

Town of New Haven Selectboard Meeting
7:00 pm
Tuesday, March 11, 2014
Town Offices

Present: Chair, Kathy Barrett, Vice Chair Roger Boise, Carole Hall, Charlie Roy, Doug Tolles, Treasurer, Barb Torian and Clerk, Pam Kingman
Visitors: Karen Gallott

AGENDA RESULTS:

Pam Kingman called the meeting to order at 7:02 pm, and asked the Board to elect a chair and vice chair.

Roger Boise made a motion to appoint Kathy Barrett as Chair, seconded by Charlie Roy. 4 yes / 1 abstention (Barrett)

Charlie Roy made a motion to appoint Roger Boise as Vice Chair, seconded by Carole Hall. 4 yes / 1 abstention (Boise)

Roger Boise made a motion to appoint Pam Kingman as Selectboard Clerk, seconded by Charlie Roy. 5 yes / 0 no

VISITORS BUSINESS:

1. **Lister Appointment:** Two people, Karen Gallott and Barb Torian have expressed an interest in the 1 year appointment to fulfill Bill Paine's term. Charlie Roy made a motion to go into executive session at 7:04pm for a personnel matter, seconded by Roger Boise. 5yes / 0 no
Roger Boise made a motion to come out of executive session at 7:25pm, seconded by Carole Hall. 5 yes / 0 no
Roger Boise made a motion to appoint Karen Gallott as Lister for 1 year term expiring 2015, at the rate of \$14.00 per hour. Motion seconded by Carole Hall. 5 yes / 0 no
The Board thanked both candidates for their interest in the position.

TOWN OFFICE BUSINESS:

1. Town Hall Applications: 1) Doug Tolles made a motion to approve the New Haven 4-H Dairy Club use of the Town Hall cafeteria and or gym for its meetings through December 2014.. Fee has been waived and the \$50 deposit has been received. Seconded by Charlie Roy. 5 yes / 0 no ** Note** Because of Town Meeting, this application was verbally approved by Kathy Barrett for use on

Saturday, March 8, 2014.**

2) Roger Boise made a motion to approve Alan Whitney holding his annual Game dinner on Saturday, March 29, 2014, from noon – 8:00pm using the kitchen and cafeteria. Fee of \$150 has been received. Motion seconded by Charlie Roy. 5 yes / 0 no. The Selectboard put a restriction on the application to require adult supervision if there are people in the gym.

TREASURER'S REPORT:

1. Roger Boise made a motion to approve payroll for the week ending 3/8/14, in the amount of \$4,388.70, seconded by Charlie Roy. 5 yes / 0 no
2. Doug Tolles made a motion to approve the pay orders for the week ending 3/11/14, in the amount of \$14,502.36, seconded by Charlie Roy. 5 yes / 0 no
3. Treasurer, Barb Torian said the former Selectboard had allowed pay roll to be approved prior to signatures, being the worst case scenario; everyone would still get paid.
4. Charlie Roy made a motion to approve the Outside Audit management letter from Telling & Associates, and to authorize Kathy Barrett to sign it. Motion seconded by Roger Boise. 5 yes / 0 no
5. Doug Tolles would like to discuss the two deficiencies Telling & Assoc. have sited. Kathy Barrett reviewed what has happened in the past for the two new board members, and discussed what they can do in the future. This will be discussed at length at a future meeting.

