

**Town of New Haven Special Selectboard Meeting**  
**7:00 pm**  
**Tuesday, July 13, 2021**  
**Town Offices**

Selectboard: Chair, John Roleau, Vice Chair, Taborri Bruhl (remote), Kathy Barrett, Steve Dupoise and Bruce Many  
Town Administrator / ZA: Aaron Brown  
Selectboard Assistant: Pam Kingman

Visitors: Marcia Dupoise, Sandra Graves (remote), Kelley Newell (remote) and Jim Walsh

**ADJUSTMENTS TO THE AGENDA:** MAUSD septic system / minutes from 6/21/21 / Town Hall application from NHFD / Evaluation for Town Administrator / zoning bylaws time frame

\*\*John Roleau opened the meeting at 7:01 pm. The Board discussed when the meeting with VTRANS will take place. The Board feels it is essential for the Jewell's to be present. The site visit is set for Tuesday, July 20, 2021 at the intersection of Route 17 & Sawyer Road at 5:00 pm. A Selectboard meeting will immediately follow at the Town Offices at 6:00 pm; this will include an executive session with Attorney, Cindy Hill. \*\*

**VISITORS BUSINESS:**

- 1. Head Start Septic and Well Improvements:** Sandra Graves and Kelley Newell came to talk to the Selectboard about said improvements. They heard that ARPA funding could help them, and have come to the Board to see if the Town would help them with these improvements using the ARPA (American Rescue Plan Act) funds. Head Start in New Haven is off of Dog Team Road at 37 Rivers Bend Road. Head Start currently has classes for 3 - 5 years old children and has received the okay from the State to implement a program for 0 – 3 year olds. For the new program they need to use a separate building on the property, but need to drill a second well and enhance their current septic system to a mound system to accommodate more staff and children. A septic designer determined the need for the mound system; estimated cost is approximately \$40 - \$60k. Head Start currently has 24 people on site; this includes students as well as staff. They can

go as high as 44 to be at capacity once the improvements are made. Graves and Newell were asked if the ARPA money wasn't available; where would they go for funding? They didn't know. Aaron Brown added the guidelines for this ARPA money are unclear. Kathy Barrett asked who actually owns the property where Head Start is located. Graves said it is privately owned by Michelle Fouts who had purchased the property to open up the Sapphire School for Autistic Children; that school has since closed. Head Start has a 5 year lease with Fouts. The Board said that it wouldn't look right for the Town to fund Fouts upgraded septic system and new well. Perhaps Head Start should ask Fouts to upgrade these systems as it adds to her property value. Taborri Bruhl said they are not the first ones to approach the Town asking for ARPA money. The Board is not in a position to make a decision tonight, but will consider their proposal. They thanked Graves and Newell for what they do at Head Start.

Steve Dupoise asked Aaron Brown to compile a list of who has asked for ARPA Funds to date, and to give the Selectboard a synopsis of the webinar on ARPA Funds that Aaron attended. Aaron said he will forward the most significant slides from the webinar to the Board.

2. **Jim Walsh** presented the Board with photos of Everts and West Cemeteries. He said Everts Cemetery needs to be weed whacked and the fence still needs to be fixed. He added Harold Tricou had contacted him for directions to the cemetery so he could do the maintenance. West Cemetery needs to have some brush cut back, and some stones are in need of repair. Pam Kingman commented that Cleggs Memorials had done repairs to several stones a few years ago. Walsh added there are others that need attention. He said he was surprised to find Revolutionary Soldiers graves in West Cemetery. John Roleau asked Walsh what his top 3 things on his list are to have the Board focus on. Walsh said West Cemetery: Brush cutting / cleaning and repairing headstones. Walsh asked if anybody on the road crew ever got a chemical applicators license. Bruce Many said no, as it is not easy to get one. Steve Dupoise added these will not get done until the fall. Walsh asked to be appointed to the Addison County Regional Planning Commission as an alternate. The Board will consider this request once it is verified that there are 2 alternate positions.

**ARPA Funding Update:** Aaron Brown said most of this was discussed during Head Starts visit (see above). So far, Maple Broadband, Head Start and a Text alert company have inquired about using Town ARPA monies.

## TOWN ADMINISTRATORS REPORT GIVEN BY Aaron Brown

### 1. Road Update:

- **Twitchell Hill Road** is prepped for paving. There is a spot on the hill on the west end towards Field Days Road that needs to be dug out, and built up prior to paving.
- **Pearson Road** is being built up between Campground Road and Twitchell Hill Road in preparation for paving.
- **Town Hill Road:** John Roleau met with Chris LaPete on site. LaPete said he can fix the area where the guardrails are sagging. The guardrails can be re-used once this area is fixed. The Board asked Aaron to call Champlain Valley Telecom in regards to trimming trees along the road.
- Discussed doing roadside mowing twice. Once in mid-June and again in September.

