

**Town of New Haven Selectboard Meeting**  
**7:00 pm**  
**Town Offices**  
**Tuesday, May 3, 2011**

Present: Chair, Kathy Barrett, Vice Chair, Pam Marsh, Roger Boise, Charlie Roy, Treasurer, Barb Torian and Clerk, Pam Kingman  
 Absent: Kathleen Ready

Visitors: Anne Gleason, Steve Flint, Rick Shappy and Suzy Roorda

**AGENDA RESULTS:**

**VISITORS BUSINESS:**

1. **Anne Gleason from Mary Johnson Day Care Center and Beeman Elementary School Principal, Steve Flint Annual Update:** They have had an exciting year; many of their workshops were well attended. They have incorporated some new things with emphasis on academic support. Mary Johnson is requesting the use of the cafeteria for this summer as well as next school year. They are currently averaging 45-50 children on any given day. The summer program will be starting a little late this year because school doesn't end until June 16<sup>th</sup>. Start up date will be June 22<sup>nd</sup> and run until August 12<sup>th</sup>; this will be Monday – Friday, 7:30 am – 5:30 pm. Steve Flint echoed the request for Mary Johnson to use the space, in addition he is asking for them to be allowed access to the kitchen. The staff is currently washing dishes in the restroom sink which is unsanitary. Pam Marsh questioned the use of the kitchen because the lunch program is a contracted service and they did not want their facility used. Steve said he will have a conversation with them. Kathy Barrett mentioned the strong possibility of construction going on in the gym over the summer, which means the summer program would not have access to it. Alternate locations for the summer program were discussed, such as the school library, teachers lounge and art room, but this would mean working around the custodial summer schedule. Anne Gleason said they could move the program with some advance notice, but are hoping to use the cafeteria. Rick Shappy, Town Energy Coordinator, reported that he has been working on the replacement of the gym ceiling. He estimates construction would take 4-5 weeks. This is something we need to get out to bid soon; construction could start as soon as June 19<sup>th</sup>. The new lift (elevator) in Town Hall should be completed by the time construction starts on the ceiling. Rick doesn't feel the construction would pose any risk to the summer program kids, provided they are restricted to the cafeteria only. Suzy Roorda asked if there are any drop ceiling tiles that can be reused that they be given to the school. Pam Marsh made a motion to approve the use of the cafeteria and kitchen by the Mary Johnson Day Care Center, with understanding that if construction requires them to move, they will. Motion seconded by Roger Boise 4 yes / 0 no

2. **Rick Shappy - Town Hall Ceiling replacement:** Rick gave a quick overview of the construction process. He handed out a scope of work drafted by Jared Moats from SEC, Inc. (Structural Energy Conservation), and a breakdown of costs. The report added the cost of rafter reinforcements to support solar panels on the south facing roof, as well as 5/8" sheetrock ceiling. Suzy Roorda feels there is a need for an additional drop ceiling because sometimes balls get thrown harder than normal and could damage the sheetrock ceiling, making it difficult to repair. Rick felt that the new ceiling made of 5/8" sheetrock with 16" on center could withstand such things. Pam Marsh suggested making a mock up and trying to throw a ball against it to see what happens. Rick said he would do that. There is a significant additional cost for another drop ceiling, which would make the project over-budget. Rick asked how the Selectboard felt about Victor Bolduc doing the work on the lighting in the Town Hall. Roger Boise made a motion to hire Victor Bolduc for lighting in the Town Hall, seconded by Charlie Roy. 4 yes / 0 no  
Discussion about how the acoustics may change in the gym, Rick is unsure if it will change.  
Rick has also been working on changing out the lighting in the shed / fire station. Energy Efficiency is asking him to use T5 lights as opposed to T8's, the T5's don't put out as much light, but are more efficient. Rick has asked Paul Lekstutis to come down with a light meter, this will tell them exactly what needs to be replaced for lighting in the town shed/ fire station.  
Pam Marsh asked about the flow meter that had been placed on the furnace in the Town Hall just before Town Meeting. Rick said he does have readings and now needs to compare them to when oil was purchased, to figure out how much the Town Hall uses. Rick will work on getting the invitation to bid in the local newspaper for May 12<sup>th</sup> with bids due on June 3<sup>rd</sup> by 3:00 pm. The Selectboard will award the contract on June 7<sup>th</sup> at the Selectboard meeting; Kathy Barrett suggested having the Energy Committee open the bids prior to presenting to the Selectboard so they can follow up on any questions arising from the bids. The time frame for the project will be June 20 – August 19, 2011. Also discussed is the possible need for new smoke / carbon monoxide detectors in Town Hall.
3. **Barb Torian** – Has recently put up a pole barn, and would like to have electricity to it. Their neighbors have asked them to consider putting the power lines under the road (South St.). She is asking what the procedure is for this. If the power is above ground the electrical company installs the poles, when you go underground, it is the owner's responsibility. There appears to be plenty of room to go under the road, it would be about 12" – 18" deep. Road Commissioner, Roger Boise does not foresee any problems. There does not appear to be a policy on this issue, maybe this is something Katie Reilley can work on with Roger. Barb recalls a few years back Jon Christiano asked to do the same thing on North St. Barb will do some more research and talk to Katie about it.

