

**Town of New Haven Selectboard Meeting**  
**7:00 pm**  
**Town Offices**  
**Tuesday, February 5, 2013**

Present: Chair, Pam Marsh, Vice Chair, Kathy Barrett, Roger Boise, Kathleen Ready, Charlie Roy, Treasurer, Barb Torian and Clerk, Pam Kingman

Vistors: none

**AGENDA RESULTS:**

**VISITORS BUSINESS:** None

**TOWN OFFICE BUSINESS:**

1. Town Hall Applications: **1)** Kathleen Ready made a motion to approve Cindy Kayhart's application for the New Haven 4H Dairy to hold meetings on March 3, 9 & 17 in the cafeteria or gym. Fee has been waived. Motion seconded by Charlie Roy. 5 yes / 0 no. **2)** Kathleen Ready made a motion to approve of Ashley Bessette and Ryan Cornellier (who run the afterschool program) to hold boys basketball in the gym on Wednesdays, from 5 – 7 pm. Fee waived. Motion seconded by Roger Boise. 5 yes / 0 no

**TREASURER'S REPORT:**

1. Kathy Barrett made a motion to approve payroll for the week ending 2/2/13, in the amount of \$3,653.56, seconded by Charlie Roy. 5 yes / 0 no
2. Kathy Barrett made a motion to approve the pay orders for the week ending 2/5/13, in the amount of \$26,023.06, seconded by Kathleen Ready. 4 yes / 1 abstention (Boise)
3. Pam Marsh made a motion to allow the Treasurer to give attorney, Cindy Hill a check in the amount of \$262.50 for Environmental Court for the filing fee for The Clarks Violation of zoning enforcement action. Motion seconded by Roger Boise. 4 yes / 1 abstention (Barrett)
4. Outside Audit done by Telling and Associates – The Selectboard had some questions for Tom Telling about the audit. Kathy Barrett will contact him and report back to the Selectboard at their next meeting.

**ROAD COMMISSIONER'S REPORT:**

1. Road update: On Monday, February 4, 2013 in the New Haven Town Office; Roger, Katie and Town Attorney, Cindy Hill met with Middlebury Town Manager, Kathleen Ramsey, Selectboard member Travis Forbes and Highway Superintendent, Dan Werner were gathered to discuss the Cobble Road

Agreement. Roger was pleased with the meeting, saying Kathleen Ramsey has been very helpful in making things happen on the Middlebury end. It was agreed that Middlebury will grade in the summer and New Haven will plow in the winter. Cindy Hill will draw up the Agreement for both Towns to sign.

2. Equipment update: The Road crew took the grader up to CR Wood to get some work done on it. It will be up there for roughly a month.
3. Roger is still awaiting quotes on new trucks from a couple of different places.

#### **OLD BUSINESS:**

1. Business Resources Services (BRS) – We had to have this company when we first joined the HRA, now they no longer work for Blue Cross / Blue Shield, and there really is no reason to pay them for a service we will not use. The Selectboard agreed to go ahead and cancel BRS.
2. Kathleen Ready made a motion to approve the maintenance proposal with Chuck's Heating and Air Conditioning, which has been budgeted for in 2013. Motion seconded by Kathy Barrett. 5 yes / 0 no
3. Letter drafted by Jim Walsh to the PSB from the Planning Commission and Selectboard. This was forwarded to town attorney, Cindy Hill for submission to the PSB.

#### **NEW BUSINESS:**

1. Emergency Management Phone – Assistant Emergency Management Coordinator, Barb Torian has set up an area in the main part of the office that can be utilized for Emergency Management. The only thing missing is a phone in that part of the office, and this is a necessary tool during emergencies. Barb would like to purchase a two line phone hookup. She has contacted Peck Electric, and the cost for the phone is \$245.00, the jacks should already be in working order. If they are not, it could mean an additional \$100 for a tech to come and activate the jack. Kathy Barrett made a motion to approve the installation of an Emergency Management phone, with possible activation fee. Motion seconded by Roger Boise. 5 yes / 0 no  
Discussed the recent meeting Pam Marsh and Barb Torian had with Andrea Young from the State's Emergency Management. Barb and Pam talked about how we need more people from town to be trained for EM, from learning how to use "Disaster Land", to opening up a shelter in town.
2. Kathy Barrett made a motion to accept the letter of resignation, with regrets from Linda Horn who served on the ACRPC as a Representative, seconded by Charlie Roy. 5 yes / 0 no
3. Otter Creek Engineering, Inc. invoice from Jim Walsh who paid for the fee out of pocket, is asking if the Selectboard would consider reimbursing him. The Board

feels Jim was representing Phoenix Feeds and CCTA, and not the town, and this was not an expense to the town; his request has been denied.

**REGULAR BUSINESS:**

1. Roger Boise made a motion to approve the minutes from January 22, 2013, seconded by Pam Marsh. 4 yes / 1 abstention (Roy)
2. Kathy Barrett made a motion to approve the minutes from January 29, 2013, seconded by Kathleen Ready. 4 yes / 1 abstention (Roy)

**MISC. CORRESPONDENCE:**

1. Beeman School Security – Email from Beeman School Board Director, Brad Bull about the schools plans to upgrade security. Principal, Steve Flint had spoken to Pam Kingman last week about the same issue, and that they would be looking into some security measures in the Town Hall as well.
2. Disability Rights Vermont – Performed a study on the Town Hall, and these are their recommendations for improving the building as it is used not only for voting, but for everyday school usage and functions. The building needs to be handicapped accessible. The list of upgrades is not huge, but it is something the Board is taking seriously, and will set up a time to meet with Beeman Principal, Steve Flint on the matter. Pam Kingman will email a copy of the report to Steve Flint.
3. Correspondence from Cindy Hill – Re: VT Gas / Farnsworth / Clark
4. ACRPC – VT. Gas
5. Addison County Sheriff's Dept. – Patrol Activity Reports
6. Correspondence from John Madden Re: VT Gas

Adjourn: 8:25 pm

Respectfully submitted:

Pam Kingman

Approved:

  
\_\_\_\_\_


Chair, Pam Marsh

  
\_\_\_\_\_

Vice Chair, Kathy Barrett

  
\_\_\_\_\_

Roger Boise

  
\_\_\_\_\_

Kathleen Ready

  
\_\_\_\_\_

Charlie Roy

