

Town of New Haven Selectboard Meeting
7:00 pm
Tuesday, June 5, 2018
Town Offices

Selectboard: Chair, Steve Dupoise, Vice Chair, Kathy Barrett (via phone), John Roleau, Jim Walsh, Treasurer, Barb Torian and Clerk, Pam Kingman
Absent: Taborri Bruhl

Visitors: Road Foreman, Tim Rich, Suzy Roorda, Marcia Dupoise, Anne Gleason, Bev Landon, Maggie Eaton, Jon Christiano, Dean Gilmore and Wayne Marcelle

****Adjustments to the Agenda:** Listers / Town Administrator / Bleacher update / Rail crossings / red fuel / Jim Walsh response letter / Road Access / Tree pruning / Town Office closed week of July 4th

ROAD REPORT: Given by Tim Rich and John Roleau

1. Road Update:

- River Road – Bruce Many is doing the ditching, the crew is hauling material back to our pit.
- Cove Road – Addressed the pull off that has become a dump site, they've cleaned it up and will place boulders so it is no longer accessible.
- Munger St. Bridge pull off – the crew has dug down around the pull off about a foot and a half to prevent cars from parking there. Owner Hilary Andersson has asked for some of the good fill back in order to plant some trees and shrubs.
- New guardrails will be put around the pull off at the Munger St bridge as well as on either side of the bridge.
- A new cross culvert has been installed in the Mills on River Road between Sumner Rd. and East St.
- River Road – Shoulder work has been done just north of Nash bridge to prevent water build up on the road.
- Dog Team Road – Waiting for Chris LaPete to do the ditching. Chris will contact John or Tim, a week or so in advance so they have time to put up signs for road being closed to through traffic and check with Dig-Safe.
- John said he has held off on paving bids because he wasn't sure about the grant for Dog Team Rd.

2. **Equipment Update:** 2014 International has new brakes; will be headed to J & B for the new drip pan and will be inspected at that time.
3. **Grants:** The Water Mitigation grant that was awarded for Pearson Road, the monies that are leftover, John would like to apply to Dog Team Rd. John has been in contact with Josh Donabedian at ACRPC about the grant. He advised the grant closes on July 30, 2018, but can be used for qualifying work until that time.
4. **Asphalt price history:** Jim Walsh read a statement clarifying what was being said on Front Porch Forum (FPF) last fall about asphalt prices. "It was written on FPF that New Haven could have got asphalt for \$48 per ton as other towns did in 2017 but we accepted the only bid we had from Pikes for a higher amount. I have assembled bid information from a number of towns in the area for 2016, 2017 which are attached. As you can see no town was offered a bid for \$48 per ton either year. You can review the figures attached, these numbers are correct to the best of my knowledge. From all the information I am sharing with you New Haven did not overpay for the asphalt last year. It appears the town did not suffer any negative financial impacts as the article suggested on FPF".
5. **Roads to paint and fog line:** John Roleau feels River Road is the most likely road to have the fog line, because it is the worst road in town. The fog lines are beneficial to motorists. Discuss whether the State can paint yellow lines and white lines. Tim Rich said they are 2 different trucks, and out of different state sheds. John will look into this and report back to the Board.
6. **Rattlin Bridge update:** Tim said he hasn't been able to coordinate with the town of Weybridge. He thought the best time will be after Field Days is over. We need a week ahead of time to put up road closed signs too.
7. **Other: Uniform contract with Unifirst** – John Roleau said Barb Torian did a great job negotiating with Unifirst, and getting them to lower their price. Jim Walsh said we signed a 5 year contract at \$45.00, now it has risen to \$70.00. Steve Dupoise made a motion to authorize John Roleau to sign a uniform contract with Unifirst as he sees fit. Motion seconded by Kathy Barrett. Vote taken by roll call 4 yes / 0 no
8. **Road Access Permit:** Jeffrey New at 1683 Dog Team Road is asking for a second driveway to gain access to mow an upper field. Tim Rich and ZA, Katie Raycroft-Meyer went to look at the site, and both felt was not a safe location. They recommended the Selectboard deny the permit. John Roleau made a motion to deny the Road Access permit for Jeffrey New at 1683 Dog Team Road, siting water run-off and safety issues. Motion seconded by Steve Dupoise. Vote taken by roll call 4 yes/ 0 no

