

**Development Review Board Minutes  
Town Office New Haven, Vermont  
January 21, 2019**

**Members Present:** Kathy Barrett, Tim Bouton, Carol Charbonneau (via conference phone), Tom Fyles, Donald Johnston, Charlie Roy, Susan Smiley

**Staff:** Karen Gallott-Minute Taker; Katie Raycroft-Meyer-Zoning Administrator (ZA)

**Guests:** none present

Kathy Barrett, Chair called the Development Review Board (DRB) meeting to order at 7:00 PM.

**Adjustments to the Agenda** - none

**Visitors Business** – none

**Public Hearing** – *Livingston Farm #2018DRB-12-CU (conditional use)*

The Zoning Administrator (ZA) explained the correspondence from Jim Walsh, as it was not received by any member of the DRB. Walsh was concerned about the Livingston Site Plan not being the proper site plan as approved for Roleau, because Roleau did something different on the site – as per the owner’s request. Livingston used the approved 2011 Roleau site plan for the Livingston Farm site plan that was presented to the DRB. Walsh may have decided not to write the letter after reviewing the materials the ZA presented to him.

Bouton made the motion to close the public hearing for the Livingston farm #2018DRB-12-CU

Fyles seconded

Discussion – none

Vote: Barrett-yes, Bouton-yes, Charbonneau-yes, Fyles-yes, Johnston-yes, Roy-abstention, Smiley-yes

Motion carries

**Sketch Plan Reviews** - none

**DRB Business**

**1. Minutes**

Bouton made the motion to approve the January 7, 2019 DRB minutes as presented

Fyles seconded

Discussion – none

Vote: Barrett-yes, Bouton-yes, Charbonneau-yes, Fyles-yes, Johnston-yes, Roy-abstention, Smiley-yes

Motion carries

**2. Review and Sign Decisions** – *Livingston Farm #2018DRB-12-CU*

Minor grammatical changes were made to the Findings and Decisions.

Bouton made the motion to accept the Findings and Decisions for Livingston farm #2018DRB-12-CU as presented.

Fyles seconded

Discussion – none

Vote: Barrett-yes, Bouton-yes, Charbonneau-yes, Fyles-yes, Johnston-yes, Roy-abstention, Smiley-yes

Motion carries

**3. Review Decision Compliance and/or sign Final Plats** – *Sweeney Subdivision Mylar #2018-09-SD*

Barrett signed the Sweeney Subdivision Mylar

**4. Correspondence**

Letter from Jim Walsh regarding Livingston Farms application – was not presented

5. **New Business**

1. *Discuss proposed changes to Lonie Parker's (Porky's) Site Plan Application #2018DRB-08-SP*

Lonie Parker was not present tonight.

The ZA briefly mentioned that Parker would be coming before the DRB as he would like to build a pavilion instead of doing tent rentals for special events. Parker was also thinking about adding an addition on to the end of the building to accommodate take out patrons. The DRB mentioned to the ZA that Parker would need to bring in a site plan and a restaurant seating plan.

2. *DRB members are now asked to sign in for meetings.*

6. **Old Business** – none

Bouton made the motion to adjourn

Fyles seconded

Discussion – none

Vote: Barrett-yes, Bouton-yes, Charbonneau-yes, Fyles-yes, Johnston-yes, Roy-yes, Smiley-yes

Motion carries

The meeting was adjourned at 7:27 PM

Respectfully Submitted By

Karen Gallott



Kathy Barrett, Chair



Tom Fyles, Vice Chair



Donald Johnston, Clerk



Timothy Bouton



Carol Charbonneau



Charlie Roy



Susan Smiley