected draft.

OLD BUSINESS:

1. CAT2 Statewide exercise – Emergency Management: The New Haven Fire Dept. decided they did not want to be involved in the planning or any exercises pertaining to this. Barb Torian and Pam Marsh have decided to participate but on a much smaller scale. Pam will include a note in the Selectboard Report in the March newsletter asking for folks who may want to be trained in Emergency Management preparedness, including the DisasterLan system.
2. Disability Rights Vermont – Pam Kingman has received additional information about how to improve the Town Hall to bring it up to ADA standards. The information has been shared with Beeman Principal, Steve Flint. Steve indicated that he and Superintendent David Adams would like to meet with the Selectboard. Pam Kingman will invite them to one of the April meetings.
3. Volunteer Recognition – Last year the Selectboard paid for all of New Haven's volunteers to attend Chocolate Delight Night. This year, there was sentiment that something more should be done for the volunteers. The Selectboard has budgeted \$1,200 to recognize Town volunteers, thinking to offer something like a catered dinner or dinner out. Pam Kingman will look into what could be offered in recognition within these budgetary constraints.

NEW BUSINESS:

1. The Selectboard has been invited to a Beeman Walk thru along with Emergency Responders, the VSP and others on Thursday, February 21, 2013 from 10am – noon. This is to familiarize these folks with the interior of the building in the event of an emergency.
2. Roger Boise made a motion to approve the Liquor and Tobacco Licenses for Coco Mart, Inc. (Jiffy Mart), seconded by Charlie Roy. 4 yes / 0 no.
3. The organizational meeting of the Selectboard will be on Tuesday, March 19, 2013. At that time, the Selectboard will take up regular business, as well as begin the appointment process for volunteer positions expiring in 2013.

REGULAR BUSINESS:

1. Defer approval of February 5, 2013 minutes until the next meeting.

OTHER BUSINESS:

MISC. CORRESPONDENCE:

1. Land Use Permit – New Haven Tire

Adjourn: 8:20 pm

Respectfully submitted:

Pam Kingman

Approved:




Chair, Pam Marsh



Vice Chair, Kathy Barrett



Roger Boise



Charlie Roy