VISITORS BUSINESS:

1. **Anne Gleason – Mary Johnson after School Program** annual request to use the Town Hall cafeteria for after school program. This will be MJCC 10th year at New Haven. They currently have 37 children enrolled, with an average of 21 per day. Longtime director, Ryan Cormier has taken a new job, but he is finishing out the school year and is helping to train his replacement. Anne asked if there are any concerns that she can address. Anne received nothing but great feedback. She asked the Board to sign an MOU; she provided the Board with a certificate of insurance as well as a copy of MJCC License. John Roleau made a motion to allow MJCC to continue holding their after school program in the Town Hall cafeteria for the 2018-2019 school year. Seconded by Jim Walsh. Vote taken by roll call 4 yes / 0 no
2. **Bev Landon Recreation Committee** was first established in 1976 after some local residents asked the Selectboard to appoint a recreational board to oversee town parks and recreation. This was to be a 5 member board, for 5 year terms all staggered. Bev is concerned that the name has been changed to Parks Committee, there are not enough members and the terms are now 3 years. She suggested having the Town Attorney look into it because it is governed by State Statute.

NEW BUSINESS:

1. **New road name off of Main Street** – This is the Wright / Roger Stowe subdivision. Pam Kingman spoke to Roger to inquire about a farm name, which they never had. Pam suggested Helena Place after Roger's mother and Wrights wife. Kathy Barrett made a motion to name the new road Helena Place, seconded by John Roleau. 4 yes / 0 no
2. **Dog Warrant:** John Roleau made a motion to sign the Dog Warrant and pass it on to Dog Warden, Wayne Marcelle. Motion seconded by Kathy Barrett. 4 yes / 0 no
3. **Liquor License:** Kathy Barrett made a motion to approve the second class liquor license for Jiffy Mart #443, seconded by Jim Walsh. 4 yes / 0 no
4. **Tax exempt properties:** Steve Dupoise asked the Listers who checks to make sure those on the list of exempt properties maintain their exempt status. The Listers are the ones who verify status is current.

ONGOING:

1. Town Hall Applications – none
2. Town Lands projects – Steve Dupoise spoke with John Palmer about the junk cars up behind the town garage, but on Palmers land. Mr. Palmer said he will take care of the cars. He also mentioned he has an idea of where the pins are

that mark the property boundary; which will be a huge help to Surveyor, Don Johnston.

3. Conservation Reserve Fund / guidelines – defer until T. Bruhl submits a draft per Town Attorney.
4. Personnel Policy - defer
5. Town Hall furnace – Jon Christiano typed up an advertisement to go into the Addy Indy for the furnace replacement. Jon and Jim Walsh discussed not putting the asbestos remediation out to bid, because it is such a small group that does this kind of work. Also discussed is the need for a carpenter / contractor to re-line the inside and outside walls of the furnace room with fire retardant materials. Jim said he'd like to put that piece of the job out to bid as well. Kathy Barrett asked Jim to provide a list of firms they are requesting bids from for the asbestos abatement.
6. Solar update - defer
7. Streetlight update - defer until further notice

MINUTES:

1. Kathy Barrett made a motion to approve the minutes from 5/10/18, seconded by John Roleau. 4 yes / 0 no
2. Kathy Barrett made a motion to approve the minutes from 5/15/18, seconded by John Roleau. 3 yes / 1 abstention (Walsh)

FINANCIAL:

1. Jim Walsh made a motion to approve payroll for the week ending 5/19/18, in the amount of \$3,187.66, seconded by John Roleau. Vote take by roll call 4 yes / 0 no
2. John Roleau made a motion to approve payroll for the week ending 5/26/18, in the amount of \$3,723.92, seconded by Jim Walsh. Vote taken by roll call 4 yes / 0 no
3. Steve Dupoise made a motion to approve payroll for the week ending 6/2/18, in the amount of \$4,546.47, seconded by John Roleau. Vote taken by roll call 4 yes / 0 no
4. Steve Dupoise made a motion to approve the pay orders for the week ending 6/4/18, in the amount of \$31,343.48, seconded by John Roleau. Discussion: Jim Walsh questioned the hourly amount for dredging Higbee Pond. The cost was \$2250 per day, but did not take 10 days as was anticipated. Vote taken by roll call 4 yes / 0 no
5. Budget status report / Bank Statements – The Board will review and approve at the next meeting.