ROAD COMMISSIONER'S REPORT:

1. Charlie Roy made a motion to approve the change to the certificate of Highway mileage for Cobble Road, seconded by Roger Boise. 5 yes / 0 no. Kathy Barrett gave a brief history of Cobble Road and the new agreement with the Town of Middlebury.
2. Roger Boise made a motion to approve the VTRANS Financial Plan, seconded by Charlie Roy. 5 yes / 0 no
3. Roger Boise made a motion to promote Jeff Terry to Road Foreman, and to increase his pay to \$18.75 per hour effective March 15, 2014. Motion seconded by Charlie Roy. 5 yes / 0 no
4. Roger Boise made a motion to purchase a new chipper from Essex Rental for \$28,000; which is less than the amount authorized by voters at Town Meeting it comes with a full 1 year warranty, seconded by Charlie Roy. 5 yes / 0 no
5. Doug Tolles made a motion to appoint Roger Boise as the Road Commissioner, seconded by Charlie Roy. 5 yes / 0 no
6. Doug Tolles made a motion to appoint Roger Boise and Charlie Roy to the Transportation Advisory Committee, seconded by Carole Hall. 5 yes / 0 no

NEW BUSINESS:

1. Emergency Management Coordinator Plan needs to be updated and completed by May 1, 2014. Barb Torian handed out the first section for the Selectboard to review and make changes to; this will be discussed at the next meeting. The Selectboard discussed the ICS 100 and 402 class information for Selectboard members to attend.
2. Kathy Barrett made a motion to appoint Barb Torian and Doug Tolles as Emergency Management Co – Coordinators, seconded by Roger Boise. 5 yes / 0 no

REGULAR BUSINESS:

1. Charlie Roy made a motion to approve the minutes from February 27, 2014, seconded by Roger Boise. 3 yes / 2 abstentions (Hall / Tolles)

OTHER BUSINESS:

1. Kathy Barrett wanted to review some topics to bring new board members, Carole Hall and Doug Tolles up to speed:
 - Dog Ordinance – There are major changes to Dog Ordinances in Vermont. We need to bring ours up to date to be in compliance. Pam Marsh has agreed to work on this.
 - John & Carmen Palmer Right of Way – We have been trying to get him to sign the R.O.W. agreement for more than 5 years. Town Attorney, Cindy Hill has also tried.
 - A job description for our handyman Harold Tricou needs to be written up.
 - Agreement with Beeman Elementary School Re: Custodial work in the Town Hall. Last word it was on the Superintendent's desk.
 - Contract with Chucks Heating & Air Conditioning – they now want the town to pay for the filters used in 2013. However, the service contract for that year included the filters. The service contract they are proposing specifically says that the Town is responsible for paying for the filters.
 - Ancient Roads – This was passed by the Legislature several years ago. The deadline is in 2015. The Selectboard needs to decide whether they want to throw the roads up or change them over. Bev Landon did a ton of research on these roads.

- Vermont Gas – There was a recent email from Jim Walsh about VT Gas agreeing to everything we asked for. VT Gas has an agreement with a landowner for a 1 acre parcel, which is where they are proposing to put their gate station. The Zoning Administrator, Dave Wetmore has notified them that they actually need 10 acres to put in the substation. Our Town Attorney has also been working on this.
- Clarks feed processing on North Street. They appealed the Development Reviews Boards decision. We are currently in litigation with them through our Attorney, Cindy Hill. Charlie Roy made a motion to appoint Roger Boise as the contact person for Cindy Hill on the Clark litigation, seconded by Carole Hall. 4 yes / 1 abstention (Boise)
- Conservation Commission – Kathy Barrett has asked Dean to submit information on all grants they are applying for. If a grant needs the signature of the Selectboard, then he must give us the information in time to authorize the chair to sign on behalf of the Board. The board recognizes that some grants have a short window of time for applications to be submitted. All grants approved must be coordinated with the Treasurer. Barb Torian has informed Dean Percival that there are limits on government grants the Town can receive before we become subject to separate audits, thus incurring additional costs.

Adjourn: 9:47 pm

Respectfully submitted:

Pam Kingman

Approved:



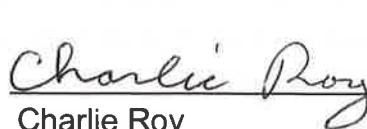

Chair, Kathy Barrett



Vice Chair, Roger Boise



Carole Hall

Charlie Roy

Doug Tolles