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**Town of New Haven**  
**DEVELOPMENT REVIEW BOARD MEETING**  
**REMOTE Public Meeting**  
**Monday, May 3, 2021**  
**Meeting Minutes**  
**DRAFT**

**DRB Members Present via Remote:**

Charlie Roy, Paul Audy, Tom Fyles, Don Johnston, Kathy Barrett, Carol Charbonneau, Susan Smiley.

**ABSENT:**

Victor LaBerge (alternate)

**Staff Present via Remote:**

Aaron Brown, Zoning Administrator & Town Administrator, Peggy Connor (minutes).

**Visitors Present via Remote:**

Tom Boise, Todd Dietrich

**Call to Order:**

DRB Chair Charlie Roy called the remote meeting to order at 7:05 p.m.

**I. Adjustments to Agenda:**

Addition to Agenda:

III a. Roy 3-lot Subdivision Sketch Plan Review (Kathy Barrett to serve as acting chair for the preliminary hearing)

**II. Visitors' Business:**

None.

**III. Continuation of Boundary Line Adjustment Application #2021-DRB-05BLA Boise at 575 Town Hill Road**

Aaron Brown noted that at the DRB's last meeting on April 19<sup>th</sup>, it was agreed to continue the hearing on the Boise Boundary Line Adjustment in order for Tom Boise to provide a map that more clearly defines the northern boundary as well as the total acreage for each lot. Aaron added that the intent is largely to convey the right of way to his daughter. Tom Boise reviewed the sketch plan entitled, "Plat Showing a Boundary Line Adjustment Between Lands of Thomas L. Boise and Lands of Michael J. and Kimberly J. Estey," which also now includes the total acreage for each lot. Kathy Barrett moved to approve the boundary line adjustment; Carol Charbonneau seconded.

**Roll call vote:** Yes - 7 (Smiley, Johnston, Charbonneau, Barrett, Audy, Fyles, Roy)  
No - 0

**MOTION PASSED**

Aaron advised that the Town must provide a written decision within 45 days, but will likely be available by next week; LaRose Surveys, P.C. has 180 days to submit the final Mylar map showing the new lots lines.

**III a. Roy 3-lot Subdivision Sketch Plan Review**

Acting Chair Kathy Barrett presided over the preliminary sketch plan review for a three-lot subdivision on South Street owned by Charlie Roy. Charlie explained that the three-lot subdivision on the 40 +/- acre parcel will create Lot 1 (3 acres); Lot 2 (10 acres), and Lot 3 (28

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55  
56 acres). Two mound systems are planned along the border of Lot 2, and a third system in the  
57 future, if needed, for Lot 3. Charlie noted that surveyor Jason Barnard will attend the DRB's next  
58 meeting to provide all of the specs for the subdivision.

59  
60 Kathy Barrett noted that, in accordance with the bylaws, three lots or more is considered a  
61 major subdivision, requiring two hearings. Carol Charbonneau moved to determine that the plan  
62 is a major subdivision; Susan Smiley seconded.

63  
64 **Roll call vote:** Yes - 6 (Smiley, Johnston, Charbonneau, Barrett, Audy, Fyles)

65 No - 0

66 Abstentions - 2 (Roy, Johnston)

67 **MOTION PASSED**

68

69 **IV. Approval of Minutes for April 5 and April 19, 2021**

70 Kathy Barrett moved to approve DRB meeting minutes for April 5, 2021; Don Johnston  
71 seconded.

72

73 **Roll call vote:** Yes - 7 (Smiley, Johnston, Charbonneau, Barrett, Audy, Fyles, Roy)

74 No - 0

75 **MOTION PASSED**

76

77 Kathy Barrett moved to approve DRB meeting minutes for April 19, 2021; Carol Charbonneau  
78 seconded.

79

80 **Roll call vote:** Yes - 4 (Smiley, Charbonneau, Barrett, Roy)

81 No - 0

82 Abstentions - 3 (Johnston, Audy, Fyles)

83 **MOTION PASSED**

84

85 **ADJOURNMENT**

86 Carol Charbonneau moved to adjourn; Tom Fyles seconded.

87

88 **Roll call vote:** Yes - 7 (Smiley, Johnston, Charbonneau, Barrett, Audy, Fyles, Roy)

89 No - 0

90 **MOTION PASSED**

91 **Meeting adjourned at 7:30 p.m.**

92

93 The next DRB meeting is tentatively scheduled for May 17<sup>th</sup> at 7:00 p.m.

94

95 Respectfully submitted,

96 Peggy Connor

97

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99 Charlie Roy, Chair

Kathy Barrett, Vice Chair

Carol Charbonneau

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102 Tom Fyles

Susan Smiley

Don Johnston

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104

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106 Paul Audy