ADJUSTMENTS TO AGENDA:

1. Steve Dupoise said as you may be aware, Treasurer, Barb Torian is planning to retire in March 2019. As Treasurer, Barb has taken on far more duties than are written in statute for a Treasurer. With the town getting busier and busier, the need for a Town Administrator seems like it is a good idea. Steve asked the Board to start thinking about this position. Discussed what other towns of similar size do; would it be best to go to appointed Clerk and Treasurer; job description needed for Town Administrator. Steve wanted the Board to start thinking about this, and getting input.
2. New bleachers are very small. Jim Walsh made a motion to allow John Roleau to repair the old bleachers the way he fixed the other set. No second. John Roleau said he would be happy to repair the old bleachers.
3. Rail Crossings – AMTRAK seems to be backing down from having high speed trains in Vermont. We are fortunate to have had 2 crossings in New Haven upgraded.
4. Jim Walsh asked about the Town trucks using dyed fuel. Apparently this is not recommended for new trucks.
5. Pam Kingman said she will be closing the Town Office for the first week of July.
6. Tree pruning – The cherry tree outside The Clerk's office, and the 2 trees in front of Town Hall need to be pruned. Pam has called Allen Swain to see if he can do them, and at what cost. She is waiting to hear back.
7. Parks Committee members Margo Roleau and Suzy Roorda would like to hold a BBQ, possibly roast a pig and have live music on the Village Green on Saturday, July 22, 2018 for approximately 4 hours. They are just in the planning stage, but wanted the Board to be aware.
8. Jim Walsh suggested putting a bottle return container on the green. John Roleau said he will ask one of his vendors through the store.

OTHER:

Steve Dupoise made a motion to find that premature general knowledge of confidential attorney-client communications made for the purpose of providing professional legal services to the body would clearly put this Selectboard at substantial disadvantage, because the Selectboard risks disclosing the confidential attorney-client communications if it discusses them in public. Motion seconded by John Roleau. Vote taken by roll call 4 yes / 0 no

Steve Dupoise made a motion to go into executive session at 8:40 pm, to discuss confidential attorney-client communications, under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes. Cindy Hill will be joining by phone. He has asked

Dog Warden, Wayne Marcelle and Clerk Pam Kingman to stay. Motion seconded by Kathy Barrett. Vote taken by roll call 4 yes / 0 no

Kathy Barrett made a motion to come out of executive session at 9:24 pm, seconded by Jim Walsh. Vote taken by roll call 4 yes / 0 no No action taken

Jim Walsh read a response letter to Steve Dupoise’s comments from the May 15, 2018 meeting. Jim feels he has not broken attorney-client confidentiality and wanted to clarify that. The document from lawyer hill was not marked as confidential and this letter from lawyer Hill was read at a prior meeting in open session this May by Ms. Barrett confirming this communication was a public document.

MISC. CORRESPONDENCE:

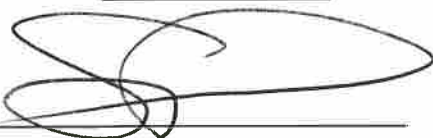
- 1. ACRPC – Amendment to Regional Plan
- 2. State of Vermont – centerline marking of all Class 1 and Class 2 highways

Adjourn: 9:28 pm

Respectfully submitted:

Pam Kingman

Approved on 6-19-18

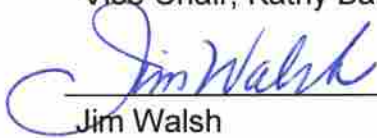


Chair, Steve Dupoise



Vice Chair, Kathy Barrett

John Roleau



Jim Walsh