4. **Pam Marsh and Barb Torian** – Recently attended the quarterly Emergency Management meeting. A big topic of discussion was the big snowstorm this past winter, and the possibility of towns sharing equipment and having back up drivers for snow removal. Snowmobiles were also brought up as a way of evacuating residents should the need arise. Pam Marsh also attended the meeting, she said she would like to hold an Emergency Management meeting for the Selectboard and interested town residents in the near future. Barb Torian mentioned two ICS 400 classes coming up on the evenings of June 23<sup>rd</sup> in New Haven, and June 16<sup>th</sup> in Shoreham. She stressed that for Federal assistance a certain number of Town Officials need to have training to qualify.

#### **TOWN OFFICE BUSINESS:**

1. **Suzy Roorda – Town Hall applications:** 1) Pam Marsh made a motion to approve the Mary Johnson after School Program who held a spaghetti dinner on Monday, May 2. (verbal approval obtained from Kathy Barrett prior to the event), fee is waived, motion seconded by Kathy Barrett. 4 yes / 0 no 2) Pam Marsh made a motion to approve the extension of application by Lindsey Hescocock to continue teaching Zumba Dance, seconded by Charlie Roy. 4 yes / 0 no 3) Pam Marsh made a motion to approve T-ball practice, coached by Tracy Fisher in the gym on Tuesday & Thursdays from 5 – 6 pm; \$50.00 deposit received, seconded by Roger Boise. 4 yes / 0 no
2. **Suzy Roorda** – Asked about keeping the school zone lights flashing on Main St. throughout the summer. She has spoken with Beeman Principal, Steve Flint who didn't have a problem with it. She was advised to call VTRANS, since we don't have control over State roads.
3. Newsletter Policy – Defer until next meeting.
4. HAVA Accessibility Grant – Pam Marsh made a motion allowing Kathy Barrett to sign the grant on behalf of the Selectboard, seconded by Roger Boise. 4 yes / 0 no
5. Resolution for VCDP grant application – Pam Marsh made a motion to sign the Resolution for the VCDP grant application, seconded by Charlie Roy. 4 yes / 0 no
6. Unifirst Customer Service Agreement – Defer until next meeting
7. Pam Marsh made a motion to appoint Phyllis Smith as an Alternate to the Addison County Solid Waste District, seconded by Charlie Roy. 4 yes / 0 no
8. Piano in Town Hall – Julie Olson from Beeman was inquiring to see if the piano could be moved during their production of the play "Aladdin". The Selectboard agreed that for the time being they will have to work around it.

**TREASURER'S REPORT:**

1. Payroll – Pam Marsh made a motion to approve the payroll for the week ending 4/23/11, in the amount of \$2,724.23, seconded by Roger Boise. 4 yes / 0 no
2. Payroll – Pam Marsh made a motion to approve the payroll for the week ending 4/30/11, in the amount of \$4,761.58, seconded by Charlie Roy. 3 yes / 1 abstention (Boise)
3. Pay Orders – Roger Boise made a motion to approve the pay orders for the week ending 5/3/11, in the amount of \$23,810.02, seconded by Charlie Roy. 4 yes 0 no

**ROAD COMMISSIONERS REPORT:**

- **Roads:**
- Not much damage from the recent rain storms.
- Road Crew is preparing to install new culverts on North Street, dig safe has been to each location and has marked the area for them.
- Paving Pearson Road soon, Roger is waiting for another quote from Pike using virgin material; the quote he has now include recycled material which we'd rather not use. If Pikes quote for virgin material comes in lower than D&F, then they will award the bid to Pike. The lowest bidder using virgin material will be awarded the bid. The paving needs to get done ASAP before prices go even higher.
- Cobble Road – Middlebury has started cutting the trees on their side of the road.
- **Equipment:**
- New backhoe is working well, each of the road crew members are learning how to operate it.
- Prepare for the purchase of a new truck. The '96 has an ongoing leak in the cylinder on the dump body and the 2002 needs new front brakes. The small Ford needs a new front end. We will need to replace at least one of them soon. At a future meeting we will discuss payment options and an equipment replacement timeline.
- McCullough is currently processing winter sand, will be crushing gravel soon.

**NEW BUSINESS:**

1. Pam Marsh said she has a call into Cindy Hill about Cobble Road, they have been playing phone tag. She will call Cindy and invite her to the next meeting.
2. Barb Torian has spoken with Cindy about the Imagistics copier.

**REGULAR BUSINESS:**

1. Pam Marsh made a motion to approve the minutes from the Local Concerns Public Meeting on the Nash Bridge on April 12, 2011, seconded by Kathy Barrett. 3 yes / 1 abstention

2. Pam Marsh made a motion to approve the minutes from April 19, 2011, seconded by Roger Boise. 4 yes/ 0 no
3. Pam Marsh made a motion to approve the minutes from the Public Hearing on the Town Hall lift (elevator) on April 19, 2011, seconded by Roger Boise. 4 yes / 0 no

**OTHER BUSINESS:**

**MISC. CORRESPONDENCE:**

1. VELCO – Shunt reactor information
2. George D. Aiken Resource Conservation & Development Council, Inc. – Has been removed as a Federal Program

Adjourn: 9:10 pm  
Respectfully submitted:  
Pam Kingman  
Approved:

Kathleen S Barrett  
Chair, Kathy Barrett

Pam Marsh  
Vice Chair, Pam Marsh

Roger Boise  
Roger Boise

Charlie Roy  
Charlie Roy