### 2. Town Buildings and Land:

- **Town Hall entry** is still under environmental review. Aaron is not sure why it is taking so long. John Roleau made a motion to put the main entry of the Town Hall out to bid, seconded by Steve Dupoise. Vote by roll call 5 yes / 0 no
- **Town Hall:** water fountains need replacing. Pam Kingman will research new ones.
- **Town Hall:** The 2 ansul tanks in the kitchen used for fire suppression need to be replaced every 12 years, and the ones in there are 15 years old. D & M Fire and Safety Equipment quoted \$600 for each. Pam Kingman told them to proceed with replacement this summer

## ADJUSTMENTS TO AGENDA:

1. **Zoning bylaws timeline:** DRB member, Kathy Barrett said after reviewing the timeline she would like the DRB to have enough time to look over the proposed changes prior to sending to the Selectboard. She would like them to have two meetings instead of one. It makes it hard for the DRB to make decisions if things aren't crystal clear.
2. **Train Depot / MAUSD septic system:** No word yet if the septic for Beeman, Town Hall and Town Offices / Library would support any more. Aaron will follow up. The wastewater permit will need to be updated.

**AUTHORIZATIONS:**

1. Taborri Bruhl made a motion to approve payroll for the week ending 6/19/21, in the amount of \$4,042.71, seconded by Kathy Barrett. Vote by roll call 5 yes / 0 no
2. Steve Dupoise made a motion to approve payroll for the week ending 6/26/21, in the amount of \$4,194.31, seconded by Bruce Many. Vote by roll call 5 yes / 0 no
3. Taborri Bruhl made a motion to approve payroll for the week ending 7/3/21, in the amount of \$3,901.68, seconded by John Roleau. Vote by roll call 5 yes / 0 no
4. Steve Dupoise made a motion to approve payroll for the week ending 7/10/21, in the amount of \$3,842.80, seconded by Bruce Many. Vote by roll call 5 yes / 0 no
5. Steve Dupoise made a motion to approve the pay orders for the week ending 7/6/21, in the amount of \$63,142.26, seconded by Kathy Barrett. Vote by roll call 4 yes / 1 abstention (Many)
6. John Roleau made a motion to approve the pay orders for the week ending 7/12/21, in the amount of \$14,784.52 seconded by Steve Dupoise Vote by roll call 5 yes / 0 no
7. Steve Dupoise made a motion to approve the minutes from June 15, 2021, seconded by Taborri Bruhl. Vote by roll call 5 yes / 0 no
8. John Roleau made a motion to approve the minutes from June 21, 2021, seconded by Kathy Barrett. Vote by roll call 5 yes / 0 no
9. **Set Municipal Tax Rate:** Kathy Barrett made a motion to set the Municipal Tax Rate at \$0.3694, motion seconded by Steve Dupoise. Vote by roll call 5 yes / 0 no
10. **Homestead Penalty:** Kathy Barrett made a motion to set the Homestead late filing penalty at 5%, motion seconded by Steve Dupoise. Vote by roll call 5 yes / 0 no
11. **Class II Town Highway Grant approval for Town Hill Road:** Kathy Barrett made a motion to authorize John Roleau to sign the Class II Town Highway Grant for Town Hill Road improvements. Motion seconded by Bruce Many. Vote by roll call 5 yes / 0 no
12. **Letter of resignation:** Kathy Barrett made a motion to accept with regret the letter of resignation from Ron Greene and thanked him for his service to the town. Motion seconded by Bruce Many. vote by roll call 5 yes / 0 no

**OTHER BUSINESS:**

1. **Discuss Amendments to the Personnel Policy: Defer**
2. **Town Hall Application:** Steve Dupoise made a motion to allow the New Haven Volunteer Fire Dept. use of the Town Hall cafeteria / kitchen to box up take out BBQ chicken on Saturday, July 24, 2021 from 6:00 am – 6:00 pm. Fee / Deposit waived. Motion seconded by Kathy Barrett. 5 yes / 0 no

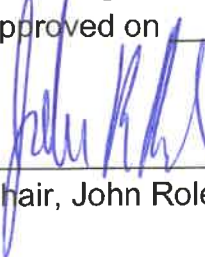
- 3. Steve Dupoise made a motion to appoint Kathy Barrett and John Roleau to conduct Town Administrator / Zoning Administrator, Aaron Browns review. Motion seconded by Taborri Bruhl. Vote by roll call 5 yes / 0 no

Adjourn: 8:28 pm

Respectfully submitted:


Pam Kingman

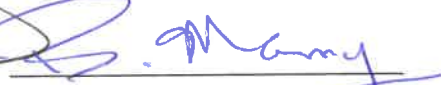
Approved on 7-27-21

  
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Chair, John Roleau

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Vice Chair, Taborri Bruhl

  
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Kathy Barrett

  
\_\_\_\_\_  
Steve Dupoise

  
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Bruce Many

